

A Message from SCE Provost, Dr. W. Gary McGuire

Welcome to a new year and to the School of Continuing Education (SCE) at the North Orange County Community College District! We know many people make New Year's resolutions to increase job skills, learn a new hobby, finish their high school diploma, become healthier through physical fitness, and improve their ability to communicate with others or to meet new friends! Well, at SCE, students can do all of this and more! So welcome and thank you for choosing us to enhance your lives and meet those goals!

We are excited to announce our new open online registration with no alphabet restrictions! Beginning December 7, 2004, any student can register on-line for their desired classes without waiting in lines or waiting for their designated date based on their last name! No access to a computer? No problem, come in to any of our four Continuing Education Centers and use one of our computers. We hope that with this new benefit, we are continuing to make our enrollment process easier and friendlier for all of our students. Just log onto www.sce.cc.ca.us to read the easy instructions and register!

Thank you for enrolling at the School of Continuing Education, where learning never ends!

NEED TO REGISTER? HERE'S HOW YOU DO IT!

ANAHEIM 714-808-4999	CYPRESS 714-484-7038	WILSHIRE 714-992-7700	YORBA LINDA 714-779-8279
WINTER TRIMESTER (12 wks) January 3 – April 1, 2005 SCE Registration: December 7 – 9 Cypress College & Fullerton College Spring Semester: January 18 – May 27 Martin Luther King, Jr. Holiday: January 17 President's Day Holiday: February 18 - 21 Spring Break: March 21 - 25		SPRING TRIMESTER (12 wks) April 4 - June 26, 2005 SCE Registration: March 8 – 10 Memorial Day Holiday Weekend: May 28-30 SCE Graduation: June 22	

IN-PERSON REGISTRATION—at any one of our sites on or after your assigned day.

ON-LINE REGISTRATION VIA WEBSTAR—ON-Line registration users will be allowed to register for classes without the last name restrictions. This means you can begin registering for classes on-line December 7, regardless of what letter your last name begins with. Computers for online registration are available at each SCE registration office. If you have already obtained a student ID with us, you can register on the Internet at www.sce.cc.ca.us. Click on WebStar and use your 8-digit ID or Social Security number for your login.

FIRST TIME STUDENTS—can apply for a student ID on-line on our website at www.sce.cc.ca.us. Your ID will be emailed to you within two (2) business days. Once you receive your SCE ID, you may register in person or on-line (see schedule below). OR, apply for your student ID in person by coming into one of our campus locations. For faster service during peak registration periods, apply for your student ID before registration begins.

Winter SCE Registration Dates:

If your last name begins with:	then you register on this date:
A-J	Tuesday
K-N	Wednesday
O-Z	Thursday

Open In-Person Registration runs from December 10 and goes until classes begin.

Campus Hours for In-Person Registration:

December 6 – 11, 2004

Anaheim/Cypress/Wilshire Campuses

Monday – Thursday	8:30a – 7:30p
Friday	8:30a – 4p
Saturday	8:30a – 12n

Yorba Linda Campus

Monday – Thursday	8:30a – 7:30p
Friday & Saturday	CLOSED

December 13 – 17, 2004

Anaheim/Cypress/Wilshire Campuses

Monday – Thursday	8:00a – 6:00p
Friday	8:00a – 4:00p
Saturday	8:00a – 12n

Yorba Linda Campus

Monday – Thursday	8:00a – 6:00p
Friday & Saturday	CLOSED

All SCE campuses will be closed from December 23, 2004 – January 2, 2005 for the Winter Holiday.

**Don't want to wait for your letter of the alphabet to register?
NOW, YOU WON'T HAVE TO WAIT IF YOU REGISTER ONLINE – SEE PAGE 2 FOR DETAILS!**

Don't want to wait for your assigned day to register?

NOW YOU DON'T HAVE TO!
Register ONLINE with no restrictions from the first day of registration, December 7!

Beginning December 7th, you can log onto www.sce.cc.ca.us and register without waiting in line. Visit our website for detailed instructions and a complete listing of the SCE Winter Class Schedule!

Register for Winter Classes On-line using WebStar:

December 7 – 16, 2004

On-Line Registration WebStar Hours

M-Th	7a-11:30p
F-Sat	7a-6:00p

Extended Kids' College On-line Registration Using WebStar:

December 7, 2004 – January 14, 2005

On-Line Registration WebStar Helpline

(714) 808-4679 or starhelp@sce.cc.ca.us

Helpline Hours:

M-Th: 8:30am - 5pm*

* *The helpline will be unavailable from December 17, 2004 - January 2, 2005*

GENERAL INFORMATION

SCE SCHEDULE SYMBOL KEY

AN = Anaheim Campus
CC = Cypress College Campus
CRN = Course Registration Number
NC = No class will be held on that date
WIL = Wilshire Campus (Fullerton)
YL = Yorba Linda Campus

By district policy, "every course, course section or class shall be open to enrollment and participation by any person who has been admitted to the School of Continuing Education".

CLASSES

ADMISSION TO CLASSES: Students are admitted on a first come, first served basis. **Students are not permitted to attend classes in which they are not officially enrolled.** This means NO petitioning or auditing in a SCE class (ECE classes are an exception). Classes 'filled' may have a 'waiting list' already established for students wanting to attend. Non-Tuition Classes: You must attend first day of class or you may lose your spot!

CLASS ATTENDANCE: Students are expected to attend all classes or the class may be cancelled, due to low enrollment.

HOLIDAY WEEKEND POLICY: SCE knows that in exceptional situations classes may meet on a weekend preceding or following a holiday. If this happens, instructors are encouraged to discuss holiday calendars with their students, as well as advise their coordinator or dean to ensure site and classroom availability. Once approval is obtained, every effort will be made to communicate arrangements for holiday weekend classes to students, instructors and office staff. It is intended that this procedure will meet program standards and directly benefit students.

CLASS SCHEDULE SUBJECT TO CHANGE: SCE has made every reasonable effort to determine that this class schedule is accurate; however, changes may occur after press time.

CLASS CANCELLATIONS: If class attendance drops, classes may be cancelled.

BOOKSTORES: The bookstore can be reached at the following locations: Anaheim Campus (714) 808-4675; Cypress Campus (714) 484-7336; Wilshire Campus (714) 992-7557

IN-CLASS REGISTRATION: You must be present at the first meeting of any class where in-class registration takes place or you may lose your spot to someone else. A minimum number of students must attend the first class meeting. *Non-tuition* classes may be discontinued during the trimester if attendance drops. *Tuition classes*, however, will continue according to schedule once they have started.

NOTE: In-class registration is on a "first come, first served" basis, so arrive on time!

NAME CHANGE: Students are encouraged to visit one of the SCE campuses to request a name change prior to registration. Students must provide a picture ID when requesting a name change. No name changes will be made during the registration period.

CHILDREN IN CLASS: No children are to attend adult classes.

MINOR STUDENTS: SCE classes are open to those 18 years or older who have been admitted to SCE. Students under 18 who have not graduated from high school may infrequently be permitted to attend under special circumstances. It is advisable to contact the Dean or Provost at the site where the class is offered prior to obtaining the required permission letter from the school that the minor student is currently attending. If permission to enroll is granted by the Dean or Provost, the minor student may enroll only after the regular registration period so that priority is given to adult students. Children of any age may take Kids' College classes as indicated in the course descriptions.

WHERE DO YOU REGISTER?

Wherever the class is held, students can register at any of the four SCE campuses: Anaheim (Second Floor), Cypress (Pkg Lot 4: Bldg CE8-5), Wilshire (Bldg 100), Yorba Linda (Bldg 100). You may also register on-line at www.sce.cc.ca.us by following the WebStar Registration Instructions on the web.

PARKING

PARKING FEES: Permit parking spaces are limited. Remember a parking permit does not always guarantee a parking space. IF YOU DON'T HAVE A PERMIT YOU WILL GET A TICKET! An exception to this policy - DMV disabled person placard holders are allowed to park free in metered parking spots. Parking in any other spots requires a paid permit. Parking permits are refundable prior to first class meetings only and must be returned to receive a refund.

Parking at the Anaheim and Wilshire Campuses: Parking is by permit only. Vehicle permits: \$35, motorcycle permits: \$20; both are available at the SCE Front Counter. Daily passes are available for \$2 throughout parking areas.

Parking at the Cypress Campus: Parking is by permit only. Vehicle permits: \$35; motorcycle permits: \$20 both are available at the Cypress Continuing Education Office, in CE-8 (off of parking lot 4). Daily passes in parking lots 1, 4, 6 and 9: \$2 each. Short-term parking meters are in Lots 1, 4, 6 and 7 and College Circle.

Parking at the Yorba Linda Campus: Free parking!

BUS SERVICE: OCTD provides service to each of our four SCE campuses. For more information, call (714) 636-7433.

FEES

HOW MAY I PAY FOR CLASSES? Full payment is required at the time of registration. Cash, checks, money orders, and credit cards (MasterCard and VISA) are accepted. \$25 will be charged to any students' account where a check is returned for non-sufficient funds.

TUITION FEES: Classes NOT funded by State legislature are supported by student tuition. For instructional materials or supplies required for certain classes, you will have to pay these fees. While late registration is permissible in most classes, full payment of tuition fees is always required.

HOLDS: School of Continuing Education will withhold transcripts, registration privileges or any combination hereof from any student or former student who has failed to pay all outstanding fees (from current or previous terms) or for other administrative reasons.

REFUNDS: A Refund Petition must be filled out 48 hours before the class starts. A \$10 processing fee will be deducted from ALL refunds issued (except classes canceled by the District). Term refunds will be processed two weeks after the term begins. No refunds on books or bus tours.

RECORDS

STUDENT RECORDS: California Administrative Code, Title V, and District policy states that you can review your student records at any time. All student records are located at the SCE Wilshire Campus. Transcript requests are accepted by mail (the form may be printed off of the SCE web site) or in person. Please allow 10 business days for processing.

NOCCCD Board of Trustees

Jeffrey Brown
Otto J. Lacayo
Leonard Lahtinen
Molly McClanahan
Donna Miller
Nancy Rice
Manuel Ontiveros
Karen Johnson-Student Trustee-Cypress College
Victoria Rizo- Student Trustee-Fullerton College

NOCCCD Administration

Dr. Jerome Hunter, Chancellor
Jeffrey Horsley, Vice Chancellor
Jack Raubolt, Director, Information Services
Christie Wallace Noring, Director, Public Affairs
Dr. Marjorie Lewis, President, Cypress College
Dr. Kathleen Hodge, President, Fullerton College
Dr. W. Gary McGuire, Provost, School of Continuing Education

Class Schedule Design: Vinh Dang, Rebecca Guillen, MaryJo Marvulli

Class Schedule Cover Artwork: "Winter Scene" by Helen Chrismore, a student in Barbara McLaughlin's Watermedia class. For more information on this class, turn to page 38.

TABLE OF CONTENTS

GENERAL INFORMATION	3	DRIVER EDUCATION	46
ENGLISH-AS-A SECOND LANGUAGE	6	Mature Driver Off-Site	46
Anaheim Campus ESL Classes.....	7	CYPRESS COLL COURSES OFFERED AT SCE	47
Cypress Campus ESL Classes.....	8	Apprenticeship.....	47
Wilshire Campus ESL Classes.....	9	Air Condition and Refrigeration.....	47
Yorba Linda Campus ESL Classes.....	10	Auto Collision Repair.....	47
Magnolia School District.....	11	Auto and Motorcycle Repair.....	48
Hermosa Village Center.....	11	Auto Technology.....	48
Off-Site ESL Classes.....	11	Aviation.....	49
Buena Park School District.....	11	Geography.....	49
Placentia-Yorba Linda Unified School District	12	Jewelry Design.....	50
Cypress School District.....	12	Marine Service & Repair.....	50
Anaheim City School District.....	12	Music and Theater.....	50
FOREIGN LANGUAGE	12	Philosophy.....	51
BASIC SKILLS	13	Airline & Travel Careers.....	51
High School Diploma Program.....	13	Hotel, Restaurant, Culinary Arts Careers.....	52
Official GED Exam Information.....	14	FULLERTON COLLEGE COURSES OFFERED AT THE	
Elementary Subjects.....	14	ANAHEIM CAMPUS.....	53
ENGLISH & COMMUNICATION	15	Earth Science.....	53
MATH	15	English.....	53
SCIENCE & DISCOVERY	16	Office Technology.....	54
CAREER PLANNING	17	Political Science.....	54
BUSINESS EDUCATION	18	SHOP	54
Management Certificate Program.....	18	PHYSICAL FITNESS	54
Administrative Assistant.....	18	Dance.....	55
Certificate Program.....	18	Adult Martial Arts.....	56
Business Skills	19	MUSIC.....	56
Financial Planning & Investing.....	20	OLDER ADULTS PROGRAM.....	57
Business Opportunities.....	20	Emeritus Education Enrichment.....	57
ANTIQUES & COLLECTIBLES CERT PROGRAM.....	21	Communication.....	57
Required Courses.....	21	Creative Arts Enrichment.....	58
COMPUTERS.....	21	Body & Mind.....	60
Learning How to Use the Internet.....	23	Physical Fitness.....	61
Microsoft Classes.....	23	Senior Classes.....	62
Computer Technician.....	25	KIDS' COLLEGE & TEEN PROGRAM	63
Certificate Program.....	25	Arts & Crafts.....	63
Digital Media, Web & Video.....	26	Computers.....	64
Graphic Arts Classes.....	26	Cooking.....	65
Website Design Classes.....	27	Dance.....	65
Digital Video Classes.....	27	Foreign Language.....	66
Specialty Classes.....	28	Cheerleading & Gymnastics.....	67
DISABLED STUDENT PROGRAMS & SERVICES	32	Martial Arts.....	67
DSP&S Off-Site Class	34	Math.....	68
Locations.....	34	Math Tutorials.....	69
CULINARY ARTS.....	34	Music & Drama.....	70
Yorba Linda Culinary Classes: JANUARY.....	34	Violin - Suzuki Method.....	71
Yorba Linda Culinary Classes: FEBRUARY.....	35	Photography.....	72
Yorba Linda Culinary Classes: MARCH.....	36	Personal Enrichment.....	72
HOME DECORATIVE ARTS	36	Reading, Writing, Spelling.....	72
Clothing Design.....	36	Reading Tutorials.....	75
Drawing & Painting.....	37	Science.....	75
Floral Design.....	38	Science Tutorials.....	76
Home Decor.....	38	Sports.....	76
Improving Lifestyles.....	38	CONTINUING EDUCATION CAMPUS LOCATIONS.....	78
Photography.....	39	OFF-CAMPUS CONTINUING ED. LOCATIONS.....	78
PARENTING	39	CLASS INDEX.....	80
Parenting Classes for Parents.....	41		
VOCATIONAL PREPARATION	41		
Bartending.....	41		
Construction Education.....	41		
Cosmetology.....	42		
Early Childhood Education Cert Program (ECE)	43		
ECE Required Courses.....	43		
ECE Elective Courses.....	44		
Electronics.....	44		
Medical.....	44		
Pharmacy Technician Training Certificate Program.....	45		

ENGLISH-AS-A SECOND LANGUAGE

HOW TO REGISTER FOR FREE ESL CLASSES

First Time Students Only: first time students register on a first-come, first-served basis, as space is available. Follow these easy steps:

Step 1: Select which campus to attend--Anaheim, Cypress, or Wilshire (Fullerton)

Step 2: Review the test locations, dates and start times. Arrive at the campus you have selected at least 30 minutes before the scheduled test time. Bring \$2.00 to **purchase a temporary, one-day parking permit from the machines located in the parking lots.** Seating in the testing rooms is limited; students who do not get in for their selected test time, will have to wait for the next scheduled time.

SCE Campus

Cypress: Tues, January 4, CE-12; Parking Lot 4
Start Times 8:30am, 10am, 4pm, 6pm

Anaheim: Wed, January 5, 1st Floor Entrance
Start Times 8:30 am, 9:30 am, 10:30am, 4pm, 5pm, 6pm

Wilshire: Thurs, January 6, Building 200
Start Times 8:30 am, 9:30 am 10:30am, 4pm, 5pm, 6pm

Step 3: First time students must be assessed (tested) to determine their English level. Allow approximately 2 hours for testing & registration processing. **Children are NOT allowed in the testing rooms.** Children may not be left unattended while on the SCE campuses.

Step 4: Students, who do not attend classes by January 24, will be dropped from the class and new students from the wait list will fill the vacated seats.

Continuing Students

Continuing students who attended Fall 2004 term regularly will be automatically enrolled for Winter 2005 Term. Continuing students who have not attended ESL classes since Winter 2004 and whose names do not appear on the Winter 2005 class rosters should come during 'On-going Registration' (see below). Continuing students will **NOT** be enrolled during January 4, 5, and 6 registration for first time students.

On-going Registration

Students who miss the registration periods may register after the term begins. Please arrive at least 15 minutes early and allow approximately two hours for testing and registration processing. Register at the following locations and times:

Anaheim: Mon ONLY (January 24, 31; Feb 7, 14, 28; March 7, 14). ESL Lab 121; 8:30am, 10:30am, 5pm, 7pm

Cypress: Mon & Tues ONLY (Jan 24, 25, 31; Feb 1, 7, 8, 14, 15, 28; March 1, 7, 8, 14, 15). CE 10-14; 8:30 am, 10:30 am, 5pm, 7pm

Wilshire Mon ONLY (Jan 24, 31; Feb 7, 14, 28, Mar 7, 14), Room 214; 8:30 am, 10:30am, 5pm, 7pm.

COMO INSCRIBIRSE PARA LAS CLASES DE INGLES GRATIS

Estudiantes que vienen por primera vez se inscriban en el orden en que se presenten y si hay espacio en la clase. Siga los siguientes pasos.

Paso 1: Seleccione a cual escuela desea atender: Anaheim, Cypress, o Wilshire (Fullerton).

Paso 2: Revise las localidades, horas y días donde se ofrecen los exámenes. Llegue a la escuela que usted haya seleccionado por lo menos media hora antes de que se inicie el examen. Traiga dos dólares (\$2.00) para que compre un permiso temporal de estacionamiento. El espacio en el salón de evaluación es limitado. Los estudiantes quienes no logren presentar la evaluación en el horario de su preferencia, deberán esperar hasta el siguiente horario.

SCE Campus

Cypress: martes, enero 4, Estacionamiento 4
Horario: 8:30am, 10am, 4pm, 6pm

Anaheim: miércoles, enero 5 La entrada en el 1er piso
Horario: 8:30am, 9:30 am, 10:30am, 4pm, 5pm, 6pm

Wilshire: jueves, enero 6, Edificio 200
Horario 8:30am, 9:30am, 10:15am, 4pm, 5pm, 6pm

Paso 3: Los estudiantes que vienen por primera vez, deben de presentar un examen para determinar su nivel de inglés. El proceso de evaluación e inscripción dura aproximadamente dos horas. No se permiten niños dentro de los salones de evaluación. No se permite dejar a los niños desatendidos en el centro escolar.

Paso 4: Los Estudiantes que no hayan asistido a clases hasta el enero 24, serán dados de baja de la clase y el espacio vacante será reemplazado por nuevos estudiantes.

Estudiantes Continuos

Los estudiantes que asistieron regularmente a clases durante el trimestre de otoño del 2004, serán registrados automáticamente para el trimestre de otoño del 2005. Estudiantes previos que NO asisten a clases desde el trimestre de invierno del 2005 y cuyos nombres no aparecen en las listas, de invierno 2005, deben venir a las inscripciones continuas (mas información en la parte inferior). Estudiantes previos NO serán registrados durante los días 4, 5, 6 de enero ya que estas fechas están asignadas únicamente para estudiantes nuevos.

Inscripciones Continuas

Las clases de Inglés se llenan en su totalidad en cada término, sin embargo, si hubiese espacios disponibles los estudiantes que no se registraron durante la fecha estipulada podrán registrarse después de que el trimestre haya iniciado. Por favor regístrese en los siguientes días en las siguientes localidades:

Cypress: Solamente lunes y martes enero 24, 25; febrero, 7, 8, 14, 15, 22; marzo 1, 7, 8, 14, 15; 8:30am, 10:30am, 5pm, 7pm, Salon CE 10-14.

Anaheim: Solamente lunes enero 24, 21; febrero 7, 14, 28, marzo 7, 14 ESL Lab salon 121; 8:30am, 10:30am, 5pm, 7pm

Wilshire: Solamente lunes enero 24, 31; febrero 7, 14, 28, marzo 7, 14; salon 214; 8:30 am, 10:30am, 5pm, 7pm

SCE Student Spotlight



Ricardo and his instructor, Dr. Beigi

Ricardo Gonzalez

English-as-a-Second Language Program

Ricardo came to the United States just three years ago from El Salvador. He was strong, healthy and filled with the determination to succeed. A few months later, Ricardo's vision began to deteriorate with no apparent reason. Within a few months he needed a cane to move around. But despite this misfortune, Ricardo's spirit was not impacted. With the help of his family, Ricardo decided to enroll in the English-as-a-Second Language Program at the School of Continuing Education. His instructor, Alice Niyondagara, says that Ricardo is an inspiration and shows interest in the structure of the English language beyond the learned material. He often suggests different ways of expressing his thoughts, always participates, and frequently encourages others to do the same. He even joined the Wilshire Players, a group of ESL students who perform plays in an effort to enhance their English language skills in a creative manner. According to Dr. Beigi, the director of the Wilshire Players, Ricardo is a brave and strong person who is not afraid to confront challenges. Both of his instructors say that Ricardo's smile is contagious and his positive attitude, organization and improved language skills inspires his classmates. *For more information about the English-as-a-Second Language Program, please call 714-808-4638 or visit the website at www.sce.cc.ca.us.*

Anaheim Campus ESL Classes

January 10 – April 1

No classes Jan. 17, Feb. 18 - 21, Mar. 21 – 24

ANAHEIM ESL LEARNING CENTER ESLV/100

Dates: Jan 10-Apr 1; nc Jan 17, Feb 18, Feb 21, Mar 21-Mar 25

CRN	DAYS	LOCATION	INSTR
50485	MTWTh/8a-9p F/8a-5p	AN/121	Staff

ESL BEGINNING LITERACY ESAC/150

Dates: Jan 10-Apr 1; nc Jan 17, Feb 21, Mar 21-Mar 24

CRN	DAYS	LOCATION	INSTR
50460	MTWTh/8a-10:30a	AN/130	Paz-Garcia
51140	S/9a-12p	AN/112	Cagley
50461	MW/10:30a-1p	AN/130	Paz-Garcia
51069	TTh/10:30a-1p	AN/130	Larsen
50909	MTh/5p-7:30p W/5p-7:30p	AN/112 AN/116	Kis
50463	MTWTh/5:30p-7:30p	AN/130	Pregenzer
50464	WTh/7:30p-10p	AN/130	Martinez
50465	MT/7:30p-9:30p	AN/130	Pregenzer
50910	MWTh/7:30p-10p	AN/118	Landi

ESL BEGINNING/LOW ESAC/205

Starts week of 1/10/2005, ends week of 3/28/2005; nc Jan 17, Feb 21, Mar 21-Mar 24

CRN	DAYS	LOCATION	INSTR
50466	MTWTh/8a-10:30a	AN/118	Howie
51093	MTWTh/8a-10:30a	AN/116	Larsen
50467	MWTh/5p-7:30p T/5p-7:30p	AN/TBA AN/118	Bystry
50468	MW/7:30p-10p	AN/TBA	Pyo
50522	T Th/7:30p-10p	AN/TBA	Kelly

ESL BEGINNING/HIGH ESAC/210

Starts week of 1/10/2005, ends week of 3/28/2005; nc Jan 17, Feb 21, Mar 21-Mar 24

CRN	DAYS	LOCATION	INSTR
50469	MTWTh/8a-10:30a	AN/106	Kahlon
50746	MTWTh/8a-10:30a	AN/104	Ensch
51118	MTWTh/8a-10:30a	AN/110	Kopydłowska
50531	MTWTh/10:30a-1p	AN/124	Niyondagara
51071	MTWTh/1:30p-4:30p	AN/124	Morenni
50472	MW/5p-7:30p	AN/128	Pyo
50674	TTh/5p-7:30p	AN/128	Witt
50672	MW/5p-7:30p TTh/5p-7:30p	AN/118 AN/119	Rios
50474	MTWTh/7:30p-10p	AN/TBA	Hayes
50675	MW/7:30p-10p	AN/126	Chung
50676	TTh/7:30p-10p	AN/126	Witt

ESL INTERMEDIATE/LOW ESAC/430

Starts week of 1/10/2005, ends week of 3/28/2005; nc Jan 17, Feb 21, Mar 21-Mar 24

CRN	DAYS	LOCATION	INSTR
50475	MTWTh/8a-10:30a	AN/124	Niyondagara
50991	MTWTh/8a-10:30a	AN/128	Choi
50476	MTWTh/5p-7:30p	AN/124	Martinez
50748	MWTh/5p-7:30p T/5p-7p	AN/105 AN/117	Staff
50477	MTWTh/7:30p-10p	AN/124	Kang
50749	MW/7:30p-10p TTh/7:30p-10p	AN/105	Ensch Chung
60930	Th/7:30p-10p	AN/118	Chung

ESL INTERMEDIATE/HIGH ESAC/420

Dates: Jan 10-Apr 1; nc Jan 17, Feb 21, Mar 21-Mar 24

CRN	DAYS	LOCATION	INSTR
50478	MTWTh/8a-10:30a	AN/126	Doherty
50479	MW/5p-7:30p	AN/126	Kang
51019	TTh/5p-7:30p	AN/126	Hayes
51148	MW/7:30p-10p Th/7:30p-10p	AN/116 AN/112	Gibson

ESL Specialty Classes

Take a class to develop language skills in a specific area. No assessment is needed. Register in the ESL Learning Center on any Monday – Thursday. On Saturday, students can register in class.

ESL COMPUTER SKILLS ESLT/115

Dates: Jan 10-Apr 1; nc Feb 18, Mar 25

CRN	DAYS	LOCATION	INSTR
50481	F/8:30a-11:30a	AN/312	Kopydlowska
50532	F/8:30a-11:30a	AN/121	Ramirez
50482	S/9a-12p	AN/121	Ramirez
50739	TTh/11a-1p	AN/303	Howie

ESL PRONUNCIATION (LOW/HIGH) ESAC/215

Dates: Jan 10-Apr 1; nc Jan 17, Feb 21, Mar 21, Mar 23

CRN	DAYS	LOCATION	INSTR
50930	MW/10:30a-12:30p	AN/104	Kahlon
50931	F/11:30a-1:30p	AN/124	Cagley

ESL-A+VESL EASL/222

Designed for ESL students learning computer skills and who want to acquire an A+ Certificate.

Dates: Jan 10-Apr 1; nc Mar 22

CRN	DAYS	LOCATION	INSTR
50987	T/6p-8:30p	AN/TBA	Tran

ESL ANAHEIM CITIZENSHIP/INDEPENDENT LEARNING ESLU/100

Dates: Jan 10-Apr 1; nc Mar 22, Mar 24

CRN	DAYS	LOCATION	INSTR
50480	TTh/7:30p-9:30p	AN/119	Bystry

ESL INTERMEDIATE/ADVANCED WORK SKILLS ESLT/120

Designed for ESL students who want to acquire basic computer and office skills.

Dates: Jan 10-Apr 1; nc Jan 17, Feb 21, Mar 21-Mar 24

CRN	DAYS	LOCATION	INSTR
50503	MTWTh/11a-2p	AN/312	Earl

10 STEPS TO IMPROVED ENGLISH EASL/815

Improve your English language skills by learning 10 different ESL software programs. After each program is introduced, you will be able to develop your skills at your own pace in vocabulary, writing, pronunciation, grammar, listening, and reading. No computer experience is necessary.

Starts week of 1/10/2005, ends week of 3/28/2005; nc Jan 17, Feb 18, Feb 21, Mar 21-Mar 25

CRN	DAYS	LOCATION	INSTR
60945	MW/10:30a-11:30a	AN/121	Staff

Cypress Campus ESL Classes

January 10 – April 1

No Classes Jan. 17, Feb. 18 - 21, Mar. 21 – 24

ESL LEARNING CENTER ESLM/100

Dates: Jan 10-Apr 1; nc Jan 17, Feb 21, Mar 21-Mar 24

CRN	DAYS	LOCATION	INSTR
50413	MTWTh/8a-9p	CC/CE10-14	Staff

ESL BEGINNING LITERACY ESLA/115

Dates: Jan 10-Apr 1; nc Jan 17, Feb 21, Mar 21-Mar 24

CRN	DAYS	LOCATION	INSTR
50345	MTWTh/8:30a-12:15p	CC/CE12-11	Gulmesoff
50355	MTWTh/5p-7:30p	CC/CE12-11	Frank
50359	MW/7:30p-10p	CC/CE12-11	Perez
50360	TTh/7:30p-10p	CC/CE12-11	Frank

ESL BEGINNING/LOW ESLA/205

Dates: Jan 10-Apr 1; nc Mar 22, Mar 24

CRN	DAYS	LOCATION	INSTR
50483	TTh/8a-10:30a	CC/CE12-10	Galvez
50346	MW/8:30a-10:30a	CC/CE12-10	Glicker
50350	TTh/10:30a-1p	CC/CE12-10	Smith
50484	MW/10:30a-12:30p	CC/CE12-10	Glicker
50356	MTWTh/5p-7:30p	CC/CE12-10	Kepler
50361	MW/7:30p-9:30p	CC/CE12-10	Arellano

ESL BEGINNING/HIGH ESLA/210

Dates: Jan 10-Apr 1; nc Jan 17, Feb 21, Mar 21-Mar 24

CRN	DAYS	LOCATION	INSTR
50348	MTWTh/8a-10:30a	CC/CE12-12	Armandaris
50351	MTWTh/10:30a-1p	CC/CE12-12	Szeto
50357	MTWTh/5p-7:30p	CC/CE12-12	Briones
50730	MT/7:30p-10p	TBA	Dorsey
51021	WTh/7:30p-10p	CC/CE12-12	Briones

ESL INTERMEDIATE/LOW ESLA/430

Dates: Jan 10-Apr 1; nc Jan 17, Feb 21, Mar 21-Mar 24

CRN	DAYS	LOCATION	INSTR
50349	MTWTh/8a-10:30a	CC/CE10-13	Noor
50352	MW/10:30a-1p	CC/CE10-15	Armandaris
50353	TTh/10:30a-1p	CC/CE10-15	Rivers Senghor
50358	MTWTh/5p-7:30p	CC/CE10-15	Stewart
50362	TTh/7:30p-10p	CC/CE10-15	Stewart

ESL INTERMEDIATE/HIGH ESLA/420

Dates: Jan 10-Apr 1; nc Jan 17, Feb 21, Mar 21-Mar 24

CRN	DAYS	LOCATION	INSTR
50354	MTWTh/10:30a-1p	CC/CE10-13	Noor
50363	MW/7:30p-10p	CC/CE10-15	Derose

ESL ADVANCED ESLA/610			
Starts week of 1/10/2005, ends week of 3/28/2005; nc Jan 17, Feb 21, Mar 21-Mar 24			
CRN	DAYS	LOCATION	INSTR
50936	MTWTh/8a-10:30a	CC/CE10-15	Rivers Senghor
60931	MTTh/5p-7p TW/5p-7p	AN/117 AN/112	Oriaro

ESL Specialty Classes

Take a class to develop language skills in a specific area. No assessment is needed. Register in the ESL Learning Center on any Monday – Thursday. On Saturday, students can register in class.

ESL PRONUNCIATION (BEGINNING) ESLB/105			
Dates: Jan 10-Apr 1; nc Feb 18, Mar 25			
CRN	DAYS	LOCATION	INSTR
50403	F/10:30a-1:30p	CC/CE12-10	Glicker

ESL CONVERSATIONAL (INTERMEDIATE/ADVANCED) ESLB/110			
Dates: Jan 10-Apr 1; nc Feb 18, Mar 25			
CRN	DAYS	LOCATION	INSTR
50402	F/8:30a-10:30a	CC/CE12-10	Sabha

ESL COMPUTER SKILLS FOR ESL ESLB/115			
Dates: Jan 10-Apr 1; nc Feb 18, Mar 25			
CRN	DAYS	LOCATION	INSTR
50404	F/8:30a-10:30a	CC/CE10-14	Ramirez
50928	T/1p-2p	CC/CE10-14	Ramirez

ESL WORKSKILLS (INTERMEDIATE/ADVANCED) ESLB/215			
Designed for ESL students who want to acquire basic computer and office skills.			
Dates: Jan 10-Apr 1; nc Jan 17, Feb 21, Mar 21-Mar 24			
CRN	DAYS	LOCATION	INSTR
50400	MTWTh/12:30p-3:30p	CC/CE10-15	Davis

ESL PRONUNCIATION/CONVERSATION ESLB/730			
Dates: Jan 10-Apr 1; nc Jan 15, Feb 19, Mar 26			
CRN	DAYS	LOCATION	INSTR
50399	S/9a-12p	CC/CE10-14	Peterson
50487	MW/12:30p-2:30p	CC/CE12-10	Glicker

ESL CITIZENSHIP INDEPENDENT LEARNING ESLC/105			
Dates: Jan 10-Apr 1; nc Jan 17, Feb 21, Mar 21-Mar 22			
CRN	DAYS	LOCATION	INSTR
50405	MT/1p-3:30p	CC/CE10-14	Noor
50916	TTh/7:30p-9:30p	TBA	Kepler

ESL TALK AMERICAN BY REDUCING YOUR ACCENT EASL/810				
Do you have a high degree of English proficiency, want to reduce your accent and improve your communication skills? You'll learn America's intonation and resonance techniques, vowels, difficult consonants, and interviewing techniques. Individual needs assessed by master-level, State-licensed speech and language pathologists.				
Dates: Jan 10-Apr 1; nc Jan 17, Feb 21, Mar 21				
CRN	DAYS	LOCATION	INSTR	FEE
50681	M/7p-9:30p	CC/TBA	Dietrich	\$190

10 STEPS TO IMPROVED ENGLISH EASL/815			
Improve your English language skills by learning 10 different ESL software programs. After each program is introduced, you will be able to develop your skills at your own pace in vocabulary, writing, pronunciation, grammar, listening, and reading. No computer experience is necessary.			
Starts week of 1/10/2005, ends week of 3/28/2005; nc Jan 17, Feb 18, Feb 21, Mar 21-Mar 25			
CRN	DAYS	LOCATION	INSTR
60934	MTWTh/3p-5:30p	CC/CE10-14	Ramirez

Wilshire Campus ESL Classes

January 10 – April 1

No Classes Jan. 17, Feb. 18 - 21, Mar. 21 – 24

ESL LEARNING CENTER ESLD/100			
Dates: Jan 10-Apr 1; nc Jan 17, Feb 21, Mar 21-Mar 24			
CRN	DAYS	LOCATION	INSTR
51139	MTWTh/8a-9p	WIL/214	Staff

ESL AND THE ARTS ESLE/115			
Dates: Jan 10-Apr 1; nc Feb 18, Mar 25			
CRN	DAYS	LOCATION	INSTR
50415	F/10:30a-2:30p	WIL/216	Ismail-Beig

ESL BEGINNING LITERACY ESLD/115			
Dates: Jan 10-Apr 1; nc Jan 17, Feb 21, Mar 21-Mar 24			
CRN	DAYS	LOCATION	INSTR
51072	MTWTh/8:30a-10:30a	WIL/201	Lynch-Thompson
50372	MW/10:30a-1p	WIL/217	Jalali
50724	TTh/10:30a-1p	WIL/217	Ozbolt
50381	MT/5p-7:30p	WIL/217	Pilafas
50382	WTh/5p-7:30p	WIL/217	Alaniz
50392	WTh/7:30p-10p	WIL/217	Alaniz
50398	MT/7:30p-10p	WIL/217	Pilafas

ESL BEGINNING/LOW ESLD/205			
Dates: Jan 10-Apr 1; nc Jan 17, Feb 21, Mar 21-Mar 24			
CRN	DAYS	LOCATION	INSTR
50364	MTWTh/8a-10:30a	WIL/217	Ulloa
50373	MW/10:30a-1p	WIL/215	Stehly
50374	TTh/10:30a-12:30p	WIL/215	Lynch-Thompson
50383	MTWTh/5p-7:30p	WIL/CE1	Murphy
50387	MW/7:30p-10p	WIL/CE1	Murphy
50388	TTh/7:30p-10p	WIL/CE1	Hernandez

ESL BEGINNING/HIGH ESLD/210			
Dates: Jan 10-Apr 1; nc Jan 17, Feb 21, Mar 21-24			
CRN	DAYS	LOCATION	INSTR
50933	MW/8a-10:30a	WIL/202	Maske
50934	TTTh/8a-10:30a	WIL/202	Ozbolt
50375	TTTh/10:30a-1p	WIL/201	Gayley
50376	MW/10:30a-1p	WIL/201	Igasaki
50384	MTWTh/5p-7:30p	WIL/CE2	Jimenez
50389	MTWTh/7:30p-10p	WIL/CE2	Guo

ESL INTERMEDIATE/LOW ESLD/430			
Dates: Jan 10-Apr 1; nc Jan 17, Feb 21, Mar 21-24			
CRN	DAYS	LOCATION	INSTR
50365	TTTh/8a-10:30a	WIL/215	Gayley
50366	TTTh/8a-10:30a	WIL/CE5	Skliar
50369	MW/8a-10:30a	WIL/CE5	Stehly
50370	MW/8a-10:30a	WIL/215	Song
50377	MTWTh/10:30a-1p	WIL/CE5	Skliar
50386	MTWTh/5p-7:30p	WIL/CE5	Lasher
50390	MW/7:30p-10p	WIL/CE5	Braam
50391	TTTh/7:30p-10p	WIL/CE5	Kakishita

ESL INTERMEDIATE/HIGH ESLD/420			
Dates: Jan 10-Apr 1; nc Jan 17, Feb 21, Mar 21-Mar 24			
CRN	DAYS	LOCATION	INSTR
50371	MTWTh/8a-10:30a	WIL/216	Ting
50378	MW/10:30a-1p	WIL/202	Ozbolt
50379	TTTh/10:30a-1p	WIL/202	Ulloa
50385	MTWTh/5p-7:30p	WIL/CE3	Braam
50393	TTTh/7:30p-10p	WIL/CE3	Lasher
51022	MW/7:30p-10p	WIL/CE3	Choi

ESL ADVANCED/LOW/HI ESLD/330			
Dates: Jan 10-Apr 1; nc Jan 17, Feb 21, Mar 21-Mar 24			
CRN	DAYS	LOCATION	INSTR
50380	MTWTh/10:30a-12:30p	WIL/216	Ting

ESL Specialty Classes

Take a class to develop language skills in a specific area. No assessment is needed. Register in the ESL Learning Center on any Monday – Thursday. On Saturday, students can register in class.

ESL COMPUTER SKILLS FOR ESL ESLE/105			
Dates: Jan 10-Apr 1; nc Jan 15, Feb 19, Mar 26			
CRN	DAYS	LOCATION	INSTR
50992	S/9a-12p	WIL/214	Pittaway

ESL DRAMA FOR COMMUNICATION ESLE/110			
Dates: Jan 10-Apr 1; nc Jan 17, Feb 21, Mar 21-24			
CRN	DAYS	LOCATION	INSTR
51020	TTTh/10:30a-12:30p	AN/TBA	Ismail-Beig
50409	MW/12:30p-2:30p	WIL/216	Ismail-Beig

ESL PRONUNCIATION (LOW) ESLE/340			
Dates: Jan 10-Apr 1; nc Mar 22, Mar 24			
CRN	DAYS	LOCATION	INSTR
50394	TTTh/12:30p-2:30p	WIL/202	Gayley

ESL PRONUNCIATION (HIGH) ESLE/560			
Dates: Jan 10-Apr 1; nc Feb 18, Mar 25			
*Dates: Jan 3-Apr 1; nc Feb 18, Mar 25			
CRN	DAYS	LOCATION	INSTR
50395	F/9a-10:30a	WIL/215	Lynch-Thompson
51179*	F/10:30a-12p	WIL/215	Lynch-Thompson

ESL WRITING/READING ESLE/580			
Dates: Jan 10-Apr 1; nc Mar 22-Mar 23			
CRN	DAYS	LOCATION	INSTR
50397	TW/12:35p-2p	WIL/217	Doherty

ESL CONVERSATION/IDIOMS ESLE/765			
Dates: Jan 10-Apr 1; nc Jan 15, Feb 19, Mar 26			
CRN	DAYS	LOCATION	INSTR
50401	S/9a-12p	WIL/CE1	Kakishita

ESL WILSHIRE/CITIZENSHIP INDEPENDENT LEARNING ESLF/100			
Dates: Jan 10-Apr 1; nc Jan 17, Feb 21, Mar 21-24			
CRN	DAYS	LOCATION	INSTR
50407	MW/10:30a-1p	WIL/101	Maske
50408	TTTh/6p-8:30p	WIL/101	Maske

10 STEPS TO IMPROVED ENGLISH EASL/815			
Improve your English language skills by learning 10 different ESL software programs. After each program is introduced, you will be able to develop your skills at your own pace in vocabulary, writing, pronunciation, grammar, listening, and reading. No computer experience is necessary.			
Starts week of 1/10/2005, ends week of 3/28/2005; nc Feb 18, Mar 25			
CRN	DAYS	LOCATION	INSTR
60935	F/9a-12p	WIL/214	Rubin

Yorba Linda Campus ESL Classes

January 10 – April 1

No Classes Jan. 17, Feb. 18 - 21, Mar. 21 – 24

Registration is open entry! You may register in class at any time. For information, call (714) 808-4638

ESL BEGINNING (LOW/HIGH) ESLG/330			
Dates: Jan 10-Apr 1; nc Mar 22, Mar 24			
CRN	DAYS	LOCATION	INSTR
50521	TTTh/9a-12p	YL/TBA	Jouvenat

**Magnolia School District
ESL Family Literacy Classes**

January 3 – April 1

(Low Elem. & Walter Elem. start 1/11/05)

No classes Jan. 17, Feb. 14, 21, April 4 - 7

Open registration; inscripciones abiertas

Free babysitting on selected days, ask your instructor for more information.

ESL/LITERACY/MAGNOLIA DISTRICT ESLI/100			
CRN	DAYS	LOCATION	INSTR
10523	TTTh8:30a-11:30a	Robert M Pyle Elementary/Portable	Jalali
10525	TTTh8:30a-11:30a	Esther L Walter Elementary/Portable	Song
50926	M/8:30a-11:30a	TBA	Staff
60933	WF/8:30a-11:30a	Esther L Walter Elementary	Zdan
50927	MW/8:30a-11:30a	TBA	Manchanda
10608	MTWTh/11:15a-2p	Jonas Salk Elementary	Santostefano
10524	TTTh/6p-9p	Robert M Pyle Elementary/Portable	Staff
10526	MTTh/6p-9p	Esther L Walter Elementary/Portable	Staff
10527	MW/6p-9p	Juliette Low Elementary/Portable	Sibio
10559	WTh/6p-9p	Esther L Walter Elementary/Portable	Mendez
10606	MTW/6p-9p	Jonas Salk Elementary/Portable	Gueddi

Hermosa Village Center

January 10 – April 1

No classes Jan. 17, Feb. 14, Feb. 16,

Feb. 21, Mar. 21 – Mar. 25

The Hermosa Village Center is a community center serving the Hermosa Apartment Community and nearby neighborhoods. The School of Continuing Education is proud to be a partner with the Hermosa Village Center providing family-oriented continuing education Classes! Counseling services are also available. Free babysitting!

ESL BEGINNING LOW ESLR/110			
CRN	DAYS	LOCATION	INSTR
12091	MTWTh/5:30p-8:30p	Hermosa Village	Serrano

Off-Site ESL Classes

January 3 – April 1

No classes Jan. 17, Feb. 18 - 21, Mar. 21 – 24

Registration is open entry! You may register in any offsite class at any time. For information, call: (714) 808-4638. Free babysitting at selected locations.

ESL/MULTILEVEL-OFFSITE ESLH/100			
Starts week of 1/3/2005, ends week of 3/28/2005; nc Jan 17, Feb 18, Feb 21, Mar 21-Mar 25			
CRN	DAYS	LOCATION	INSTR
10487	MTWTh/7a-10a	Brea Job Ctr	Carstensen
10488	MTWTh/8a-10:30a	First Christian Church Anaheim	Edgington
10489	MTWTh/8:30a-12p	Ponderosa Park	Lim
10603	MTWTh/8:30a-11:15a	Messiah Lutheran Church	Arellano
51124	MW/8:30a-11:30a	Brea Comm Ctr	Anglin
10490	MTWTh/9a-12:15p	Anaheim Community Center	Weatherspoon
10491	Th/9a-12p	Cypress Sr Citizen Ctr	Whitaker
10618	MTWTh/9a-12p	Orange Cty Christian Charities	Pittaway
10492	F/9a-12p	Maple Senior Ctr	Whitaker
60936	TTTh/9a-12p	Project Access Park Vista Ctr	Staff
12210	TTTh/10a-11:30a	Commonwealth Adlt Day HealthCt	Pregenzer
10493	TTTh/10:30a-1p	First Christian Church Anaheim	Edgington
60940*	MW/10:30a-11:30a	AN/121	Staff
60939	WTh/3p-5p	Casa Santa Maria	Smith
50906	TTTh/5:30p-7:30p	Stanton Comm Ctr	Chapman
10494	MTW/6p-9p	Stanton Cultural Arts Center	Whitaker
60938	MW/6p-8:30p	Ponderosa Park	Usary
50929	MTW/6p-9p	Stanton Comm Ctr	Chapman
10604	MWF/6p-9p	Garnet Community Ctr	Ramirez
60937	F/6p-9p	Project Access Park Vista Ctr	Song
10533	MTh/6p-9p	Zion Lutheran Church	Manchanda

**Buena Park School District
ESL and Computers**

January 3 – April 1

No Classes Jan. 17, Feb. 21, Mar. 21 – Mar 24

Open registration; inscripciones abiertas

Free babysitting on selected days, ask your instructor for more information.

ESL AND COMPUTERS (BUENA PARK) ESLN/110			
Dates: Jan 3-Apr 1; nc Jan 17, Feb 21, Mar 21-Mar 24			
CRN	DAYS	LOCATION	INSTR
51138	MTWTh/6p-9p	Gilbert Elem. School	Koh

**Placentia-Yorba Linda Unified
School District ESL and
Computers**

January 10 – March 26

No classes Jan. 17, Feb. 21, Mar 21-25

Open registration; inscripciones abiertas

Free babysitting on selected days, ask your instructor for more information.

ESL AND COMPUTERS (YORBA LINDA/PLACENTIA) ESLP/100			
CRN	DAYS	LOCATION	INSTR
50923	MTWTh/8a-11:30a	Topaz Elementary	Kennedy
50919	MTWTh/8:30a-12p	Rio Vista Elementary School	Mason
60941	MTWTh/8:30a-12p	Rio Vista Elementary School	Staff
50921	MTWTh/8:30a-12p	Ruby Drive Elementary School	Sanchez-Silva
60942	MTWTh/8:30a-12p	Ruby Drive Elementary School	Staff
50925	MTWTh/11:45a-1:15p	Morse Elementary School	Monroe
50920	TTTh/6p-8:30p	Rio Vista Elementary School	Staff
50924	MW/6p-8:30p	Melrose Elementary School	Torrez

**Cypress School District
ESL and Computers
ESL Family Literacy**

January 3 – April 1

No classes Jan. 17, Feb. 21, Mar. 21 - 24

Open registration; inscripciones abiertas

Free babysitting on selected days, ask your instructor for more information.

FAMILY LITERACY/CYPRESS DISTRICT ESLZ/100			
CRN	DAYS	LOCATION	INSTR
40868	MW/6p-8p	Landell Elementary School	Han

**Anaheim City School District
ESL and Computers
ESL Family Literacy**

January 10 – April 1

No classes Jan. 17, Feb. 14, Feb. 16 (PM school sites), 21, Mar. 21 – 25

Open registration; inscripciones abiertas

Free babysitting on selected days, ask your instructor for more information

ESL/LITERACY/ANAHEIM DISTRICT ESLJ/100			
CRN	DAYS	LOCATION	INSTR
10495	TTTh/8:30a-11:30a	Betsy Ross Elementary/ 1	Gueddi
21138	W/11:40a-1:30p T/12:15p-2:30p	Benjamin Franklin Elementary	Galvez
10498	MTWTh/5p-8p	Thomas Edison Elementary/ 20	Lopez
10499	MTWTh/5p-8p	Thomas Edison Elementary/ 22	Truong
10609	MTWTh/5p-8p	Thomas Edison Elementary/ 25	Vanegas
51074	Th/5:30p-8:30p	Patrick Henry Elementary	Staff
10501	MTW/5:50p-8:30p	Adelaide Price Elementary/ Library	Miranda
10502	M/5:50p-8:30p W/5:50p-8:30p	Thomas Jefferson Elementary	Ramos Jacobs
10505	MW/6p-9p TTTh/6p-9p	Horace Mann Elementary/ 26	Buford Buford
10509	MTWTh/6p-9p	Abraham Lincoln Elementary/ B1	Galvez
10512	MTWTh/6p-9p	Abraham Lincoln Elementary/ B2	Lee
10673	MWTh/6p-9p	Theodore Roosevelt Elementary	Druiff
10513	MTWTh/6p-9p	Benjamin Franklin Elementary/ 25	Lopez
10520	MW/6p-9p	Betsy Ross Elementary/ 24	Smith
51073	T/6:30p-9:30p	Patrick Henry Elementary	Boyo

FOREIGN LANGUAGE

ARABIC - CONVERSATIONAL LANG/100				
Beginning level class introduces students to the basic knowledge of Arabic.				
Dates: Jan 8-Apr 2; nc Jan 15, Feb 19, Mar 26				
CRN	DAYS	LOCATION	INSTR	FEE
60944	S/9a-11:30a	AN/124	Nabulsi	\$75

**FRENCH - CONVERSATIONAL
LANG/110**

Beginning level class introduces students to the culture and customs of France and covers basic speaking skills.

Dates: Jan 6-Mar 31; nc Mar 24

CRN	DAYS	LOCATION	INSTR	FEE
60943	Th/7p-9:30p	YL/307	Bellavoine	\$75

**JAPANESE - CONVERSATIONAL
LANG/160**

Beginning level class introduces students to the culture and customs of Japan and to speak beginning level Japanese.

Dates: Jan 8-Apr 2; nc Jan 15, Feb 19, Mar 26

CRN	DAYS	LOCATION	INSTR	FEE
60953	S/8a-10:30a	WIL/102	Lyon	\$75

**JAPANESE CONVERSATIONAL II
LANG/162**

Low intermediate level class expands students' basic knowledge of spoken Japanese.

Dates: Jan 8-Apr 2; nc Jan 15, Feb 19, Mar 26

CRN	DAYS	LOCATION	INSTR	FEE
60946	S/10:30a-1p	WIL/102	Staff	\$75

**SPANISH - CONVERSATION I
LANG/190**

Beginning level class introduces students to the culture and customs of Latin America and covers beginning level speaking skills.

Starts week of 1/3/2005, ends week of 3/28/2005; nc Jan 15, Feb 19, Mar 22, Mar 24, Mar 26

CRN	DAYS	LOCATION	INSTR	FEE
50254	S/8a-10:30a	WIL/CE2	Koskela	\$75
50257	T/7p-9:30p	CC/CE9	Montero	\$75
50690	Th/7p-9:30p	WIL/208	Aparicio	\$75

**SPANISH - CONVERSATION II
LANG/200**

Low intermediate level class expands students' basic knowledge of spoken Spanish.

Starts week of 1/3/2005, ends week of 3/28/2005; nc Jan 15, Feb 19, Mar 24, Mar 26

CRN	DAYS	LOCATION	INSTR	FEE
60947	S/8a-10:30a	AN/TBA	Koskela	\$75
50255	Th/7p-9:30p	YL/305	Farfan	\$75

BASIC SKILLS

Improve your workplace skills, chances for promotion, increase production! Need a High School Diploma? You can start earning credits today!

NOTICE TO EMPLOYERS: You can arrange for onsite instruction in ESL or any Basic Skills subjects. Call our Training and Development Institute at (714) 808-4615!

SCE Student Spotlight



Teresa Henry
High School Diploma Program

Teresa has had to overcome a hearing problem and has, according to her instructor Lea Mosley, done a beautiful job of applying herself to receive the best grades possible. Teresa graduated from a special education program many years ago but has always had a desire to better her earning potential by getting her High School Diploma. Teresa has begun her studies at the School of Continuing Education High School lab while juggling a very busy personal life. Teresa is married and assists two other people at home. She also works cleaning houses and assists at the John Douglas French Center, a home for older adults with Alzheimer's disease. Her instructor Lea mentions that Teresa always gives 110 percent, helping others and taking homework seriously. She never misses class and is always excited to learn, an inspiration to her peers. *For more information on the High School Diploma Program, please call 714-808-4582 or visit the website at www.sce.cc.ca.us.*

High School Diploma Program

This course is specifically designed for adult students who want to study at their own pace to complete the credits for a High School Diploma.

**HOW CAN YOU ENROLL IN THE
HIGH SCHOOL DIPLOMA PROGRAM?**

STEP 1: Before your Orientation, contact your previous school(s) and obtain an officially-sealed transcript showing all previously completed high school work.

STEP 2: Call a Counseling Office near you to schedule an appointment for your ORIENTATION (available weekly, day, or evening)

ANAHEIM CAMPUS - (714) 808-4682
CYPRESS CAMPUS - (714) 484-7440
WILSHIRE CAMPUS - (714) 992-9916

STEP 3: All diploma applicants must have their previous work reviewed by a SCE Evaluator or Counselor. Various experiences are recognized for credit including previous schooling, work experience, and college credits. Competency tests in reading, language, writing and math are required of all high school graduate candidates.

HIGH SCHOOL LAB LOCATION AND HOURS

Anaheim Campus - Room 141
M-Th: 8:30a - 2:30p/6-9p

Cypress Campus - Room CE1, Lot 6,
M-Th: 8:30a-2:45p/6-9p

Wilshire Campus - Room 112
M-Th: 8:30a-2:45p/6-9p

**HIGH SCHOOL DIPLOMA
COURSE REQUIREMENTS**

English40 credits
Social Studies 30 credits
Applied or Fine Arts10 credits
Math..... 20 credits
Science..... 20 credits
Health..... 5 credits
Electives..... 60 credits
Total.....185 credits

Official GED Exam Information

WILSHIRE CENTER - Room 112

January 22, February 26, March 12, April 16, 2005.

REGISTRATION: The 2004 GED test is limited to the first 20 paid applicants. The official GED test fee of \$75.00 is collected at the Wilshire Center. Bring a MONEY ORDER payable to: Orange County Dept. of Education to the Wilshire Center, 315 E. Wilshire, Fullerton. Fees are non refundable. A registration packet will be issued on the day that registration fees are paid. For registration questions, please call the Wilshire Center at 714 992.7700. The new GED test is now in effect. Scores from the previous version of the GED cannot be combined with the new test scores.

TEST FEES: \$75 for complete battery of the official test (5 sections), \$15 for a retake of Test 1: Language Arts/Writing, \$10 for a retake of Tests 2 through 5. The test fee is applicable for 60 days from date of registration. **Fees are subject to change without notice.**

DAY OF THE EXAM: Arrive at testing center by 8:00 am. You must know/have the following: Social Security number, mother's maiden name, and positive photo ID with birth date, signature and address. A parking permit is needed to park in the student lot.

MINIMUM AGE REQUIREMENTS: You must be 18 years or older to take the GED exam. No one under 17 will be allowed to take this test. GED testing is available for applicants with documented physical and learning disabilities. Requests for accommodations must be made at least four weeks in advance of the test date. Call Nancy Rice at (909) 678-2511 or Susan Armstrong at (714) 953-0641 for further information.

**GED TEST PREPARATION
ABE/125**

Individualized preparation for GED tests with programmed materials. All students register in the classroom. See instructor for GED test dates.

Dates: Jan 3-Mar 31; nc Jan 17, Feb 21, Mar 21-Mar 24

Anaheim Campus - Room 141

M-Th: 8:30a - 2:30p/6-9p

Cypress Campus - Room CE1, Lot 6,

M-Th: 8:30a-2:45p/6-9p

Wilshire Campus - Room 112

M-Th: 8:30a-2:45p/6-9p

Elementary Subjects

**ADULT BASIC EDUCATION
ABE/100**

Enroll at any time. Review and study subjects commonly taught in elementary grades 1-8, including reading, grammar, punctuation, spelling and math. Specialized assistance available for the disabled at the Cypress Continuing Education Office: 714.484.7057

Dates: Jan 3-Mar 31; nc Jan 17, Feb 21, Mar 21-Mar 24

Anaheim Campus - Room 141

M-Th: 8:30a - 2:30p/6-9p

Cypress Campus - Room CE1, Lot 6,

M-Th: 8:30a-2:45p/6-9p

Wilshire Campus - Room 112

M-Th: 8:30a-2:45p/6-9p

**IMPROVING INDIVIDUAL SKILLS LAB
ABE/120**

For students interested in improving general and specific academic subjects at the secondary level (grades 912) experiencing difficulty in curriculum ranging from basic academics to college preparatory.

Dates: Jan 3-Mar 31; nc Jan 17, Feb 21, Mar 21-Mar 24

Anaheim Campus - Room 141

M-Th: 8:30a - 2:30p/6-9p

Cypress Campus - Room CE1, Lot 6,

M-Th: 8:30a-2:45p/6-9p

Wilshire Campus - Room 112

M-Th: 8:30a-2:45p/6-9p

**THE LITERACY PROGRAM
ABE/105**

Designed for students from beginning levels of reading to those working toward a high school diploma. Through the use of small-group instruction, computer- aided instruction, audio books and workbooks, students will learn to become better readers, writers and thinkers. The skills attained can be used for personal growth, job advancement or for entry into other educational programs. A specific learning plan is developed for each student based on student goals, needs and learning style.

Starts week of 1/3/2005, ends week of 3/28/2005; nc Jan 17, Feb 21, Mar 21-Mar 24

CRN	DAYS	LOCATION	INSTR
60282	MTWTh/8:30a-2:45p	WIL/204	La Morte
60359	MTW/8:30a-12p	AN/139	Barrett
60288	MTWTh/9a-12:30p	CC/CE11-9	Pewthers
60283	M/5p -8p TW/5p -8p	WIL/204	Martinez La Morte
60429	T/5p -8p	AN/139	Barrett

**IMPROVING INDIVIDUAL SKILLS LAB
ABE/124**

For students wishing to improve their academic skills. Provides computer, print and video materials for individual, independent student use, and tutoring in writing and numerous other subjects. The Tutoring Center, Writing Center and Skills Center are open to all Continuing Education students. Available time ranges listed below.

Dates: Jan 3-Apr 1; nc Jan 15, Jan 17, Feb 18-Feb 19, Feb 21, Mar 21-Mar 26

CRN	DAYS	LOCATION	INSTR
50568	MTWTh/7a-9:15p F/7:30a-3:45p S/9a-2p	FC/2000	Staff

**ENGLISH &
COMMUNICATION**

**WRITE YOUR NOVEL
ABE/295**

A practical, hands-on course to help writers polish their manuscripts and learn skills necessary for publication. Student manuscripts will be critiqued in detail. You'll receive lessons in plot, common mistakes, characterization, introductions, structure, and theme.

Dates: Jan 5-Mar 30; nc Mar 23

CRN	DAYS	LOCATION	INSTR
60190	W/6:30p-9:30p	YL/305	Wills

**AMERICAN SIGN LANGUAGE I
ENCO/100**

Learn to communicate with the deaf. Beg. 1 includes manual ABC's, greetings and responses, numbers, colors, and additional vocabulary. Deaf students are welcome to participate and present their points of view.

Dates: Jan 6-Mar 17

CRN	DAYS	LOCATION	INSTR
60016	Th/6:30p -10p	CC/TE3-201	Rennie

**COMMUNICATION WITH THE DEAF
(BEGINNING)
ENCO/110**

This course is suitable for beginners, beneficial for parents, teachers, instructional personnel and individuals interested in communicating with deaf or hard-of-hearing children and young adults.

Dates: Jan 19-May 25; nc Mar 23

*Dates: Jan 24-May 23; nc Feb 21, Mar 21

CRN	DAYS	LOCATION	INSTR
60602	W/6:30p-9:20p	CC/HUM-104	Davino
60844*	M/6:30p-9:20p	CC/HUM-101	Davino

MATH

SCE Student Profile



Gregory with his Math instructor, Carolynne

**Gregory Wayne Morgan
Math & Construction Trades Programs**

As a tile contractor, Greg came to realize the value of higher education, and the opportunities that it offers. Greg is the ideal student, says his instructors Phil and Carolynne Famolaro, and is determined to get a college education. Greg started at the School of Continuing Education with a math course, Math Refresher, and advanced to Pre-Algebra. He is now taking advanced math, Algebra, and applying the math to another SCE course, Basic Electricity for Electricians and Home Improvement, where he is learning how to wire an entire house. In addition, Greg is taking college credit courses at Fullerton College and hopes that his hard work will lead to a new career in the construction industry. As a person, Greg is a gentleman, always polite and professional. He is definitely a positive role model to other students, motivating his electrical classmates to take SCE math courses. With his strong determination and excellent attitude, Greg will succeed in his new life goals!

For more information on the math or construction programs, please visit the website at www.sce.cc.ca.us.

**MATH LAB
MAC/106**

Students will use tutorial assistance to enhance their problem-solving skills and increase math comprehension. Register in class ONLY.

Dates: Jan 3-Apr 1; nc Jan 15, Jan 17, Feb 18-Feb 19, Feb 21, Mar 21-Mar 26

CRN	DAYS	LOCATION	INSTR
50569	MTWTh/7a-10p FS/7a-3:30p	FC - 600/611	Staff

MATH LAB MAC/110			
Students will use tutorial assistance to enhance problem-solving skills and increase comprehension of math and chemistry. Tutors/instructors are there to help you prepare for tests and homework.			
Dates: Jan 3-Apr 1; nc Jan 17, Feb 18, Feb 21, Mar 21-Mar 25			
CRN	DAYS	LOCATION	INSTR
60693	MW/8a-3p TTh/8a-3:30p F/8a-12p MTWTh/5p-8p	CC/SEM-209	Clancy Clancy Nakayama Vanlaningham

MATH REFRESHER COURSE MAC/125			
Provides review of basic math for shop and business. Learn arithmetic, fractions, decimals, percentages, conversions, averages and how to effectively use the calculator. Learn and succeed! This course also counts towards the math requirement for the SCE High School Diploma Program. Required textbook may be purchased at the Anaheim Campus bookstore.			
Dates: Jan 3-Apr 2; nc Mar 22			
CRN	DAYS	LOCATION	INSTR
60186	T/6p-9p	AN/310	Colunga

PRE-ALGEBRA MAC/135			
This is a great course for students preparing to study Algebra at the high school or college level. Math will be reviewed while solving "word problems", learning algebraic principles and terms. This course also counts towards the math requirement for the SCE High School Diploma Program.			
Dates: Jan 3-Apr 2; nc Mar 23			
CRN	DAYS	LOCATION	INSTR
60188	W/6p-9p	AN/310	Colunga

ALGEBRA MAC/140			
For those ready to study College Algebra, or anyone wanting to refresh their Algebra skills. This course also counts towards the math requirement for the SCE High School Diploma Program! Required textbook may be purchased at the Anaheim Campus bookstore.			
Dates: Jan 3-Apr 2; nc Mar 24			
CRN	DAYS	LOCATION	INSTR
60187	Th/6p-9p	AN/310	Stapleton

SCIENCE & DISCOVERY

Exploring SouthWest Deserts

Make new friends! Enjoy meeting people who enjoy geology, camping, and exploring our beautiful deserts! Class will emphasize safety tips to ensure comfort and enjoyment of desert areas. Attendance at orientation is required. Field trips are the weekend following the orientation.

EXPLORING SOUTHWEST DESERTS: QUARTZSITE GEM AND MINERAL SHOWS SCDI/155 NEW!				
Visit Desert Gardens Gem and Mineral show; learn how to identify quality gems, minerals, rocks, and fossils, and how to purchase great specimens for great prices. Dig at a favorite rock hound sites for geodes and nodules at Potato Patch, Hauser Beds, and Straw Beds. Camp at Coon Hollow BLM campground. Facilities include: fire rings, tables, water, ramadas, and pit toilets. 4x4 is required to explore Palo Verde Mountains to the Colorado River; buddy-ing up for carpooling is available at camp. Conventional vehicles okay into campground. Easy to moderate hiking, photography, rock hounding, and exploring geological sites of the lower Colorado Desert region are some highlights of this trip. Please no pets. Orientation will be held on Monday, January 10th. Field Trip will be January 15 - January 17th.				
Dates: Jan 10-Jan 17				
CRN	DAYS	LOCATION	INSTR	FEE
60839	M/7p-10p SatSun/7a-4p	YL/303	Van Kampen	\$50

EXPLORING SOUTHWEST DESERTS: BLACK MOUNTAINS TO THE HAULAPAI MOUNTAINS SCDI/156 NEW!				
Explore the Black Mountains fire agate sites, the mysterious Haulapai Mountains and backcountry historical sites. Visit Chloride, Dolan Springs, and Lake Mead, and the beautiful Cerbat Mountains of Kingman, Arizona. This road trip recommends a high clearance or 4x4 vehicle; however, carpooling can be arranged at orientation. Expect moderate hiking to some dig sites; Geology and plant identification included, rock and mineral collecting okay. Primitive camping; no fee, no facilities, and no water available. No pets please. Orientation will be held on Monday, February 14th Field trip will be: February 19 - February 21st.				
Dates: Feb 14-Feb 21				
CRN	DAYS	LOCATION	INSTR	FEE
60840	M/7p-10p SatSun/7a-4p	YL/303	Van Kampen	\$50

EXPLORING SOUTHWEST DESERTS: THE BRADSHAW TRAIL ROAD TRIP SCDI/157 NEW!				
This road trip will explore geological features from the Salton Sea State Beach, scenic Mecca Hills, Red Canyon, Salt Creek, and other desert backcountry areas. These areas feature: sandstone spires, pinnacles, and colorful mudstone canyons. Collecting rocks and minerals on BLM lands is permitted. High clearance or 4x4 vehicle is recommended; however, carpooling can be arranged in class for conventional vehicle drivers. Primitive camping; no fee, no facilities, and no water. No pets please. Orientation will be held on: Monday, March 14th. Field Trip will be: March 19 - March 20th				
Dates: Mar 14-Mar 20				
CRN	DAYS	LOCATION	INSTR	FEE
60841	M/7p-10p SatSun/7a-4p	YL/303	Van Kampen	\$25

GEOLOGY: EXPLORING ROCKS AND MINERALS ENCO/187

Why are there earthquakes? How do giant mountains come to be? Why do beautiful mineral crystals form? Learn the answers to these and other geologic processes in this easy-to-understand introductory course about geology. Learn to identify rocks, minerals and fossils, to interpret the geologic landscape, read geologic maps, and delve into the fascinating history of the earth. Class meets for eight weeks.

Dates: Jan 5-Feb 23

CRN	DAYS	LOCATION	INSTR	FEE
60293	W/7p-9p	YL/305	Courtright	\$35

ARCHAEOLOGY ARC/100

Experience in site survey and field excavation on a local archaeological site.

Dates: Jan 8-Mar 19; nc Jan 15, Feb 19

CRN	DAYS	LOCATION	INSTR
60842	S/9a-4:30p	CC/HUM-322	Langenwalter

CAREER PLANNING

Educational planning services are available to students currently enrolled in the following types of Continuing Education classes: English-as-a-Second-Language (ESL), Citizenship, Disabled Students Programs, Parenting, High School Subjects, Basic Skills, short-term vocational classes and certification programs. **(Students enrolling in the High School Diploma Program see BASIC SKILLS PROGRAM).**

**FREE Community Resource!
The Career & Assessment Center
at the SCE Anaheim Campus**

Take advantage of this state-of-the-art career library, including the on-line career computer lab. Find out about a new career direction, change careers, re-career, get ideas for your job search, work on a resume, research local college or job training opportunities.

**Visit our Career Library!
Location: Anaheim Campus, Rm 215A**

Hours: M-Th: 9am-4pm; Weds eve until 7pm;
Fri: 9am-1pm; Sat & Sun: Closed.

Use our Career Lab during office hours.
You do the research under our expert guidance.

Software available in our career lab:

OASYS - matches individuals to jobs, maximizes chances of finding the right job. Describes job, wages, employment outlook, links to training, and transferable skills analysis.

EUREKA - a comprehensive career information tool to use for career exploration and occupational identification. Includes information about colleges

and schools, including vocational programs. Has *Spanish* occupational descriptions as well as assessment tools in Spanish.

CHOICES - for high school age through adult, designed for career and vocational exploration and planning. Features Occupational Search, College Search, College Major Search, Quick Occupational Scan, Quick School Scan, College Letter Writer, National & California Wage & Salary Information, uses Department of Labor Statistic Information as well as access to America's Job Bank and other websites.

NEW! Career & Job Search Videos

For good quick advice to create a resume, obtain interview tips, fill out a job application, learn how to find a job on the Internet, and more, make an appointment to view the following videos for FREE-call (714) 808-4682. *(Students must obtain an SCE student ID prior to using video).*

Video Topics include:

- How to Find a Job on the Internet
- The Complete Job Application
- Quick Interview Video
- You're Hired! Employers Give Tips for Successful Interviewing
- Make a Good First Impression
- Quick Resume Video: Get a Resume Done-NOW!
- Looking Sharp Dressing for Success
- Eight Ways to Lose a Job...and How to Head in the Right Direction
- Dialing for Jobs...Using the Phone on the Job Search
- Putting the Bars Behind You

CAREER EXPLORATION CRPL/140

This class is for students who are undecided about their educational or career goals. Using a career planning process, students assess interests, skills, personality, values, life and work style choices. Students research potential educational and career goals and relate their self-assessment information to occupational possibilities and college majors.

Dates: Jan 31-Mar 14; nc Feb 21

*Dates: Mar 29-May 5

†Dates: Feb 8-Mar 15

CRN	DAYS	LOCATION	INSTR
60043	MW/10:30a-11:45a	CC/TE2-204	Easton
60039*	TTTh/1p-2:20p	CC/BUS-309	Easton
60042†	T/4p-6:50p	CC/TE2-203	Easton

CAREER AND LIFE PLANNING CRPL/160

Includes an analysis of lifestyles, self-assessment, overcoming obstacles, career research, job search skills, resumes, interviewing and goal setting.

Dates: Jan 3-Jan 14

*Starts week 1/17/05, ends week 5/23/05; nc Jan 17, Feb 21, Mar 22-24

†Dates: Jan 20-May 19; nc Mar 24

CRN	DAYS	LOCATION	INSTR
60712	MTWThF/8a-1:40p	CC/TE1-205	Nordee
60713*	TTTh/8a-9:20a	CC/TE1-200	Nordee
60455*	W/9a-11:50a	CC/TE2-203	Mattson
60047*	TTTh/9:30a-10:50a	CC/TE1-200	Nordee
60456†	Th/6p-8:50p	CC/GYM 2-112	Bedard

**COUNSELING - INDEPENDENT STUDY
CRPL/300**

This class is designed for students who desire to increase their self-esteem and work on their personal growth & development.

Dates: Jan 20-May 19; nc Mar 24

CRN	DAYS	LOCATION	INSTR
60050	Th/11:30a-1:20p	CC/FA-221	Mattson

**TEACHING AS A CAREER
CRPL/345**

Designed for future teachers; surveys teaching as a profession and requires work experience in educational setting.

Dates: Jan 24-May 23; nc Feb 21, Mar 21

*Dates: Jan 19-May 25; nc Mar 23

CRN	DAYS	LOCATION	INSTR
60454	M/9a-10:50a	CC/TE2-203	Mattson
60055*	W/4p-5:50p	CC/TE2-203	Mattson

BUSINESS EDUCATION

Management Certificate Program

MANAGEMENT CERTIFICATE PROGRAM

Certificate issued upon satisfactory completion of six required courses and one elective course. Course offerings vary by trimester.

**ELEMENTS OF SUPERVISION
BMGR/410**

(Required) Provides instruction in communication, problem solving, team building and leadership. Designed for managers in both public and nonprofit organizations.

Dates: Feb 15-Mar 29; nc Mar 22

CRN	DAYS	LOCATION	INSTR
60899	T/6:30p-9:30p	WIL/213	Slames

**WRITTEN COMMUNICATION-BUSINESS
BMGR/415**

(Required) Provides extensive hands-on experience with all types of written business communications including letters, resumes, cover letters, memos, and reports.

Dates: Jan 4-Feb 8

CRN	DAYS	LOCATION	INSTR
60809	T/6:30p-9:30p	WIL/213	Slames

**FINANCE FOR THE NON-FINANCIAL
MANAGER
BMGR/431 *NEW!***

This course is designed to introduce students to the basics of financial principles and, accounting financial terminology. Purposes and formats of financial statements are introduced along with discussions on depreciation, capital, budgeting, cash and inventory management and lease vs. buy decisions. (Elective)

Dates: Jan 5-Feb 9

CRN	DAYS	LOCATION	INSTR
60877	W/6:30p-9:30p	WIL/208	Staff

**EFFECTIVE BUSINESS PRESENTATION
BMGR/417**

(Elective) Enhance your presentation skills and ability to speak before any size group. You'll be videotaped while speaking, so bring a tape with you. Become a more confident speaker!

Dates: Jan 6-Feb 10

CRN	DAYS	LOCATION	INSTR
60810	Th/6:30p-9:30p	WIL/216	Smolen

**Administrative Assistant
Certificate Program**

The Administrative Assistant Certificate Program prepares students for a career as a secretary or an administrative assistant. Training includes keyboarding, introduction to computers, Windows XP, Word, Excel, PowerPoint, telephone techniques, filing, business mathematics, communication and problem solving, spelling, proofreading, Internet, e-mail, and employment skills. **LENGTH OF PROGRAM:** A minimum of 16 hours per week of attendance is required; the program is 24 weeks in length for a total of 384 hours. **NEW students** should enroll during the Registration period (see registration information on page 1) Beginning courses include Computer Applications for the Administrative Assistant I, II, & Office Skills I & II.

ORIENTATION: All **NEW students** to the Administrative Assistant Program are required to attend orientation. The orientation will consist of an overview of the program and course sequence. Follow these steps to schedule an appointment for orientation.

Step 1: Call (714) 808-4681 for orientation information.

Step 2: Leave your name & phone number on the message to reserve your space for orientation on

Monday, November 29, 10 am-12 noon
Board Room 1st Floor, Anaheim Campus

Step 3:

Arrive at orientation **ON TIME** (late arrivers will NOT be able to attend). Bring \$2 to purchase temporary, one-day parking permit from the machines located in the parking lots. Children are NOT allowed in the orientation room.

FIRST NIGHT ATTENDANCE: To secure your place in class, you must attend the first class. If you are not in class ONE HOUR after the scheduled starting time your spot could be reassigned to a petitioner. **The first 5 Wait Listed** students should show up the first class of the term in case there are openings. Students will be admitted from Wait List in order.

For additional information or to speak to a vocational counselor, please call 714 808-4681.

COMPUTER APPLICATIONS FOR THE ADMINISTRATIVE ASSISTANT I BUSN/340 <i>NEW!</i>			
First in a series of four levels that prepares students for an entry-level position as an administrative assistant. Includes units on Keyboarding and Word.			
Dates: Jan 3-Feb 9; nc Jan 17			
CRN	DAYS	LOCATION	INSTR
60746	MW/9a-11a	CC/CE2-1	Staff

COMPUTER APPLICATIONS FOR THE ADMINISTRATIVE ASSISTANT II BUSN/341 <i>NEW!</i>			
Second in a series of four levels that prepares students for an entry-level position as an administrative assistant. Includes units on Windows and Internet.			
Dates: Feb 14-Mar 30; nc Feb 21, Mar 21, Mar 23			
CRN	DAYS	LOCATION	INSTR
60747	MW/9a-11a	CC/CE2-1	Staff

COMPUTER APPLICATIONS FOR THE ADMINISTRATIVE ASSISTANT III BUSN/342 <i>NEW!</i>			
Third in a series of four levels that prepares students for an entry-level position as an administrative assistant. Includes units on Email and Business Math.			
Dates: Jan 4-Feb 10			
CRN	DAYS	LOCATION	INSTR
60749	TTh/9a-11a	CC/CE2-1	Casper

COMPUTER APPLICATIONS FOR THE ADMINISTRATIVE ASSISTANT IV BUSN/343 <i>NEW!</i>			
Fourth in a series of four levels that prepare students for an entry-level position as an administrative assistant. Includes units on Excel.			
Dates: Feb 15-Mar 31; nc Mar 22, Mar 24			
CRN	DAYS	LOCATION	INSTR
60751	TTh/9a-11a	CC/CE2-1	Casper

OFFICE SKILLS I BUSN/320			
First in a series of four levels that prepare students for an entry-level position as an administrative assistant. Includes units on the office environment, career opportunities, attitude, human relationships, and work ethics.			
Dates: Jan 3-Feb 9; nc Jan 17			
CRN	DAYS	LOCATION	INSTR
60719	MW/11a-12p	CC/CE2-1	Staff

OFFICE SKILLS II BUSN/321			
Second in a series of four levels that prepares students for an entry-level position as an administrative assistant. Includes units on telephone procedures, filing and managing records, processing business documents, sending and receiving mail, and managing office activities.			
Dates: Feb 14-Mar 30; nc Feb 21, Mar 21, Mar 23			
CRN	DAYS	LOCATION	INSTR
60722	MW/11a-12p	CC/CE2-1	Staff

OFFICE SKILLS III BUSN/322 <i>NEW!</i>			
Third in a series of four levels that prepare students for an entry-level position as an administrative assistant. Includes units on the essentials of office communication, communicating in a changing workplace, business math skills, communicating in groups, and problem solving.			
Dates: Jan 4-Feb 10			
CRN	DAYS	LOCATION	INSTR
60720	TTh/11a-12p	CC/CE2-1	Casper

OFFICE SKILLS IV BUSN/323 <i>NEW!</i>			
Fourth in a series of four levels that prepares students for an entry-level position as an administrative assistant. Includes units on choosing your office career, finding and applying for a job, what to expect on the new job, and moving ahead toward career goal.			
Dates: Feb 15-Mar 31; nc Mar 22, Mar 24			
CRN	DAYS	LOCATION	INSTR
60723	TTh/11a-12p	CC/CE2-1	Casper

Business Skills

NOTARY SEMINAR BMGR/429				
The seminar will teach you the details of Notarizations and prepare you for the State exam. will be administered by Cooperative Personnel Services (CPS) from 4-5 p.m. following the Notary Seminar. Those who wish to take the exam must pay a separate fee of \$40 payable by check or money order (no cash) to the California Secretary of State. Original picture ID is required for testing. To request special accommodations, you may contact CPS at (916) 263-3624				
Dates: Mar 5-Mar 5				
*Dates: Feb 5-Feb 5				
†Dates: Apr 2-Apr 2				
CRN	DAYS	LOCATION	INSTR	FEE
60245	S/8a-4:30p	AN/104	Zago	\$85
60189*	S/8:30a-5p	CC/TE3-201	Zago	\$85
60246†	S/8:30a-5p	WIL/202	Zago	\$85

GRANT WRITING BASICS BMGR/424				
Students will learn how to develop a successful proposal, from conception to submittal. This class is highly interactive and will utilize real world tools and examples. Includes tour through complete process of grant development: write and evaluate a proposal, respond to an RFP, locate funding sources, building on community assets to strengthen your proposal and learn the differences between private and public funds.				
Dates: Jan 3-Feb 7; nc Jan 17				
CRN	DAYS	LOCATION	INSTR	FEE
60709	M/7p -10p	CC/CE 52	Foy	\$55

**GRANT WRITING
(ADVANCED)
BMGR/424A**

This course will focus on the post-award (once the grant is awarded) process for grants. The class is designed to assist the student in managing their grant funds, how to complete a progress report, financial report, track expenditures, and how to maintain compliance with the agency. The student must have a basic understanding of grants administration and be able to work independently while completing forms, etc... The instructor will assist the student as needed. The course is computer-based and students should be computer literate.

Dates: Feb 14-Mar 28; nc Feb 21, Mar 21

CRN	DAYS	LOCATION	INSTR	FEE
60708	M/7p-10p	CC/CE 52	Foy	\$55

FULLERTON COLLEGE COURSE

**Business Etiquette & Protocol
OT 070 F**

This course will provide you with the business etiquette and protocol skills to present yourself with confidence and authority to succeed in business. Topics include how to make introductions, how to conduct yourself during a business meal, dressing for success in the business office, business card usage, business and electronic correspondence, telephone skills, and gift giving. Non-degree credit

Dates: Jan 6-Mar 10

CRN	DAYS	LOCATION	UNITS
24173	TH 2p-5:20p	AN/177	2

Financial Planning & Investing

**BASIC INVESTING
FINC/322**

Includes the basics of all major investment areas, including definition and description, suitability and proper use within a portfolio. Also mutual funds, understanding stocks, annuities, retirement and estate planning.

Dates: Jan 19-Feb 2

CRN	DAYS	LOCATION	INSTR	FEE
60191	W/6:30p-9p	AN/114	Goffin	\$38

**SECRETS OF REAL ESTATE
FINANCING
FINC/333**

Learn about real estate loans, costs, loan processing, qualifications, appraisals, escrows and underwriting. Find out how "not" to be taken: when getting a loan, interest rates, junk fees, lock-ins, false quotes, choosing a lender. For consumers, new loan officers, loan processors or investors. May include discussion on foreclosures.

Dates: Jan 4-Mar 8

CRN	DAYS	LOCATION	INSTR	FEE
60192	T/7p-10p	CC/TE3-201	Stiles	\$10

**ACCOUNTING
(BEGINNING)
FINC/301**

Begin with the basic study of Accounting/Bookkeeping Theory, Procedures and Terminology. The Accounting cycle for a business is presented in a logical sequence demonstrating accounting activities that include analysis and recording of business transactions using general journal, general ledger, and financial statements.

Dates: Jan 3-Mar 28; nc Jan 17, Feb 21, Mar 21

CRN	DAYS	LOCATION	INSTR	FEE
60253	M/6:30p-9:30p	WIL/213	Santos	\$65

**ACCOUNTING
(INTERMEDIATE)
FINC/302**

Prerequisite: Completion of Accounting (Beginning) or equivalent. Continue with Intermediate Accounting/Bookkeeping Theory, Procedures and Terminology leading to specialized journals, general and subsidiary ledgers, and financial statements. Further study of accounting procedures includes Accounts Receivable/Payable, Payroll, Uncollectible Procedures, Plant Assets, Depreciation, Inventory, Notes and Interest.

Dates: Jan 4-Mar 29; nc Mar 22

CRN	DAYS	LOCATION	INSTR	FEE
60254	T/6:30p-9:30p	WIL/216	Santos	\$65

**NINE NEW WAYS TO BEAT THE HIGH
COST OF A COLLEGE EDUCATION
BUSN/316**

Regardless of your income, assets, or home equity, this workshop will show you how to get the money you need to send your child to the college, of their choice, without spending your life savings. Learn strategies to reduce your out-of-pocket college expenses.

Dates: Jan 26-Jan 26

*Dates: Feb 9-Feb 9

†Dates: Feb 1-Feb 1

CRN	DAYS	LOCATION	INSTR	FEE
60900	W/6:30p-9:30p	CC/CE9-1	Daoud	\$25
60901*	W/6:30p-9:30p	WIL/201	Daoud	\$25
60903†	T/6:30p-9:30p	YL/405	Daoud	\$25

Business Opportunities

**APARTMENT MANAGEMENT II
BMGR/432**

For owners, managers, tenants of rental properties. Covers California requirements: Rights and Responsibilities, Rental Applications and Deposits; Discrimination; Rental Agreements/Leases; Occupancy Standards; Changing Terms; Habitability; Forms; Service of Notices. Certificate on completion. Career certificate upon satisfactory completion of Levels I, II, III.

Dates: Jan 6-Mar 31; nc Mar 24

CRN	DAYS	LOCATION	INSTR
60349	Th/6:30p-9:30p	CC/TE3-213B	Schultz

ANTIQUES & COLLECTIBLES CERTIFICATE PROGRAM

Certificate issued upon satisfactory completion of ten required courses and two elective courses, excluding one-day workshops. Course offerings vary by trimester.

Required Courses

ANTIQUE FURNITURE I BUSN/253				
This course will include a review of the history of antique furniture. Topics include: What is an Antique?, antique, vintage or collectible furniture, valuing antique furniture, how to identify antiques vs. reproductions. Areas we'll review are: periods and styles, types of wood used, construction techniques of antique furniture, and motifs and decorations.				
Dates: Jan 5-Feb 9				
CRN	DAYS	LOCATION	INSTR	FEE
60562	W/6:30p-9:30p	YL/307	Aversa	\$55

GLASS I: ART GLASS OF WORLD CRAE/120 NEW!				
This course will provide the student an overview of the history of glass making, how it is made, the tools used and how they are used, and of course, the terminology of glass making. The main focus will be on Art Class of the Art Nouveau period in America, England, France, and Bohemia. We will cover specific types of glass, who made them, where they were made, how they were made (the techniques employed) and how to determine whether the piece is an original or a reproduction.				
Dates: Jan 6-Feb 10				
CRN	DAYS	LOCATION	INSTR	FEE
60740	Th/6:30p-9:30p	YL/408	Staff	\$55

GLASS II: AMERICAN GLASS CRAE/135 NEW!				
This course is designed to give the student an overview of American glass production from its beginnings in 1608 up to the 1950's. The course will provide the history necessary for the student to understand the context of American when this glass was produced, explain which factors governed the styles and forms that were produced. With every specific lesson, the instructor will provide examples of the types of glass being discussed for the students hands-on evaluation.				
Dates: Feb 17-Mar 31; nc Mar 24				
CRN	DAYS	LOCATION	INSTR	FEE
60896	Th/6:30p-9:30p	YL/408	Staff	\$55

COMPUTERS

Having trouble deciding what computer class to take? A perfect sequence would look something like this:

INTRO TO COMPUTERS

INTRO TO WINDOWS

SOFTWARE PROGRAMS

*(Spreadsheets/Word
Processing/Database/Graphics)*

COMPUTER/INTERNET CENTER *Cypress College & Anaheim Campus!*

Enjoy free, flexible scheduling for a variety of courses; use of the newest computer equipment available today; and professional staff and training that is highly rated by employers and former students! Register for the SELF-PACED COURSES at any of our sites. Individualized assistance from expert instructors! Disk required, text supplied for lab use. Call Cypress 714 484.7437 or Anaheim 714 808.4712 for information! YOU MAY ENROLL AT ANY TIME ATTEND ALL OR ANY PART OF SESSION!

Cypress:

Monday – Thursday / 8a - 3:30p; 6:30 - 9p

Anaheim:

Monday - Friday 8:30a - 4p
Monday - Thursday 5p - 8p

THE COMPUTER/INTERNET CENTER OFFERS THE FOLLOWING FREE COURSES!

Internet Access - Office Keyboarding
Data Entry - 10-key
Typing/Keyboarding: Speed/Accuracy
CalWorks/EDD Training
MS Office User Specialist (MOUS)

**Free, unlimited use of labs at any of our
Computer/Internet Centers!**
These are Self-Paced NetG Courses

PC BASICS

Introduction to PCs and Application Software

HTML

Fundamentals - Advanced Topics

INTRO TO COMPUTERS

Basic Concepts of IT - Word Processing
Using the Computer and Managing Files
Spreadsheets - Databases - Presentations
Information and Communication

C PROGRAMMING (PARTS 1-4)

C++ PROGRAMMING (PARTS 1-4)

INTERNET BASICS

Intro to the Internet and WWW

WINDOWS XP

Windows XP User Fundamentals
Windows XP Advanced User

JAVA 2 PROGRAMMING

The Java Challenge
Objectives and Classes
Core Language APIs, Threads and Exceptions
Building and Managing GUIs
Streams and Networking

NETWORKING

Introduction to LANs
Data Transmissions and Components
Enterprise Networks
Introduction to Data Communications
Networking and Transmission Principles
Equipment and Media

MS OFFICE XP

(Proficient/Expert Users)
Microsoft Office XP Fundamentals
Word - Excel - PowerPoint
Access - Outlook - FrontPage

COMPUTER/INTERNET CENTER CCTR/100

Enjoy free, flexible scheduling for a variety of courses: Office Keyboarding, Data Entry, 10-Key, Typing/Keyboarding for Speed and Accuracy, Windows XP, MS Office (Word, Excel, Access, Outlook, PowerPoint), FrontPage, Project, Intro to Internet and World Wide Web, A+ Certification Training, Oracle, Programming (C/C++/Java/Enterprise), internet access and free email!

Dates: Jan 3-Mar 31; nc Jan 17, Feb 21, Mar 21-Mar 24

CRN	DAYS	LOCATION	INSTR
60265	MTWTh/8a-3:30p MW/6:30p-9p TTh/6:30p-9p	CC/CE2-4	Lewerenz Oswald Craft

COMPUTER LAB - ANAHEIM CCTR/110

Dates: Jan 3-Apr 1; nc Jan 17, Feb 18, Feb 21, Mar 21-Mar 25

CRN	DAYS	LOCATION	INSTR
60425	MTWThF/8:30a-4p MW/5p-8p TTh/5p-8p	AN/304	Rocha D'Aiuto Casper

INSTRUCTIONAL COMPUTER LAB COMP/112

For students seeking to develop skills in completing assigned course work requiring the use of a PC, software programs, programming and/or tutoring assistance. Pay only for printed page. Labs open to all Continuing Education students.

Dates: Jan 3-Apr 1; nc Jan 15, Jan 17, Feb 18-Feb 19, Feb 21, Mar 21-Mar 26

CRN	DAYS	LOCATION	INSTR
50570	MTWTh/8a-10p F/8a-4p S/8a-4p	FC/500	Staff

INTRO TO COMPUTERS COMP/100

Designed for those who know nothing or very little about computers but want to get started. Builds computer terminology, makes one a better consumer of computers and computer products, and explores operation systems software as well as personal productivity applications. Additional lab hours available. Text may be required.

Starts week of 1/3/2005, ends week of 3/28/2005; nc Mar 22-Mar 24

CRN	DAYS	LOCATION	INSTR
60363	T/12p-3p	YL/406	Huffman
60506	Th/2p-5p	AN/312	Fiske
60164	W/3p-6p	YL/406	Huffman
60608	Th/5:30p - 8:30p	Adelaide Price Elementary	Daniel
60161	T/6p-9p	YL/406	Garmon
60513	Th/6p-9p	AN/312	Flores-Church
60375	W/6p-9p	AN/302	Schulz
60045	T/6:30p-8:30p	CC/CE2-1	Daniel
60166	T/6:30p-9:30p	WIL/212	Kretschmar

INTRO A LA COMPUTACION I COMP/101

Curso para personas que saben poco o nada acerca de computadores pero quieren empezar. Aprendera lo basico sobre Windows, Word, la Internet y como seleccionar y usar una computadora. Necesita atender la primera clase. Compra el texto en la primera clase.

Starts week of 1/3/2005, ends week of 3/28/2005; nc Jan 15, Jan 17, Feb 18-Feb 19, Feb 21, Mar 21, Mar 23, Mar 25-Mar 26

CRN	DAYS	LOCATION	INSTR
60503	M/1p-4p	AN/302	Canas
60510	S/1p-4p	WIL/212	Esparza
60609	F/6p-9p	Benjamin Franklin Elementary	Canas
60139	M/6:30p-9:30p	WIL/212	Esparza
60151	W/6:30p-9:30p	WIL/212	Esparza

INTRO A LA COMPUTACION II COMP/107

Continuacion de Intro a la Computacion Basic I. Aprendera lo basico sobre Excel, PowerPoint, y Publisher. Necesita atender la primera clase. Compra el texto en la primera clase.

Starts week of 1/3/2005, ends week of 3/28/2005; nc Jan 15, Feb 18-Feb 19, Mar 23, Mar 25-Mar 26

CRN	DAYS	LOCATION	INSTR
60157	S/9a-12p	WIL/212	Esparza
60504	W/1p-4p	AN/302	Canas
60821	F/3:30p-6p	Benjamin Franklin Elementary	Canas

PRINT SHOP 15 COMP/140

Prerequisite: Concurrent enrollment in Intro to Computers or equivalent knowledge. ZIP disk or CD-RW optional. Floppy disk required. Learn the basic features of Print Shop 15 to create projects including signs, labels, calendars, business cards, and greeting cards. Each week new projects and techniques are introduced. This course is for experienced, as well as beginner computer users.

Dates: Jan 3-Feb 7; nc Jan 17

*Dates: Feb 14-Mar 28; nc Feb 21, Mar 21

CRN	DAYS	LOCATION	INSTR
60374	M/4p-6:30p	AN/302	Schulz
60965*	M/4p-6:30p	AN/302	Schulz

NETWORKING YOUR PCS COMP/311

This course will teach students how to create, use and maintain a home network of Windows computers. Students will learn networking theory, networking protocols, how to select networking hardware, as well as software and other services that can be integrated into a networked environment. In addition, students will also learn about sharing computing resources on a network, network security, wireless networks, and wired networks.

Dates: Jan 3-Mar 28; nc Jan 17, Feb 21, Mar 21

CRN	DAYS	LOCATION	INSTR
60716	M/6:30p-8:30p	CC/CE2-1	Clarkson

PHOTOSHOP ELEMENTS FOR THE HOBBYIST COMP/119

Prerequisite: Windows knowledge. Learn the basic interface and how to save in different file formats, set resolution and image size, enhance and repair photos, incorporate special effects, and print. Produce a creative project with your favorite photo! Text and ZIP disk required.

You must attend first class!

Starts week of 1/3/2005, ends week of 3/28/2005; nc Mar 23-Mar 24

CRN	DAYS	LOCATION	INSTR
60442	W/10a-12p	CC/CE5-2	Lewerenz
60743	W/1p-3p	AN/303	Lewerenz
60308	Th/4:30p-6:30p	CC/CE5-2	Craft

HAVING FUN WITH DIGITAL PHOTO ALBUMS COMP/121

Learn how to import photos from various sources; organize and manage photos; perform basic editing functions of photos and share albums; create slide shows and video CDs; and create cards, calendars, albums, and a photo book using Adobe Photoshop Album and other methods. Text and ZIP disk required.

Starts week of 1/3/2005, ends week of 3/28/2005; nc Mar 22, Mar 24

CRN	DAYS	LOCATION	INSTR
60717	Th/10a-12p	CC/CE5-2	Lewerenz
60718	T/4:30p-6:30p	CC/CE5-2	Craft

Learning How to Use the Internet

DISCOVER THE INTERNET COMP/105

A hands-on overview of Internet concepts, Web browsing using Internet Explorer; email, newsgroups, FTP, netiquette, security issues, research, and more. Hands-on including on-line browsing. *Prerequisite: Windows knowledge.* **You must attend first class!**

Starts week of 1/3/2005, ends week of 3/28/2005; nc Mar 22-Mar 24

CRN	DAYS	LOCATION	INSTR
60170	T/9a-12p	AN/302	Yee
60812	W/6p-9p	YL/406	Garmon
60816	Th/6p-9p	AN/307	Esparza

INTRODUCCION AL INTERNET COMP/113

Curso preliminar de doce semanas en los fundamentos para usar el Internet. Los estudiantes aprenderan maximizar su tiempo en linea y modificar su experiencia del Internet para requisitos particulares. Las capacidades de multimedia y varios servicios de Internet seran exploradas junto con el uso del email de sus funciones. Websites sera evaluado y para la credibilidad y la seguridad en linea sera discutida.

Dates: Jan 6-Mar 31; nc Mar 24

CRN	DAYS	LOCATION	INSTR
60156	Th/6p-9p	WIL/212	Canas

Microsoft Classes

WINDOWS XP (INTRO) MS/104

Learn the new Windows operating system: includes desktop and file management, security, adding hardware and software, personalizing Windows XP, making connections and communicating with other people.

Prerequisite: Intro to Computers or equivalent. Text and zip disk may be required. **You must attend 1st class!**

Starts week of 1/3/2005, ends week of 3/28/2005; nc Jan 15, Jan 17, Feb 19, Feb 21, Mar 21, Mar 23-Mar 24, Mar 26

CRN	DAYS	LOCATION	INSTR
60371	Th/9a-12p	AN/302	Yee
60317	S/12p-3p	AN/302	Lau
60807	M/3p-6p	YL/406	Slames
60318	W/6:30p-8:30p	CC/CE2-1	Daniel

ACCESS 2000/XP MS/106

Design databases using this popular software package. Includes creating tables, forms, reports and labels.

Prerequisite: Windows knowledge. Text and disk required.

You must attend first class!

Dates: Jan 4-Feb 8

CRN	DAYS	LOCATION	INSTR
60511	T/6p-9p	AN/302	Fiske

ACCESS 2000/XP (INTERMEDIATE) MS/107

Learn how to build and modify advanced tables, forms and reports. Develop proficiency in use of encrypting database files, defining relationships and redefining queries. Text/disk required.

Dates: Feb 15-Mar 29; nc Mar 22

CRN	DAYS	LOCATION	INSTR
60817	T/6p-9p	AN/302	Fiske

WINDOWS XP/WORD XP INTRO MS/126

Windows: Learn how to manage your desktop and files, use the taskbar, use the Internet and do multi-tasking. Word: Learn by using examples, exercises and hands-on PC training. Text/disk required.

Dates: Jan 3-Mar 28; nc Jan 17, Feb 21, Mar 21

CRN	DAYS	LOCATION	INSTR
60362	M/6p-9p	YL/406	Garmon

**WORD 2000/XP
MS/144**

Prerequisite: Windows knowledge. Provides a basic working knowledge of Word 2000/XP. Covers topics such as formatting with fonts, paragraph alignment, indents, margins, inserting clip art bullets and numbering, columns and tables. Textbook purchase may be required at first class. Disk required.

Starts week of 1/3/2005, ends week of 3/28/2005; nc Jan 17, Feb 18, Feb 21, Mar 21-Mar 23, Mar 25

CRN	DAYS	LOCATION	INSTR
60372	F/9a-12p	AN/302	Yee
60517	W/12p-3p	YL/406	Huffman
60765	T/6p-9p	AN/303	Singh
60373	M/6:30p-9p	AN/302	Schulz

**WORD 2000/XP (INTERMEDIATE)
MS/134**

Prerequisite: Word 2000 Intro. This continuing course covers additional features such as mail merging, styles, templates, large documents and WordArt.

Dates: Jan 3-Mar 28; nc Jan 17, Feb 21, Mar 21

CRN	DAYS	LOCATION	INSTR
60715	M/9a-12p	AN/302	Yee

**EXCEL 2000/XP INTRO
MS/105**

Prerequisite: Windows knowledge. Provides a basic working knowledge of this popular spreadsheet program. Covers topics such as formulas, functions, and charting. Text and disk may be required. You must attend 1st class!

Starts week of 1/3/2005, ends week of 3/28/2005; nc Jan 15, Feb 19, Mar 22-Mar 23, Mar 26

*Starts week of 1/3/2005, ends week of 2/7/2005

†Dates: Feb 17-Mar 31; nc Mar 24

CRN	DAYS	LOCATION	INSTR
60171	W/9a-12p	AN/302	Yee
60515	S/9a-12p	AN/312	Garmon
60818	T/2p-4p	AN/302	Fiske
60162*	T/3p-6p	YL/406	Huffman
60376*	Th/6p-9p	AN/302	Schulz
60721†	Th/6p-9p	AN/302	Schulz

**POWERPOINT XP/EXCEL XP INTRO
MS/115**

Excel: provides a working knowledge of this popular spreadsheet program. Covers formulas, functions, and charting capabilities. Powerpoint: Create on-screen presentations using text, graphics, sound effects and motion. Additional lab hours available at Anaheim of Cypress Lab. Text/disk required.

Dates: Jan 6-Mar 31; nc Mar 24

CRN	DAYS	LOCATION	INSTR
60158	Th/6p-9p	YL/406	Garmon

**POWERPOINT 2000/XP
MS/119**

Learn how to create on-screen presentations using text, graphics, sound effects and movies. Text/disk required.

Prerequisite: Windows knowledge.

Dates: Feb 15-Mar 29; nc Mar 22

*Dates: Jan 5-Mar 30; nc Mar 23

CRN	DAYS	LOCATION	INSTR
60163	T/3p-6p	YL/406	Huffman
60528*	W/6p-9p	AN/312	Singh

**INTRO TO MS PUBLISHER XP
MS/143**

Provides a basic working knowledge of this popular desktop publishing program. Covers topics such as flyers, newsletters, and business cards. Disk required.

Starts week of 1/3/2005, ends week of 3/28/2005; nc Jan 17, Feb 21, Mar 21, Mar 24

CRN	DAYS	LOCATION	INSTR
60808	Th/3p-6p	YL/406	Slames
60762	M/6p-9p	AN/307	Singh

**GETTING HELP AND SUPPORT FOR
WINDOWS XP
COMP/313**

The answers are out there! This two-day workshop will focus on solving problems in Windows and windows programs such as Word, Excel, etc. Topics include: Using the Help and Support Center, User groups, Microsoft online support, Windows updates, Pop-ups, Spyware and Viruses. Use Windows utilities to help avoid problems before they start and to recover from problems that occur. Fee includes all materials.

Dates: Jan 6-Jan 13

*Starts week of 1/24/2005, ends week of 1/31/2005

†Starts week of 2/14/2005, ends week of 2/21/2005

‡Starts week of 3/7/2005, ends week of 3/14/2005

CRN	DAYS	LOCATION	INSTR	FEE
60848	Th/9a-12p	YL/406	Hebson	\$20
60852*	W/9a-12p	YL/406	Hebson	\$20
60864†	T/9a-12p	YL/406	Hebson	\$20
60871‡	M/9a-12p	YL/406	Hebson	\$20
60875‡	F/9a-12p	YL/406	Hebson	\$20
60880*	M/12p-3p	YL/406	Hebson	\$20
60882*	F/1p-4p	AN/302	Hebson	\$20
60884†	Th/1p-4p	AN/302	Hebson	\$20

**WORKING WITH FILES AND FOLDERS
IN WINDOWS XP
COMP/314**

This one day tutorial will focus on using files and folders in real world situations. Topics include: Getting to know Windows XP Folders, Managing Files and Folders. Using the Search Companion. How to use the My Documents, My Pictures, My Music and other folders. Cutting, Copying, Pasting, and Deleting Files and Folders. Display folders on the desktop. Change file and folders views. Learn searching techniques in Windows XP, search for pictures, documents and searching the Internet. Fee includes all materials.

Starts week of 1/3/2005, ends week of 1/10/2005

*Starts week of 1/24/2005, ends week of 1/31/2005

†Dates: Feb 17-Feb 24

‡Starts week of 3/7/2005, ends week of 3/14/2005

CRN	DAYS	LOCATION	INSTR	FEE
60846	T/9a-12p	YL/406	Hebson	\$20
60850*	M/9a-12p	YL/406	Hebson	\$20
60859*	F/9a-12p	YL/406	Hebson	\$20
60867†	Th/9a-12p	YL/406	Hebson	\$20
60873‡	W/9a-12p	YL/406	Hebson	\$20
60876	M/12p-3p	YL/406	Hebson	\$20
60879	F/1p-4p	AN/302	Hebson	\$20
60887†	Th/1p-4p	AN/302	Hebson	\$20

TAKING AND MANAGING DIGITAL PHOTOS IN WINDOWS XP COMP/122

NEW!

This hands-on, one day tutorial teaches you how to use Windows XP to scan and move images from a digital camera to your PC. Edit, rename, copy, move, and delete photos. View photos with the Picture and Fax viewer, or as a Slide Show. Set a Slide Show as your Screen Saver. Email photos, order prints online and more. Fee includes all materials.

Starts week of 1/3/2005, ends week of 1/10/2005

*Dates: Jan 27-Feb 3

†Dates: Feb 16-Feb 23

‡Dates: Mar 8-Mar 15

°Dates: Feb 14-Feb 28; nc Feb 21

+Dates: Feb 25-Mar 4

CRN	DAYS	LOCATION	INSTR	FEE
60845	M/9a-12p	YL/406	Hebson	\$20
60849	F/9a-12p	YL/406	Hebson	\$20
60857*	Th/9a-12p	YL/406	Hebson	\$20
60866†	W/9a-12p	YL/406	Hebson	\$20
60872‡	T/9a-12p	YL/406	Hebson	\$20
60883°	M/12p-3p	YL/406	Hebson	\$20
60878	Th/1p-4p	AN/302	Hebson	\$20
60885+	F/1p-4p	AN/302	Hebson	\$20

USING MOVIE MAKER 2 IN WINDOWS XP COMP/123

NEW!

In this hands-on focused one day tutorial, you will learn how to create digital animation, record/import audio and video. Create a New Video Collection, a New Video Project, and how to save them. Learn how to edit movies. Record a narration to go with your movie. Trim a clip, create/delete a movie. How to save and send a movie. Plus much more. Fee includes all materials.

Dates: Jan 5-Jan 12

*Starts week of 1/24/2005, ends week of 1/31/2005

†Dates: Feb 14-Feb 28; nc Feb 21

‡Dates: Feb 25-Mar 4

°Starts week of 3/7/2005, ends week of 3/14/2005

CRN	DAYS	LOCATION	INSTR	FEE
60847	W/9a-12p	YL/406	Hebson	\$20
60851*	T/9a-12p	YL/406	Hebson	\$20
60863†	M/9a-12p	YL/406	Hebson	\$20
60870‡	F/9a-12p	YL/406	Hebson	\$20
60874°	Th/9a-12p	YL/406	Hebson	\$20
60886	M/12p-3p	YL/406	Hebson	\$20
60881*	Th/1p-4p	AN/302	Hebson	\$20
60888°	F/1p-4p	AN/302	Hebson	\$20

MAINTAINING AND UPGRADING PCS MS/136

Learn how to add new hardware and software to your PC and troubleshoot PC problems. Evaluate different utility programs. Disk required. *Prerequisite: Windows knowledge.*

Dates: Jan 3-Mar 28; nc Jan 17, Feb 21, Mar 21

CRN	DAYS	LOCATION	INSTR
60714	M/4:30p-6:30p	CC/CE2-1	Clarkson

Computer Technician Certificate Program

This program consists of classes six weeks in length, that provide a student with the knowledge and skills needed to enter the job market as an entry-level computer/network technician. This program will also prepare the student for the A+ program offered by SCE. The course sequence is recommended for students seeking the skills necessary to work with PC's in a network environment. Students with little or no training in the computer field should take the complete series of classes to gain the necessary skills to work in the field. The first two courses may be taken concurrently. Students completing the full series of courses will earn the Information Technology Support Specialist program certificate. For students who have previous experience, the courses may be taken on their educational needs. These courses are designed to offer students a cost and time effective method in acquiring the knowledge necessary to enter the computer or network repair field and the ability to add to the skill set they already possess. Future classes will be added to assist students looking to prepare for MCSE exams and other topics of special interest to computer and network technicians.

INTRODUCTION TO UNIX COMP/300

Prerequisite: Previous Windows operating system and internet experience. This hands-on course teaches the fundamentals of the UNIX operating system from a new user's point of view, and lays the foundation for a future UNIX course. Students will learn several stand alone and network UNIX commands, the structure of the operating system, the file system and the jargon. Students will also get a strong feel for UNIX's powerful features and will learn where to turn for help by using UNIX's rich electronic help utility. Ample lab exercises provide an excellent complement to the lecture material.

Starts week of 1/3/2005, ends week of 2/7/2005; nc Jan 17

*Dates: Feb 17-Mar 31; nc Mar 24

CRN	DAYS	LOCATION	INSTR
60760	Th/6:30p-9p	CC/CE2-1	Clarkson
60761*	Th/6:30p-9p	CC/CE2-1	Clarkson
60538	M/7p-9:30p	AN/312	Eggers

WINDOWS OPERATING SYSTEM FOR TECHNICIANS COMP/306

Prerequisite: Previous experience using Windows operating system and Internet Explorer. This class is designed for students who need to know diagnostic and configuration applications necessary to troubleshoot Windows-based PCs. The focus will be on applications that come with the various versions of Windows, as well as free programs available on the Internet.

Dates: Jan 3-Feb 7; nc Jan 17

*Dates: Feb 14-Mar 28; nc Feb 21, Mar 21

CRN	DAYS	LOCATION	INSTR
60795	M/4:30p-7p	AN/312	Shahid
60796*	M/4:30p-7p	AN/312	Shahid

WINDOWS 2000 SERVER COMP/310

Prerequisite: Previous experience using Windows operating systems and understanding of basic networking concepts. The purpose of this class is to give students a solid understanding of the Windows 2000 Server. The course will cover the installation and configuration of the most popular services available in Windows 2000 Server. This class will focus on many of the software aspects of networking.

Dates: Feb 15-Mar 29; nc Mar 22

CRN	DAYS	LOCATION	INSTR
60539	T/4:30p-7p	AN/312	McPheron

INTRO TO COMPUTER NETWORKING COMP/312

Prerequisite: Windows Operating Systems for Techs, or equivalent experience. This course will teach students the basic concepts behind networking computers. Students will learn networking theory, protocols used, selection of specific hardware, software and other services that can be integrated into a networked environment. In addition, students will also learn how to design, install and troubleshoot existing networks as well as to upgrade networks.

Dates: Jan 4-Feb 8

CRN	DAYS	LOCATION	INSTR
60800	T/4:30p-7p	AN/312	McPheron

NETWORK ADMINISTRATION I COMP/304

Prerequisite: Intro to Basic Networking Techniques or equivalent experience. This hands-on course teaches the fundamentals of networking from a new user's point of view and lays the foundation for all future Network Administration courses. Students will learn network software/hardware architecture concepts, components and jargon. Ample lab demos and hands-on exercises provide an excellent complement to the lecture material.

Dates: Feb 14-Mar 28; nc Feb 21, Mar 21

CRN	DAYS	LOCATION	INSTR
60819	M/7p-9:30p	AN/312	Eggers

Digital Media, Web & Video

Courses taught in SCE's Digital Media Training Center at the Anaheim Campus equipped with PC's. For course outlines go to www.sce.cc.ca.us. Click on "SCE Programs" then "Digital Media".

WEBSITE DESIGN CERTIFICATE

Complete all of the courses required for this Certificate and receive the 7th Class FREE! You must present copies of the certificates from the six prior classes to the registration desk at least 2 days before the class begins to receive the last class for FREE. Courses in the Web Design Certificate Program provide a thorough grounding in this high-demand field. Students will develop superior design skills for the Web, learn critical issues in the structure and design and the Web environment, and learn to use the latest professional Web Design software programs.

To receive a certificate, take these 3 classes in any order.

Adobe Photoshop (Beginning)
Adobe Illustrator (Beginning)
Web Site Design (HTML)

Then

Take either the Dreamweaver series first or the Flash series first

Macromedia Dreamweaver MX 2004 with Fireworks MX 2004 (Beginning)

Macromedia Dreamweaver MX 2004 with ASP.NET (Intermediate)

Macromedia Flash MX 2004 (Beginning)

Macromedia Flash MX 2004 (Intermediate)

All courses must be completed with the School of Continuing Education. See the individual course listings below for complete course descriptions. Detailed course outlines can be seen at www.sce.cc.ca.us. Cost is \$150.00 each; prices subject to change.

Graphic Arts Classes

ADOBE PHOTOSHOP CS (BEG) DIG/102

Prerequisite: Computer literacy. Topics include the basic interface, file formats, color models, scanning, resolution, image size, actions, selections, layers, masks, paths, typography, enhancing photos, painting, filters, special effects and web graphics. Bring ZIP disk/CD. PC lab only.

Dates: Jan 4-Mar 1

CRN	DAYS	LOCATION	INSTR	FEE
60748	T/9a-12:15p	AN/313	Pak	\$150
60745	T/6:15p-9:30p	AN/313	Burger	\$150

ADOBE PHOTOSHOP CS (INTER) DIG/111

Prerequisite: Beginning Photoshop or equivalent experience. Explore more professional features: working with complex masks, filters and advanced layers, professional photo editing and restoration, 3D-like rendering with gradients, and much more. Learn fundamental digital color schemes and design concepts. Bring a ZIP disk/CD. PC lab only.

Dates: Jan 8-Mar 12; nc Jan 15, Feb 19

CRN	DAYS	LOCATION	INSTR	FEE
60966	S/8:30a-11:45a	AN/313	Pak	\$150

ADOBE ILLUSTRATOR CS (BEG) DIG/103

Prerequisite: Computer literacy. Create stunning graphics which add depth and excitement to any layout. Start with the basics of object-oriented rendering and coloring and continue with custom type and text features, templates, layers, blends and filters. Bring ZIP disk/CD. PC Lab only.

Dates: Jan 3-Mar 14; nc Jan 17, Feb 21

CRN	DAYS	LOCATION	INSTR	FEE
60744	M/6:15p-9:30p	AN/313	Burger	\$150

ADOBE INDESIGN CS DIG/151

Class will consist of hands-on exercises to develop page layout and design skills. This course is designed for those who have no prior knowledge or experience with InDesign. Projects include ads, brochures, catalog pages, newsletters and some web page application. Focusing on creating a portfolio for use in The Commercial Art/Advertising industry. Bring ZIP disk/CD. PC Lab only.

Dates: Jan 5-Mar 2

CRN	DAYS	LOCATION	INSTR	FEE
60750	W/6:15p-9:30p	AN/313	Burger	\$150

**DESKTOP PUBLISHING USING
QUARKXPRESS 6.1
(BEGINNING)
DIG/140**

Prerequisite: Working knowledge of your computer and its operating system. This course will introduce you to desktop publishing using QuarkXPress 6.1. The course is designed for new users of QuarkXPress who have little or no previous experience of desktop publishing. Through the step-by-step hands-on project work, you will learn how to create documents ranging from short page layout (business cards, postcards, greeting cards, posters) to multi-page (newsletters, brochures, pamphlets, and advertising). Toward the end of the course, you will feel comfortable making simple to intermediate level QuarkXpress documents. Bring ZIP disk/CD. PC lab only.

Dates: Jan 8-Mar 12; nc Jan 15, Feb 19

CRN	DAYS	LOCATION	INSTR	FEE
60753	S/8:30a-11:45a	AN/313	Pak	\$150

Website Design Classes

**WEB SITE DESIGN (HTML)
DIG/112**

Prerequisite: Knowledge of internet, operating system, navigation, basic computer skills, opening/saving documents. Learn the basic principles of web page construction, edit and format HTML documents. Make Hyperlinks to other pages, make tables, build forms, embed and optimize images. Learn about JPG, GIF formats, create frames; learn to use Java and JavaScript, review professional web-authoring tools like Dreamweaver and Fireworks. Bring ZIP disk/CD. PC lab only.

Dates: Jan 5 – Mar 2

CRN	DAYS	LOCATION	INSTR	FEE
60759	W/6:15p-9:30p	AN/307	Herrera	\$150

**MACROMEDIA DREAMWEAVER AND
FIREWORKS MX 2004 (BEGINNING)
DIG/105**

Prerequisite: Familiar with the Internet and web design basics. Learn the principles of web design and how to edit HTML documents. Integrate web graphics using Macromedia Fireworks; find resources on the Web and survey advanced techniques related to e-commerce websites. Create your own site and demo your work at last class. Bring ZIP disk/CD. PC lab only.

Dates: Jan 5-Mar 2

CRN	DAYS	LOCATION	INSTR	FEE
60758	W/6:15p-9:30p	AN/307	Herrera	\$150

**MACROMEDIA DREAMWEAVER MX
2004 WITH ASP.NET (INTERMEDIATE)
DIG/162**

Prerequisite: Beginning Dreamweaver. Students will build upon their beginning Dreamweaver and/or HTML skills to learn how to develop more interactive and sophisticated websites. Special emphasis will be placed on developing ASP.net applications and linking to databases using Dreamweaver. Bring ZIP disk/CD. PC lab only.

Dates: Jan 8-Mar 12; nc Jan 15, Feb 19

CRN	DAYS	LOCATION	INSTR	FEE
60757	S/8:30a-11:45a	AN/307	Robold	\$150

**MACROMEDIA FLASH MX 2004
(BEGINNING)
DIG/106**

Prerequisite: HTML/web design knowledge. Students will learn how to use Flash to do web animations, interactivity and will build complete websites using only Flash. Learn basic animation, key frames, tweening, movie clips, basic action script, preparing images for web/multimedia and more! Bring ZIP disk/CD. PC lab only.

Dates: Jan 3-Mar 14; nc Jan 17, Feb 21

CRN	DAYS	LOCATION	INSTR	FEE
60754	M/6:15p-9:30p	AN/303	Herrera	\$150

**MACROMEDIA FLASH MX 2004
(INTERMEDIATE)
DIG/135**

Prerequisite: Beginning Flash. Students must have a complete understanding of Flash basics: tweening, motion paths, the library, movie clips and basic action script. Learn to use Flash for complex web animations, special effects, and sophisticated interactivity. Learn intermediate action scripting which includes working with objects, classes, methods, properties, functions and event handlers. Controlling multiple timelines, sound effects and text will be taught as well as adding dynamic interactivity to the movie and clip. Bring ZIP disk/CD. PC lab only.

Dates: Jan 6-Mar 3

CRN	DAYS	LOCATION	INSTR	FEE
60752	Th/6:15p-9:30p	AN/313	Herrera	\$150

Digital Video Classes

**ADOBE PREMIERE PRO
DIG/101**

Prerequisite: Computer literacy. Edit in real-time and enjoy an elegant interface. Create productions that stand-out using new professional tools such as color correction, multiple nestable timelines, keyframable effects and much more. Work with your tools of choice thanks to tight integration with leading video hardware and software. Bring ZIP disk/CD. PC lab only.

Dates: Jan 6-Mar 3

CRN	DAYS	LOCATION	INSTR	FEE
60756	Th/6:15p-9:30p	AN/303	Nord	\$150

**ADOBE AFTER EFFECTS 6.0
DIG/114**

Prerequisite: Adobe Photoshop and Premiere skills. Learn the Adobe After Effects work area; integrating video and graphic motion, creative mattes, animation, filtering, and multimedia animation. Bring ZIP disk/CD. PC lab only.

Dates: Jan 5-Mar 2

CRN	DAYS	LOCATION	INSTR	FEE
60755	W/6:15p-9:30p	AN/303	Nord	\$150

Specialty Classes

PLANNING YOUR DIGITAL MEDIA CAREER (FREE) DIG/120

For anyone interested in a career in digital media. Instructor Rountree is a working professional with 20+ years experience who "tells it like it is" as it applies to careers in digital media. Question and answer session included in workshop.

1-day workshop: Mar 5

CRN	DAY/TIME	PLACE	INSTR	FEE
60928	S/8a-12p	AN/110	Rountree	FREE

ONLINE CLASSES

6-week courses accessible 24 hours a day!
For complete listing of online classes, course outline, requirements, and registration, check out our website at:

WWW.EASYED.ORG

See our many Certificate offerings. Take one class, OR take a series of classes to earn a Certificate! See course sub-headings for each Certificate requirement.

Winter 2005 start dates:

Jan 19, Feb 16, Mar 16, Apr 20, May 18

The following Non-Credit classes are online courses. Each six-week class is composed of 12 lessons, (24 hours of study) quizzes, and a final exam. A Certificate of Completion Letter is available after completion of final.

For more information, contact:

Telephone: 714-808-4625

EMAIL: online@sce.cc.ca.us

ACCOUNTING (5 classes for Certificate)

101	Accounting Fundamentals	\$89
102	Creating a Successful Business Plan	89
103	MS Excel: Introduction 2000	79
3045	MS Excel: Introduction 2003	89
104	MS Excel: Intermediate 2000	79
3046	MS Excel: Intermediate 2003	89
105	Quickbooks: Introduction	79
106	Quickbooks: Performing Payroll	79

ART, HISTORY, PSYCHOLOGY, & LITERATURE

(No Certificate)

108	Drawing for the Absolute Beginner	89
109	Enjoying European Art	89
110	History of Women's Writers	89
111	Inspiring Tales – Underground Railroad	89
112	Jungian Psychology	89

BASIC COMPUTER LITERACY (3 classes for Certificate)

113	101 Tips and Tricks for the iMac & MacIntosh	\$79
114	Computer Skills for the Workplace	79
115	Keyboarding	79
116	Introduction to the Internet	79
117	Windows File & Disk Management	79
118	Windows XP: Introduction	79
119	Working With Your OS 9 iMac & MacIntosh	79
120	Working With Your OS X iMac & MacIntosh	79

BUSINESS ADMINISTRATION & MANAGEMENT

CERTIFICATE (5 classes for Certificate)

121	Administrative Assistant Fundamentals	\$89
377	Administrative Assistant Applications *NEW	89
122	Building an Ethical Business	89
376	Distribution and Logistics Management *NEW	89
123	Employment Law Fundamentals	89
124	Inferential Statistics	89
125	Introduction to Business Analysis	89
126	Managing Technical Professionals	89
127	Managing Technology	89
128	Principles of Sales Management	89
129	Project Management @ e-Speed	89
130	Successful Construction Business Management	89
131	Understanding the Human Resource Function	89

CUSTOMER SERVICE CERTIFICATE

(2 classes for Certificate)

132	Customer Service Fundamentals	\$89
376	Customer Service Applications	89

MANUFACTURING CERTIFICATE (2 classes for Certificate)

133	Manufacturing Fundamentals	\$89
134	Manufacturing Applications	89

MASTERY OF BUSINESS APPLICATIONS CERTIFICATE

(2 classes for Certificate)

135	Mastery of Business Fundamentals	\$89
136	Mastery of Business Applications	89

PROJECT MANAGEMENT PRINCIPLES CERTIFICATE

(2 classes for Certificate)

137	Project Management Fundamentals	\$89
138	Project Management Applications	89

PURCHASING (2 classes for Certificate)

139	Purchasing Fundamentals	\$89
140	Purchasing Applications	89

SUPERVISION & MANAGEMENT (2 classes for Certificate)

141	Supervision and Mgmt. 1: Fundamentals	\$89
142	Supervision and Mgmt. 2: Fundamentals	89

SUPPLY CHAIN MANAGEMENT (2 classes for Certificate)

143	Supply Chain Management Fundamentals	\$89
144	Supply Chain Applications	89

TOTAL QUALITY (2 classes for Certificate)

145	Six Sigma: Total Quality Fundamentals	\$89
146	Six Sigma: Total Quality Applications	89

BUSINESS PLANNING & ENTREPRENEURIAL

(5 classes for Certificate)

147	Basics to Building an Online Business	\$89
148	Caring for Children	89
149	Creating a Successful Business Plan	89
150	Growing Plants for Fun & Profit	89
152	Learn to Buy and Sell on eBay	89
153	Publish it Yourself: Start Own Publishing Bus.	89
154	Start & Operate Your Own Home-Based Bus.	89
155	Start Your Own Consulting Practice	89

CERTIFICATION PREPARATION (No Certificate)

156	A+ Certification Prep: Advanced	\$89
157	A+ Certification Prep: Basics	89
158	A+ Certification Prep: Intermediate	89
159	MCSE Cert Prep 1: Exam 70-210	89
160	MCSE Cert Prep 2: Exam 70-215	89
161	MCSE Cert Prep 3: Exam 70-216	89
162	MCSE Cert Prep 4: Exam 70-217	89
163	MCSE Cert Prep 5: Exam 70-219	89
164	MCSE Cert Prep 6: Exam 70-221	89
165	MCSE Cert Prep 7: Exam 70-222	89
166	MOUS Certification Prep: Word	89
167	Network + Certification Prep	89
927	PMP Certification Prep 1	109
1091	PMP Certification Prep 2	109

CHILD CARE & PARENTING (No Certificate)

148	Caring for Children	\$89
168	Enhancing Language Development in Children	89
169	Guiding Kids on the Internet	89
170	Parenting: The First Five Years	89
171	Solving Discipline Problems at Home	89
172	Understanding Adolescents	89

COMPUTER APPLICATIONS (5 classes for certificate)

173	Appleworks 6	\$79
174	MS Access: Intro 2000	79
3047	MS Access: Intro 2003	89
175	MS Access: Intermediate 2000	79
176	MS Access 2002: Intermediate	79
177	MS Excel: Intro 2000	79
3045	MS Excel: Intro 2003	89
178	MS Excel: Intermediate 2000	79
3046	MS Excel: Intermediate 2003	89
179	MS PowerPoint 2002: Intro	79
180	MS PowerPoint 2002: Intermediate	79
181	MS Publisher 2002: Intro	79
182	MS Word: Intro 2000	79
3040	MS Word: Intro 2003	89
183	MS Word: Intermediate 2000	79
3041	MS Word: Intermediate 2003	89
184	MS Word: Advanced 2000	79
3042	MS Word: Advanced 2003	89
185	Outlook 2002: Intro	79
186	Quicken for Windows	79
105	Quickbooks: Intro	79
106	Quickbooks: Performing Payroll	79

COMPUTER PROGRAMMING & DATABASE MGMT**(5 classes for certificate)**

187	C++ for the Absolute Beginner	\$79
3052	C# for the Absolute Beginner	89
188	Comp Graphics: Programming w/OpenGL	79
189	Creating User Requirements Documents	79
190	Database Development: Intro	79
191	Introduction to the Game Industry	79
1024	Introduction to Crystal Reports	89
126	Managing Technical Professionals	89
174	MS Access: Intro	79
175	MS Access: Intermediate	79
176	MS Access 2002: Intermediate	79
192	Oracle: Intro	79
3051	Oracle: Intermediate	89
193	Perl Programming: Intro	79
129	Project Management @ e-Speed	89
194	SQL: Intro	79
195	Sybase: Intro	79
196	Visual Basic 6.0: Intro	79
197	Visual Basic.Net	89
1472	Visual Basic.NET Intermediate	89

COMPUTER TROUBLESHOOTING & NETWORKING**(3 classes for Certificate)**

198	Creating a Home or Small Office Network	\$79
199	Networking: Intro	79
200	Networking: Intermediate	79
201	PC Troubleshooting: Intro	79

DESKTOP PUBLISHING & IMAGING**(4 classes for Certificate)**

202	Adobe Acrobat 5: Intro	\$79
1048	Big Ideas Little Books	89
181	MS Publisher 2002: Intro	79
204	Photoshop 7: Intro	79
205	Photoshop 7: Intermediate	79
378	PrintShop Deluxe: Introduction *NEW	89
206	QuarkXPress 5.0 for Macintosh	79
207	QuarkXPress 5.0 for Windows	79

DIGITAL PHOTOGRAPHY & DIGITAL VIDEO**(3 classes for Certificate)**

209	Digital Photography OUTPUT!	79
210	Discover Digital Photography	89
211	Mastering Digital Photo: Photographing People	89
1025	Photoshop Elements for the Digital Photographer	89
212	Secrets of Better Photography	89

ENTERTAINMENT INDUSTRY CAREERS**(No Certificate)**

213	Get Funny!	\$89
214	Get Paid to Travel	89
215	Intro to the Game Industry	89
216	Marketing Tools for Actors	89
217	Songwriting Success	89
218	Theme Park Engineering	89
219	You Can Write for Television	89
220	Your Screenwriting Career	89

FAMILY & PERSONAL ENRICHMENT (No Certificate)

221	Achieving Success with Difficult People	\$89
223	Assisting Aging Parents	89
224	Film Literacy for Everyone	89
225	Genealogy Basics	89
226	Goodbye to Shy	89
227	Interpersonal Communication	89
228	Keys to Effective Communication	89
229	Magic of Hypnosis	89
230	Merrill Ream Speed Reading	89
231	Outdoor Survival Techniques	89
232	Stress S.O.S. for Women	89
233	Wine Appreciation for Beginners	89
3060	Wow, What a Great Event	89
234	Write Your Life Story	89

GRANT WRITING & NONPROFIT MANAGEMENT**(5 classes for Certificate)**

235	A to Z Grantwriting	\$89
236	Advanced Grant Proposal Writing	89
237	Becoming a Grant Writing Consultant	89
239	Introduction to Nonprofit Management	89
240	Writing Effective Grant Proposals	89

HEALTH CARE, NUTRITION, & FITNESS**(No Certificate)**

241	Assisting Aging Parents	\$89
242	Become a Veterinary Assistant	89
243	Food and Fitness to Fight Cancer	89
244	Introduction to Natural Health & Healing	89
245	Medical Terminology: Word Assoc. Approach	89
246	Nursing Care of the Newborn	89
247	Outdoor Survival Techniques	89

HEALTH CARE PROFESSIONAL CONTINUING EDUCATION

248	Aging and Disorders of Communications	\$61
250	Ayurvedic Medicine	61
251	Bodywork Healing Therapies	61
2347	Certificate in End of Life Care	178
253	Certificate in Gerontology	178
254	Certificate in Spirituality, Health, & Healing	155
255	Chinese Medicine	61
256	Complementary & Alternative Medicine	28
258	Cultural Competence in Health Care	61
259	Death and Dying	61
260	Diabetes in Pregnancy	75
261	Elder Abuse	61
1028	Handling Medical Emergencies	89
264	Healing Environments	61
265	Healing Therapeutic Interventions	61
266	Healthy Aging	61
267	Intro to Complementary & Alternative Medicine	75
268	Intro to Gerontology	75
269	Intro to Spirituality, Health, and Healing	61
270	Mental Health and Aging	61
272	Pain Assessment & Mgmt in the Older Adult	61
274	Physiology of Aging	61
275	Preceptor Training Program	75
276	Prevent Neonatal Group B Streptococcal Infect.	61
277	Sleep and Aging	61
278	Spiritual Care	61
279	Spirituality and Aging	61
280	Spirituality, Religion, Culture, and Health	61
281	Spirituality, The Dying Experience, and Grief	61
282	The Older Woman	61

INTERNET COURSES (3 classes for Certificate)

285	Achieving Top Search Engine Positions	\$79
147	Basics to Building an Online Business	89
116	Introduction to the Internet	79
152	Learn to Buy and Sell on eBay	89
286	Marketing Your Business or Org. on the Internet	79
287	Outlook 2000: Intro	79
185	Outlook 2002: Intro	79

LANGUAGES (No Certificate)

288	Braille: Beginning	\$89
289	French: Beginning Conversational	89
290	Grammar for ESL	89
291	Speed Spanish	89
1738	Speed Spanish II	89

MATH, PHILOSOPHY & SCIENCE (No Certificate)

292	Inferential Statistics	\$89
293	Philosophy for the New Millennium	89
294	Theme Park Engineering	89

Learn More WWW.EASYED.ORG

PALM PILOT & POCKET PC (3 classes for Certificate)

295	Creating Documents for Palm OS Handhelds	\$79
296	Discover the Pocket PC	79

PERSONAL & CAREER DEVELOPMENT (No Certificate)

221	Achieving Success with Difficult People	\$89
298	Communicating Like a Leader	89
114	Computer Skills for the Work place	79
299	Conquer Your Stress!	89
300	Effective Business Writing	89
301	Get Assertive!	89
302	Get Funny!	89
303	Get Paid to Travel	89
304	Give That Speech	89
305	Grammar Refresher	89
306	Hidden Market Job Search Strategies	89
307	High Powered Communication	89
308	Individual Excellence: Secrets of Career Success	89
309	Leadership	89
310	Merrill Ream Speed Reading	89
3063	Ready, Set, Read!	89
311	Resume Writing Workshop	89
312	Secrets of Success and Achievement	89
313	Twelve Steps to a Successful Job Search	89
314	Understanding Automotive Air Conditioning	89
315	Work Yourself Happy	89

PERSONAL FINANCE & WEALTH BUILDING (No Certificate)

316	Buy or Lease Your Car Like a Pro	\$89
318	Insurance: Unraveling the Maze	89
319	Introduction to Stock Options	89
320	Online Investing	89
321	Personal Finance	89
322	Quicken for Windows	79
323	Stocks, Bonds, and Investing: Oh, My!	89

SALES & MARKETING (5 classes for Certificate)

285	Achieving Top Search Engine Positions	\$79
324	Business Marketing Writing	89
325	Effective Selling	89
286	Marketing Your Business or Org. on the Internet	79
128	Principles of Sales Management	89
326	Professional Sales Skills	89

TEACHING PROFESSIONALS (No Certificate)

235	A to Z Grantwriting	\$89
327	Classroom Computer	79
299	Conquer Your Stress!	89
168	Enhancing Language Development in Children	89
301	Get Assertive!	89
169	Guiding Kids on the Internet	89
309	Leadership	89
179	MS PowerPoint 2002: Intro	79
180	MS PowerPoint 2002: Intermediate	79
330	Solving Classroom Discipline Problems	89
291	Speed Spanish	89

TEACHING PROFESSIONALS (No Certificate)

172	Understanding Adolescents	89
331	Using the Internet in the Classroom	89
328	Web Graphics: Paint Shop Pro 8	79
329	Web Pages: Creating (Beginning)	79
117	Windows File & Disk Management	79

TEST PREPARATION (No Certificate)

332	GED Test Prep	\$89
333	GMAT Prep	89
290	Grammar for ESL	89
334	GRE Prep: Part 1	89
335	GRE Prep: Part 2	89
336	LSAT Prep: Part 1	89
337	LSAT Prep: Part 2	89
338	SAT/ACT Prep: Part 1	89
339	SAT/ACT Prep: Part 2	89

WEB GRAPHICS & MULTIMEDIA (3 classes for Certificate)

340	Creating Multimedia for the Web	\$79
108	Drawing: Absolute Beginner	89
342	Flash MX: Absolute Beginner	79
343	Flash MX: Intro	79
344	Web Graphics: Paint Shop Pro 7	79
328	Web Graphics: Paint Shop Pro 8	79

WEB PAGE DESIGN (5 classes for Certificate)

202	Adobe Acrobat 5: Intro	\$79
345	Creating Cascading Style Sheets	79
346	Designing Effective Websites	79
348	Dreamweaver MX: Intro	79
1021	Equal Access through Style Sheets	89
349	MS FrontPage 2000: Intro	79
350	MS FrontPage 2002: Intro	79
329	Web Pages: Creating (Beginning)	79
351	Web Pages: Intermediate	79
352	Web Pages: Advanced	79
353	XML: Intro	79

WEB PROGRAMMING (5 classes for Certificate)

354	CGI Programming for the Web	\$79
345	Creating Cascading Style Sheets	79
355	Java: Absolute Beginner	79
356	Java 2 Programming: Intro	79
357	Java 2 Programming: Intermediate	79
358	JavaScript: Programming for the Web	79
359	JSP Programming: Intro	79
360	Web Programming with ColdFusion	79
353	XML: Intro	79

WRITING (5 classes for Certificate)

237	Becoming a Grant Writing Consultant	\$89
361	Beginner's Guide to Getting Published	89
362	Business Marketing Writing	89
363	Crafting Your Short Fiction	89
364	Craft of Magazine Writing	89
365	Effective Business Writing	89
366	Fundamentals of Technical Writing	89
367	Grammar Refresher	89
368	Internet Writing Markets: Intro	89
369	Keys to Effective Editing	89
370	Pleasures of Poetry	89
153	Publish It Yourself: Your Own Publishing Business	89
371	Resume Writing Workshop	89
372	Song Writing Success	89
373	Travel Writing	89
219	You Can Write for Television	89
220	Your Screenwriting Career	89
374	Write Like a Pro	89
234	Write Your Life Story	89
375	Writerific: Creativity Training for Writers	89
135	Writing Great Technical Documents	89

TDI LOGO

**For Business Assistance
Information Visit**

WWW.TDIOC.COM

**Telephone: (800)662-2322 or
(714)8084615**

WE...are a leader in customized training!

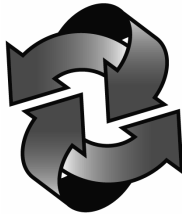
A ONE-STOP SHOP SOLUTION TO YOUR BUSINESS NEEDS!

- Business Leadership Programs
- Customized Instruction Design & Training
- Digital/Multi-Media/Entertainment
- Environmental Health & Safety
- Manufacturing Process Improvement
- Occupational Spanish

The Mission of TDI

The Training and Development Institute exists to provide business and industry, individuals and the community with quality professional services, training and solutions to promote economic development within our region.

The Following programs are part of the Training Development Institute and funded by:



CALIFORNIA
COMMUNITY
COLLEGES

**ECONOMIC &
WORKFORCE
DEVELOPMENT
PROGRAM**

Center for Applied Competitive Technologies

The CACT provides small to mid-sized manufacturers with single-point access to advanced technology and training. Training is customized to meet employer needs. Training and Technical Assistance is offered to employers in the following areas:

- * Information Technology
- * Internet and E-commerce
- * Industrial Electronics
- * ISO 9000 Gap Analysis
- * Statistical Process Control
- * Total Quality Management
- * Geographic Information Systems (GIS)
- * Lean Manufacturing
- * Six-Sigma
- * Process Improvement
- * Printing Technology

**For information, call:
(714) 808-4625**

Workplace Learning Resource Center

WpLRC assists organizations in improving their employees' job performance. Better performance helps to contribute to your bottom line!

- * Occupational Spanish
- * Business Writing
- * Career Counseling
- * Conflict Resolution
- * Cultural Diversity Training
- * Customized Training
- * Internet Job Search
- * English-as-a-Second Language
- * Organizational Dvlpmt
- * Supervisory/Management Training
- * Team Building
- * Teleworking
- * Train-the-Trainer
- * Vocational ESL
- * Customer Service
- * Leadership Training
- * Basic Workplace Math

**For information, call:
(714) 808-4619**

Regional Environmental Business Resource Assistance Center

Our center is a nonprofit organization funded by State grants. REBRAC will provide environmental compliance and business assistance to all your environmental needs. Initial 4 hours of counseling services are FREE! Ongoing projects may require a small fee.

**Call Perla Fickenscher, REBRAC Director
at (714) 808-4620 or pfickenscher@sce.cc.ca.us**

ENVIRONMENTAL COMPLIANCE & SAFETY TRAINING CLASSES!

We assist small businesses!

For information, call: (800) 662-2322

SEMINARS/WORKSHOPS

- Biohazards in the Workplace
- Environmental Technology
- Hazard Communications
- Safety Regulations/OSHA
- Thinking Principles
- Electrical Safety/Machine Guarding
- Industrial Processing Utilizing Lean
- Chemical Inventory
- Ergonomics
- Risk Management
- Lockout/Block-out

TECHNICAL ASSISTANCE

- Env. Mgmt Systems (EMS)
- Env./Safety Compliance
- Hazardous Waste Mgmt
- Medical Waste Mgmt
- Energy Cost Savings
- Lead Reduction Assessments
- Waste Source Reduction
- First Responder Operational Training
- ISO 14000/Environmental Mgmt Sys
- Phase I Environmental Assessments
- Site Assess: Mfg Competitiveness
- Stormwater Mgmt and Planning

HAZWOPER Classes

Hazardous Waste Operator Emergency Response

If you are interested in any of these classes, call:

Perla Fickenscher (714) 808-4620

or Taffy Kennedy (714) 808-4613

Training is mandated by OSHA and is essential for people in environmental consulting, occupational safety, environmental health, police and fire departments, public health inspectors, and all parties dealing with hazardous waste. This 40-hour training will give you the knowledge necessary to conduct "real life" day-to-day operations at regulated and unregulated hazardous waste facilities or respond to terrorist events. This includes chemical spills, gas station remediations, abandoned chemical and waste sites and/or clandestine drug labs. The donning of PPE (personal protective equipment) is an important aspect of this course.

Call us, or check out our web site at:

www.rebrac.org/laorange

DISABLED STUDENT PROGRAMS & SERVICES

FREE! ENROLL AT ANY TIME!

DSP&S services (interpreter services, tutors, note takers, etc.) are offered for those students with disabilities who enroll in general SCE classes. Special classes are offered for those students who would not benefit from general SCE offerings. For more information, please call (714) 484-7057. Those with disabilities are encouraged to request support services prior to established registration dates (please make arrangements at least four weeks prior to start of class). The TTY number is (714) 761-8165.

COMMUNICATION SKILLS DSPS/132

A course geared for students with developmental or learning disabilities to provide instruction on the different forms of effective communication including body language, gestures, and non-verbal cues. Students actively participate in role playing real-life situations, discussing current events, and practicing listening exercise to improve their communication skills.

Dates: Jan 4-Mar 31; nc Mar 22, Mar 24

CRN	DAYS	LOCATION	INSTR
51006	TTTh/9a-11:30a	CC/CE4-3	Joseph

COMMUNICATION ON THE JOB DSPS/138

A class designed for students with developmental or learning disabilities who want to learn how to improve their communication skills in relationship to employment. Course will include activities to enhance written and verbal skills.

Dates: Jan 4-Mar 31; nc Mar 22, Mar 24

CRN	DAYS	LOCATION	INSTR
51183	TTTh/12:30p-3p	CC/CE4-3	Joseph

JOB SKILLS DSPS/137

Designed for students with developmental or learning disabilities to help recognize and achieve potential as independent members of the community. Lecture, lab, and field experience are combined to provide the student with a comprehensive and meaningful educational experience.

Starts week of 1/3/2005, ends week of 3/28/2005; nc Jan 17, Feb 18, Feb 21, Mar 21-Mar 25

CRN	DAYS	LOCATION	INSTR
51162	MW/8:30a-11a	AN/310	Reyes
40740	F/9a-11:30a MWF/12p-2:30p	WIL/213	Stephens
40757	TTTh/11:30a-2p	AN/132	Barrett
40743	MW/12p-2:30p	WIL/208	Kloepfel
40753	MW/12:30p-3p	CC/CE4-3	Brown

JOB COACHING SKILLS BUSN/315

An introductory class for students who would like to work with people with disabilities in the vocational arena. This class will include an overview of disabilities, client's rights and effective techniques to motivate their consumers.

Dates: Jan 6-Mar 31; nc Mar 24

CRN	DAYS	LOCATION	INSTR
60692	Th/4p-5:30p	AN/310	Seppala

COMPUTER-ASSISTED INSTRUCTIONAL LAB DSPS/121

Designed for students with disabilities to provide instruction in computer operation, word processing and the use of adaptive computer equipment.

Starts week of 12/20/2004, ends week of 3/28/2005; nc Dec 23

*Starts week of 1/3/2005, ends week of 3/28/2005; nc Jan 17, Feb 18, Feb 21, Mar 21-Mar 25

CRN	DAYS	LOCATION	INSTR
40001	TTTh/8:30a-3p	Westview Vocational Ctr	Draffan
40156*	MTWThF/8:30a-11:30a MTWTh/12:30p-3p	CC/CE7-8	Day
40746*	TTThF/8:30a-11a F/11:30a-2p	AN/303	Barrett
40002	MW/9a-3p	Westview Vocational Ctr	Wilms
40735*	MTWTh/9a-11:30a	WIL/212	Stephens

INDEPENDENT LIVING SKILLS DSPS/124

A comprehensive program for adults with developmental disabilities to improve the social, academic, personal, prevocational and avocational capabilities.

Dates: Jan 3-Apr 1

CRN	DAYS	LOCATION	INSTR
40007	MTWThF/8:45a-2:15p	CC/CE4	Anderson Crawford

PARENTING ADULT/CHILDREN WITH DISABILITIES PARN/170			
A class designed to provide support and resources to parents who have an adult child with a disability. Guest speakers will be invited to present information to help parents be knowledgeable of what their community offers in regards to independence. For additional information, please contact 714 484-7057.			
Dates: Feb 5-Feb 5			
CRN	DAYS	LOCATION	INSTR
60728	S/9a-3p	AN/114	Jordan

LIVING MORE INDEPENDENTLY DSPS/136			
A class geared for students with developmental or learning disabilities that is designed to provide a comprehensive and meaningful overview of a variety of options for living more independently (i.e. group home, own apartment), how to achieve those options, and what is needed to be successful in your choice.			
Starts week of 1/3/2005, ends week of 3/28/2005; nc Jan 17, Feb 21, Mar 21, Mar 23			
CRN	DAYS	LOCATION	INSTR
40750	MW/9a-11:30a	CC/CE4-3	Brown
40764	MW/11:30a-2p	AN/132	Cunningham
51161	MW/11:30a-2p	AN/310	Reyes

BASIC COOKING DSPS/131			
Designed for students with developmental or learning disabilities to have them acquire skill in safely preparing and storing foods for independent living. Also includes nutrition, appropriate manners and kitchen organization.			
Dates: Jan 4-Apr 3			
CRN	DAYS	LOCATION	INSTR
40739	TTh/9a-11:30a	WIL/208	Derrick

RELATIONSHIPS AND SEXUALITY TRAINING DSPS/114			
A class geared for students with developmental or learning disabilities that is designed to provide a comprehensive and meaningful overview. The course strives to build healthy, safe sexual attitudes, behaviors, and relationships consistent with personal values.			
Starts week of 1/3/2005, ends week of 3/28/2005; nc Jan 17, Feb 21, Mar 21-Mar 24			
CRN	DAYS	LOCATION	INSTR
40745	MW/8:30a-11a	AN/132	Sibley-Smith
40742	TTh/12p-2:30p	WIL/208	Derrick
51010	TTh/12:30p-3:15p	CC/CE7-7	Bennett

BILLING PAYING AND BANKING DSPS/130			
This class is designed for adults with developmental disabilities and learning disabilities who want to learn how to maintain a checking account. This is an introductory class that teaches banking vocabulary and step by step on how to open and manage a checking account. Students will be required to use the Quicken software program for balancing their checking account.			
Dates: Jan 3-Mar 30; nc Jan 17, Feb 21, Mar 21, Mar 23			
CRN	DAYS	LOCATION	INSTR
40799	MW/8:30a-11:30a	WIL/213	Bennett

BANKING FOR APARTMENT LIVING DSPS/134			
A class designed for students with developmental or learning disabilities who want to learn how to budget their money, pay bills, make purchases, grocery shop, rent an apartment, and interview roommates. The class simulates living in an apartment and the responsibilities of being independent. Students must have prior banking experience in writing checks, making deposits, and ATM transactions. Students will be required to use the Quicken software program for balancing their checking account.			
Dates: Jan 4-Mar 31; nc Mar 22, Mar 24			
CRN	DAYS	LOCATION	INSTR
51009	TTh/8:30a-11:30a	CC/CE7-7	Bennett

COMMUNITY RESOURCES DSPS/129			
A class geared for students with developmental or learning disabilities designed to teach skills necessary to independently take part in typical community activities by traveling to various locations in the area. Lessons learned in the classroom will be practiced in the community.			
Dates: Jan 3-Apr 3; nc Feb 18, Mar 25			
CRN	DAYS	LOCATION	INSTR
40756	F/9a-2:30p	CC/CE4-3	Brown

SELF-ADVOCACY DSPS/133			
Instruction designed for students with developmental or learning disabilities to enhance advocating for self in everyday life situations.			
Dates: Jan 4-Mar 31; nc Mar 22, Mar 24			
CRN	DAYS	LOCATION	INSTR
40741	TTh/12p-2:30p	WIL/213	Stevens

NUTRITION & EXERCISE DSPS/116			
Geared for students with developmental or learning disabilities that is designed to teach the benefits of healthy eating and proper exercise.			
Starts week of 1/3/2005, ends week of 3/28/2005; nc Jan 17, Feb 18, Feb 21, Mar 21, Mar 23, Mar 25			
CRN	DAYS	LOCATION	INSTR
40744	F/9a-2:30p	WIL/213	Derrick
51008	MW/9a-11:30a	CC/CE7-7	Braman

PHYSICAL FITNESS/ADAPTIVE PE DSPS/122			
Increases physical endurance, stresses body condition/muscle development. <i>Prerequisite: entry into this class based on physician's release.</i>			
Dates: Jan 18-Mar 31			
CRN	DAYS	LOCATION	INSTR
60175	MW/12p-12:50p	CC/GYM 1	Pinkham
60174	TTh/7p-8:50p	CC/GYM 1	Silgailis

EXPLORATORY ARTS FOR VISUALLY IMPAIRED DSPS/111			
A course designed for students with visual impairments, which provides experience using various art media.			
Starts wk of 1/3/05, ends wk of 3/28/05; nc Mar 22-Mar 23			
CRN	DAYS	LOCATION	INSTR
40681	T/9:30a-11:30a	Braille Institute	Tebo
40157	W/12:30p-2:30p	Braille Institute	Tebo

KINESTHETIC PE FOR VISUALLY IMPAIRED DSPS/119

A class designed for students with visual impairments to improve body awareness, stamina, cardiovascular fitness and muscle tone. Instruction will be characterized by specialized techniques relying on tactile input to the students.

Starts week of 1/3/2005, ends week of 3/28/2005; nc Jan 17, Feb 21, Mar 21-Mar 24

CRN	DAYS	LOCATION	INSTR
40158	W/9:30a-11:30a	Braille Institute	Tebo
40160	Th/9:30a-11:30a	Braille Institute	Tebo
40240	MW/9:30a-10:30a	Braille Institute	Challacomb
40161	Th/12:30p-2:30p	Braille Institute	Tebo
40266	T/12:30p-2:30p	Braille Institute	Tebo

DSP&S Off-Site Class Locations

CRN	LOCATION
40588	Empower Community Day Program
60786	West Anaheim Therapeutic Res
40162	Enriching-DSPS
40004	Or Cty Assoc Retrdded Citizens
40005	Or Cty Assoc Retrdded Citizens
40441	Or Cty Assoc Retrdded Citizens
40003	Westminster Therapeutic Ctr
40008	Westminster Therapeutic Ctr
40009	Westview Vocational Ctr
40010	Westview Vocational Ctr
40658	Westview Vocational Ctr

CULINARY ARTS

Come Join Us for Lunch at Café Cypress!
 Located on the first floor of the Anaheim Campus

The Hot Food Line: Gourmet meals prepared by Cypress College Culinary Chefs-in-training. Weekly menus are posted on the door of the Café.

Open: Monday – Thursday from 12n – 1p
 beginning week of February 7

Bistro: Gourmet meals prepared by Cypress College Chefs-in-training in a restaurant-style setting.

Open: Thursday from 12n – 1p
 beginning week of February 7

Cafeteria: Delicious meals prepared to order including breakfast burritos, oven-baked pizza, sandwiches, salads, and more.

Open: Monday - Thursday from 8a – 1:30p
 beginning week of January 23

For more information or to ORDER AHEAD BY PHONE, Call 714-808-4641

Yorba Linda Culinary Classes: JANUARY

CHINESE COOKING FN/099

Chinese Cooking is as popular as ever! Join us in class as we create traditional favorites, as well as new dishes to delight your palates and please the senses. Chinese dishes are nutritious, economical, and attractive to the eye as well as fun to prepare. Learn how to use different seasonings to give your meals variety, distinctive flavors and wonderful aromas. You will prepare a complete meal each week! Class limited to 25 students. Bring a dish towel to class and a container for leftovers! Six week class.

Dates: Jan 11-Feb 15

CRN	DAYS	LOCATION	INSTR	FEE
60516	T/6p-10p	YL/402	Louie	\$61

QUILT COUNTRY COOKING FN/300

Explore the preparation and taste of the foods and information about the customs of the Midwest Amish and Mennonite groups with a variety of hearty foods such as Homemade Noodles and Beef, Country Stew, Biscuits and Gravy, Peach Cobbler, Cream Pies and more. Don't forget the towel for clean up and a container for extras. All students will assist in the food preparation.

Dates: Jan 19-Jan 19

CRN	DAYS	LOCATION	INSTR	FEE
60837	W/6p-10p	YL/402	Jones	\$30

A KISS OF QUICHE FN/591

NEW!

Quiche is an international favorite, easily to prepare, economical and delicious. This class features an international array of these delights. You will enjoy preparing Classic Quiche Lorraine, Quiche Florentine, "No Crust" Quiche, Dessert Quiche, and Deep Dish Quiche. Don't forget to bring a towel for clean up and containers for left overs.

Dates: Jan 20-Jan 20

CRN	DAYS	LOCATION	INSTR	FEE
60822	Th/6p-10p	YL/402	Lansing	\$30

COOKING MADE EASY FN/582

Practicity is the name of the game! You too don't have time to spend hours in the kitchen cooking a meal? So, come join us for this exciting class, where you will learn techniques, tools, and recipes that combined will save you time in the kitchen - preparation, cooking and cleaning up. You still will be able to prepare a variety of delicious meals for one person or a big family. This will be a hands on class, but also bring a writing pad for the wonderful and useful tips you will get. You can't afford to miss it! Remember to bring a towel and container for leftovers.

Dates: Jan 24-Jan 24

CRN	DAYS	LOCATION	INSTR	FEE
60827	M/6p-10p	YL/402	Hale	\$30

BUSY PEOPLE'S SLOW SIMMER COOKING
FN/593 **NEW!**

Come enjoy meals that can be prepared with little last minute preparation. Some will be prepared using a clay roaster, and others will be prepared using a crock pot. You will taste a lot and go home with your choice of one of the following types of recipe ingredients. You will have to supply your own main ingredients such as fish, beef, pork, or poultry, but I will supply the rest. Peachy Pumpkin Bread, Chunky Chili, Seafood Pasta, Lemon Pepper Port Tenderloin, and Lemon Kissed Potatoes, Lasagna, Sweet and Sour Pork, and others. Remember to bring a towel for clean up and a container to take home your ingredients.

Dates: Jan 27-Jan 27

CRN	DAYS	LOCATION	INSTR	FEE
60823	Th/6p -10p	YL/402	Lansing	\$30

BRAZILIAN CUISINE
FN/575

Join us for an exciting night of fun and flavorful foods! You will learn from a Brazilian why Brazilian people are so happy and friendly (it is the food!), as we cook together some of the most traditional dishes of the country of Carnival, samba, and exotic flavors. You will be proud to walk away mastering how to cook a full Brazilian meal, including Feijoada (delicious black bean and pork stew), coconut pudding with plum sauce, cheese puffs, eggplant appetizer, fried bananas, salad of hearts of palm, and much more. You will be able to impress family and friends with a delicious meal that is easy to prepare. Remember your towel for clean-up and a container for leftovers.

Dates: Jan 31-Jan 31

CRN	DAYS	LOCATION	INSTR	FEE
60826	M/6p -10p	YL/402	Hale	\$30

Yorba Linda Culinary Classes:
FEBRUARY

CREPES
FN/303

Elegant, versatile and delicious crepes can also be fun, economical and simple. Explore the preparation in many ways of filling and folding crepes. Recipes include Salmon Crepes, Farmer's Brunch Crepes, Party Wedges and more. Bring a towel and container for extras.

Dates: Feb 2-Feb 2

CRN	DAYS	LOCATION	INSTR	FEE
60838	W/6p -10p	YL/402	Jones	\$30

CAJUN COOKIN'
FN/213

Join us on our journey through Bayou and Cajun country as we sample the culinary delights of this region: Crabmeat Crepes, Gumbo, Jambalaya, Red Beans and Rice, Cajun Chicken and more. Bring a towel and container for leftovers! All students will assist in the food preparation.

Dates: Feb 3-Feb 3

CRN	DAYS	LOCATION	INSTR	FEE
60829	Th/6p -10p	YL/402	Lansing	\$30

BRAZILIAN CUISINE PART II
FN/580

Another exciting night of fun and flavorful food! Even if you didn't take Brazilian Cuisine Part I, you can enjoy this class. You will learn from a Brazilian to cook some of the most traditional dishes of the country of Carnival, samba and exotic flavors. We will cook together traditional dishes from different regions of this fascinating country, such as palm heart salad, roasted eggplant, Bobo de Camarao (shrimp cooked with coconut milk), passion fruit mousse, and much more. Bring a towel and container for leftovers.

Dates: Feb 7-Feb 7

CRN	DAYS	LOCATION	INSTR	FEE
60913	M/6p -10p	YL/402	Hale	\$30

VALENTINE CHOCOLATE TRUFFLES
FN/208

Treat your valentine to homemade truffles! Delicious chocolate confections that you can make for \$5.00/pound. Learn to create hand-dipped chocolate with delicate fillings, such as Strawberry, Chocolate, and Amaretto. Includes decorating truffles, making Caramel Pecan Turtles, and a Spicy Chicken Rice Salad with Ginger Dressing to balance your sugar level. Bring a towel and container for leftovers. Students will participate in the preparation of truffles.

Dates: Feb 9-Feb 9

CRN	DAYS	LOCATION	INSTR	FEE
60833	W/6p -10p	YL/402	Lansing	\$30

CHEESECAKES GALORE!
FN/234

Want to make some really good cheesecake? Prepare and taste White Chocolate Cheesecake, Chocolate Amaretto Cheesecake, New York Style Cheesecake, Santa Fe Cheesecake, Mini Cheesecake and others. Learn tips about preparation and minimizing the fat grams.

Dates: Feb 17-Feb 17

CRN	DAYS	LOCATION	INSTR	FEE
60834	Th/6p -10p	YL/402	Lansing	\$30

WOK'S FOR DINNER?!
FN/314

The wok is one of the oldest cooking utensils known to man. It has served as a basic cooking pot in many countries including China, Japan, and many Southeast Asian countries. The wok is versatile and practical for all kinds of cooking. Learn the techniques of using a wok or stir-fry pan to prepare delicious as well as nutritious meals for family and friends. Join us as we learn to wok around the kitchen, making appetizers, soups, classic stir-fries, to sizzling desserts. Bring a towel and container for leftovers! 4 week class.

Dates: Feb 22-Mar 15

CRN	DAYS	LOCATION	INSTR	FEE
60397	T/6p -10p	YL/402	Louie	\$53

SIMPLY DELICIOUS CINNAMON ROLLS
FN/210 **NEW!**

You can smell the aroma of "real" Cinnamon Sticky Buns, Red Flannel Hash, Breakfast Stromboli (looks like pizza), Old Fashioned Baking Powder Biscuits, and Monterey Brunch. Bring a towel and container for leftovers!

Dates: Feb 23-Feb 23

CRN	DAYS	LOCATION	INSTR	FEE
60835	W/6p -10p	YL/402	Lansing	\$30

**Yorba Linda Culinary Classes:
MARCH**

**SPRINGTIME SOUPS AND SALADS
FN/276**

You'll enjoy the lighter side of soup and salad with these springtime recipes for Chinese Mushroom Soup, Green Green Noodle Soup, Potato Cheese and Chili Soup, which could be served with Moroccan Orange Walnut Salad, Sesame Chicken Salad, with Chinese Steamed Noodles and Ginger Dressing or a Three Grain Fruit Salad. Come ready to share in the preparation of these wonderful dishes! Bring a towel and container for leftovers!

Dates: Mar 2-Mar 2

CRN	DAYS	LOCATION	INSTR	FEE
60836	W/6p -10p	YL/402	Lansing	\$30

**APPETIZERS FROM AROUND THE
WORLD
FN/581**

Travel the world on an evening of international flavors. Come and learn how to prepare traditional appetizers from many different countries: from Cuba to Brazil, Germany to Hawaii, Philippines to Mexico. This class will give you hands on opportunity to cook delicious appetizers that can also be combined with any meal. Don't miss the opportunity to learn how to throw an international party! Remember to bring a towel and container for leftovers.

Dates: Mar 7-Mar 7

CRN	DAYS	LOCATION	INSTR	FEE
60828	M/6p -10p	YL/402	Hale	\$30

**ITALIAN HARVEST FESTIVAL
FN/592** *NEW!*

The bounty of delicious Harvest Festivals can grace your dinner table with new and interesting flavors. We will prepare Italian Sausage and Pea Fettucini. Greens and Ricotta Filled Pasta, Chicken with Olives and Pinenuts, an Apricot Tart with special press in pastry and other delicious treats. Don't forget to bring a towel for cleanup and containers for left overs.

Dates: Mar 14-Mar 14

CRN	DAYS	LOCATION	INSTR	FEE
60824	M/6p -10p	YL/402	Lansing	\$30

HOME DECORATIVE ARTS

Clothing Design

**INDIVIDUAL CLOTHING INSTRUCTION
CC/111**

Learn how to sew! Alterations, following pattern directions and simplified techniques will be reinforced through demonstrations on small household and personal projects.

Dates: Jan 5-Mar 9

CRN	DAYS	LOCATION	INSTR	FEE
60236	W/1p-6p	CC/CE7-6	Eggan	\$5

**SEWING FOR BEGINNERS
CC/112**

Learn to sew with easy new methods. Covers any project that has to do with fabrics of any kind for home or family. Know your machine, consumer purchasing; understand patterns and alterations. Make what you like and get creative!

Dates: Jan 13-Mar 17

*Dates: Jan 3-Mar 28; nc Jan 17, Feb 21, Mar 21

CRN	DAYS	LOCATION	INSTR	FEE
60273	Th/6p -9:30p	AN/140	Poteet	\$5
60329*	M/6p -9:30p	YL/408	Martinez	\$5

**WOMEN'S TAILORING
CC/115**

Create today's fashions with styles that precisely fit and enhance your body image. Textile properties, faster techniques, proper interfacing, fool-proof pockets, lining and pressing will result in garments costing far less than designer outfits. Computer analysis/drafting, industrial/regular machines use, ready -to-wear alterations and accessory items will be covered. All levels welcome!

Starts week of 1/3/2005, ends week of 3/7/2005

*Dates: Jan 7-Mar 18; nc Feb 18

CRN	DAYS	LOCATION	INSTR	FEE
60229	W/8:30a-12:30p	CC/CE7-6	Eggan	\$5
60231*	F/9a-12:30p	AN/140	Martinez	\$5
60230	T/5:30p-10p	CC/CE7-6	Eggan	\$5

**DRESSMAKING
CC/116**

Learn how to make the newest fashions, dresses, skirts, blouses, jackets and pants. Emphasizes couture techniques, pattern adjustment, developing speed, wardrobe planning, intro to tailoring. Inter/Adv students only! Please bring your own sewing machine or use one of ours.

Dates: Jan 6-Mar 10

CRN	DAYS	LOCATION	INSTR	FEE
60234	Th/9a-12:30p	CC/CE7-6	Martinez	\$5

**FLAT PATTERN METHOD
CC/120**

Make a basic pattern using your measurements and our computer program or conventional drafting to create successful designs. Some "draping" offered. Draft a perfect pants pattern. Learn how to design sleeves, bodices, skirts, collars and necklines. Now a pattern that fits!

Dates: Jan 4-Mar 8

CRN	DAYS	LOCATION	INSTR	FEE
60242	T/9a-12:30p	CC/CE7-6	Martinez	\$5

**CARE AND USE OF OVERLOCK
MACHINE
CC/126**

Designed for the individual with little or no knowledge of how to use an overlock/serger machine. This course covers basic operation of the machine, how the stitches are formed and how to adjust the tensions according to the thread and fabric being used and desired type of stitch.

Starts week of 1/3/2005, ends week of 3/7/2005

CRN	DAYS	LOCATION	INSTR	FEE
60228	Th/12:30p-4p	YL/408	Silvers	\$5
60232	W/6p -9:30p	CC/CE7-6	Martinez	\$5

**HAND KNIT AND CROCHET GARMENTS
CC/124**

Learn the basic stitches of knitting and crocheting. Advance to making designer garments and accessories for all members of the family.

Starts week of 1/3/2005, ends week of 3/7/2005

CRN	DAYS	LOCATION	INSTR	FEE
60211	T/9a-12:30p	AN/140	Brainard	\$5
60237	Th/12p-3:30p	CC/CE11-8	Brainard	\$5
60239	W/6p-9:30p	YL/303	Brainard	\$5
60241	Th/6p-9:30p	CC/CE11-8	Brainard	\$5

**EXPLORING NEEDLEWORK
CC/400**

Each term, one or two needlework techniques will be explored in depth. Additional smaller projects will be selected from: trapunto, Brazilian and ribbon embroidery, applique, beadwork, embroidery or other needlework categories. No previous needlework experience is required!

Dates: Jan 5-Mar 9

CRN	DAYS	LOCATION	INSTR	FEE
60407	W/12:30p-4p	YL/408	Silvers	\$5

SCE Instructor Highlight



**Evelyn Brown
Needlework/Quilting**

Evelyn Brown has a large class following. Many students say it is because of her tremendous quilting instruction while others claim it is her big heart. In any case, the School of Continuing Education is proud to have her as one of our instructors. In addition to teaching quilting at the School of Continuing Education, Evelyn is always found donating personal and class quilts to the community. Over the last year, Evelyn's class has created and given quilted flags to returning soldiers, the Red Cross and Women's shelters throughout Orange County. Evelyn often donates quilts to the American Legion to benefit the Veteran's Hospital and other local charitable organizations. Evelyn says that she enjoys utilizing her talents to help others. And her students are happy that she shares her talents with them! *For more information about the Home Decorative Arts Program, please call the SCE campus nearest you or visit the website at www.sce.cc.ca.us.*

**PATCHWORK, QUILTING AND APPLIQUE
CC/130**

Introduction to patchwork with a foolproof method for assembling patchwork squares. May cover tying, quilting, frames and finishing. *Includes related projects.

Dates: Jan 3-Mar 28; nc Jan 17, Feb 21, Mar 21

*Starts week of 1/3/2005, ends week of 3/7/2005

CRN	DAYS	LOCATION	INSTR	FEE
60215	M/9a-12:30p	CC/CE7-6	Silvers	\$5
60244*	W/9a-12:30p	YL/408	O'Brien	\$5
60700*	T/9a-12:30p	YL/408	Carlson	\$5
60702	M/12p-3:30p	YL/408	O'Brien	\$5
60223*	T/12:30p-4p	YL/408	Silvers	\$5
60699*	T/1:30p-5p	CC/CE7-6	Carlson	\$5
60281	M/6p-9:30p	WIL/201	O'Brien	\$5
60226*	T/6:30p-10p	YL/408	Silvers	\$5
60763*	W/6:30p-10p	YL/408	Gordon	\$5
60227*	Th/6:30p-10p	CC/CE7-6	Gordon	\$5

**SEWING FOR THE HOME
CC/140**

Basic techniques will be used to create decorative items for the home. Learn to sew pillows, table coverings, simple window treatments, slip covers, duvets, etc. for a fraction of retail cost. Fabric for small projects will be provided. All levels welcome.

Starts week of 1/10/2005, ends week of 3/28/2005; nc Jan 17, Feb 18, Feb 21, Mar 21, Mar 25

*Dates: Jan 11-Mar 15

CRN	DAYS	LOCATION	INSTR	FEE
60731	M/8:30a-12p	YL/408	Poteet	\$5
60730	F/9a-12:30p	CC/CE7-6	Poteet	\$5
60436*	T/6p-9:30p	AN/140	Poteet	\$5

Drawing & Painting

**DRAWING & PAINTING
ARTC/109**

Covers all levels of drawing/painting in a lab setting (a topical lecture followed by individual instruction); all levels welcome. "Drawing is emphasized in the morning class; painting in the afternoon."

Dates: Jan 3-Apr 2; nc Mar 22

CRN	DAYS	LOCATION	INSTR	FEE
60255	T/9a-12p	YL/402	Innes	\$75
60256	T/1p-4p	YL/402	Innes	\$75

**DRAWING WITH THE RIGHT SIDE OF YOUR BRAIN
ARTC/800**

If you have practiced drawing in the past but feel stuck, or want to draw beyond stick figures, come enjoy learning how to draw using the right side of your brain! This technique is fun and successful regardless of your art background. Materials will be provided.

Dates: Jan 4-Feb 22

CRN	DAYS	LOCATION	INSTR	FEE
60452	T/6:30p-7:30p	WIL/208	Fowler	\$35

**FASHION ILLUSTRATION
FOR ADULTS
ARTC/140** **NEW!**

Students will learn to illustrate fashion figures using watercolors, colored pencils, markers, pen, etc.
Dates: Jan 27-Mar 17

CRN	DAYS	LOCATION	INSTR	FEE
60906	Th/6p-7:30p	CC/CE9-2	Bae	\$60

**WATERMEDIA
CRAE/206**

Watermedia/watercolor. All levels are welcome, course covers beginning, intermediate and advanced instructions. Includes color theory, composition, and intro to watercolor pencils, watercolor crayons, acrylic watercolor, watercolor printmaking. Innovative techniques and daily constructive critiques. No previous art experience needed.

Starts week of 1/3/2005, ends week of 3/28/2005; nc Jan 17, Feb 21, Mar 21, Mar 23

CRN	DAYS	LOCATION	INSTR	FEE
60259	M/11:30a-3:30p	YL/403	McLaughlin	\$74
60260	W/12:30p-4:30p	YL/403	McLaughlin	\$74

**TOLE AND DECORATIVE ARTS
HD/111**

Learn to prepare, paint and finish a variety of projects on various surfaces. All levels of painting skills welcome.

Starts week of 1/3/2005, ends week of 3/7/2005

CRN	DAYS	LOCATION	INSTR	FEE
60212	W/9a-12:30p	CC/CE9-2	Daun	\$5
60444	Th/9a-12:30p	CC/CE9-2	Reynolds	\$5
60697	W/6p-9:30p	CC/CE11-8	Daun	\$5

Floral Design

**FLORIST TECHNIQUES
(BEGINNING)
FLOR/100**

For homemakers and those interested in floral shop employment. Covers shop procedures and arrangements. A Certificate of Completion will be issued to any student upon request. This class is 12 weeks.

Dates: Jan 3-Apr 2; nc Mar 22

CRN	DAYS	LOCATION	INSTR	FEE
60248	T/9:30a-12:30p	YL/403	Patterson	\$130
60249	T/6:30p-9:30p	YL/403	Patterson	\$130

**FLORIST TECHNIQUES
(INTERMEDIATE)
FLOR/101**

Prerequisite: Must have completed the Beginning Class. A Certificate of Completion will be issued to any students upon request. This class is 12 weeks.

Dates: Jan 3-Apr 2; nc Mar 23

CRN	DAYS	LOCATION	INSTR	FEE
60250	W/9:30a-12:30p	YL/403	Patterson	\$155
60251	Th/9:30a-12:30p	YL/403	Patterson	\$155
60252	Th/6:30p-9:30p	YL/403	Patterson	\$155

Home Decor

**LEARN THE ART OF STAINED GLASS
HD/105**

Includes techniques of stained glass, as well as glass cutting, lead soldering and construction, basic layout and design. For home use and vocation.

Starts week of 1/3/2005, ends week of 3/28/2005; nc Jan 15, Feb 19, Mar 23, Mar 26

CRN	DAYS	LOCATION	INSTR	FEE
60233	S/9a-12p	AN/140	Franich	\$70
60235	W/6:30p-9:30p	YL/403	Franich	\$70

**LANDSCAPING FOR HOMEOWNERS
HD/122**

Design a layout plan that meets your needs; choose construction, plant materials and appropriate installation method. Scaled plans can be put out to bid or you can do it yourself. Covers grading, drainage, irrigation and basic design principles with emphasis on planting techniques and planning ideas for perennial and annual gardens.

Dates: Jan 4-Mar 29; nc Mar 22

CRN	DAYS	LOCATION	INSTR	FEE
60326	T/6:30p-9:30p	YL/305	Murphy	\$5

Improving Lifestyles

**FENG SHUI
CNED/200**

You will learn the basic principles of traditional Feng Shui (feng shway) and how you can use these to create a more supportive environment for you and your loved ones. You'll learn to create an environment that fosters good health, strong relationships and increased prosperity. This ancient Chinese science reveals the effects your living and working environment have on your health, relationships and prosperity.

Dates: Jan 31-Jan 31

*Dates: Jan 10-Jan 10

CRN	DAYS	LOCATION	INSTR	FEE
60267	M/6:30p-9:30p	YL/304	Salazar	\$30
60695*	M/6:30p-9:30p	CC/CE7-7	Salazar	\$30

**INTRODUCCION A EL FENG SHUI
CNED/205**

Esta Antigua ciencia China revela el efecto que tienen el ambiente, la ubicacion de tu cama o la entrada principal de la casa sobre tu carrera, relaciones, salud, prosperidad y bienestar en general. Aprenderas los principios basicos del Feng Shui tradicional y como crear un ambiente mas productivo para ti y tus seres queridos. Aprenderas como aprovechar las energias ya presentes en tu hogar obtener mejoramiento en varios aspectos importantes de tu vida, tal como los Chinos lo practican. Que esperas para mejorar la calidad de vida para ti y la de tu familia? Solo un dia.

Dates: Jan 24-Jan 24

CRN	DAYS	LOCATION	INSTR	FEE
60696	M/6:30p-9:30p	CC/CE7-7	Salazar	\$30

BECOME SLENDER WITH HYPNOSIS MEDO/211

Let go of thoughts and behaviors that cause you to hold onto excess weight; replace them with healthy habits and attitudes. Cassette recommended (available in Cypress College). Wear warm clothing; pillow/blanket optional.

Dates: Jan 12-Feb 2

CRN	DAYS	LOCATION	INSTR	FEE
60243	W/7p-8:30p	CC/CE7-7	Schmidt	\$30

Photography

PHOTOGRAPHY (BEGINNING) FOTO/101

Fundamentals of 35mm and digital photography. Covers composition, depth of field, lenses, film types, digital formats, electronic flash and night-time photography. If possible, bring camera to first meeting. Includes field trip!

Starts week of 1/3/2005, ends week of 3/28/2005; nc Mar 22-Mar 23

CRN	DAYS	LOCATION	INSTR	FEE
60439	W/6:30p-9:30p	YL/306	Rosenberger	\$70
60820	T/6:30p-9:30p	AN/132	Rosenberger	\$70

PHOTOGRAPHY (INTERMEDIATE) FOTO/102

Sharpen your photographic skills. Become familiar with current day equipment and express your creative talents. Covers portrait photography, special effects, night-time digital photography. Field trip with instruction included.

Dates: Jan 3-Apr 2; nc Mar 24

CRN	DAYS	LOCATION	INSTR	FEE
60261	Th/6:30p-9:30p	YL/306	Rosenberger	\$70

PARENTING

Parenting classes provide a wonderful opportunity to bond with your child. Share in activities with your child that will stimulate social, emotional, physical and intellectual growth.

Children must attend classes with a registered adult. The adult registering for the class can be the parent, grandparent or guardian.

Enrollment is limited during the SCE registration period to TWO CLASSES in the parent and child series. After the SCE in-person registration period ends, additional enrollment is encouraged in any open classes.

BABIES LOVE MUSIC (AGES 4-14 MO) PARN/147

Music listening and music activities provide an excellent foundation for your baby's cognitive and social development. Mix together: One part thunder on a large gathering drum. Add glockenspiels for rain. Sprinkle liberally with rhythm band instruments, singing and puppets. Top it off with guitar, harmonica, and recorded music. MMM...mmm... good! **Enrollment limited to 14.**

Starts week of 1/3/2005, ends week of 1/24/2005

*Starts week of 2/28/2005, ends week of 3/28/2005; nc Mar 22-Mar 23

CRN	DAYS	LOCATION	INSTR	FEE
60559	T/11a-12p	WIL/203	Greeno	\$20
60560*	T/11a-12p	WIL/203	Greeno	\$20
60789	W/11a-12p	AN/134	Greeno	\$20
60791*	W/11a-12p	AN/134	Greeno	\$20
60557	T/3:30p-4:30p	YL/404	Greeno	\$20
60907*	T/3:30p-4:30p	YL/404	Greeno	\$20

KIDS LOVE MUSIC (AGES 1-2) PARN/148

Starts week of 1/3/2005, ends week of 1/24/2005

*Starts week of 2/28/2005, ends week of 3/28/2005; nc Mar 22-Mar 23

CRN	DAYS	LOCATION	INSTR	FEE
60487	T/10a-11a	WIL/203	Greeno	\$20
60558	W/10a-11a	AN/134	Greeno	\$20
60792*	T/10a-11a	WIL/203	Greeno	\$20
60793*	W/10a-11a	AN/134	Greeno	\$20

KIDS LOVE MUSIC (AGES 1-4) PARN/150

Starts week of 1/3/2005, ends week of 1/24/2005

*Starts week of 2/28/2005, ends week of 3/28/2005; nc Mar 21-Mar 23

†Dates: Jan 3-Jan 24; nc Jan 17

CRN	DAYS	LOCATION	INSTR	FEE
60854	T/12p-1p	WIL/203	Greeno	\$20
60858	W/12p-1p	AN/134	Greeno	\$20
60862*	T/12p-1p	WIL/203	Greeno	\$20
60869*	W/12p-1p	AN/134	Greeno	\$20
60843†	M/2:30p-3:30p	CC/CE11-8	Greeno	\$15
60855	T/2:30p-3:30p	YL/404	Greeno	\$20
60865*	T/2:30p-3:30p	YL/404	Greeno	\$20
60860*	M/2:30p-3:30p	CC/CE11-8	Greeno	\$20
60853†	M/3:30p-4:30p	CC/CE11-8	Greeno	\$15
60861*	M/3:30p-4:30p	CC/CE11-8	Greeno	\$20
60856	T/4:30p-5:30p	YL/404	Greeno	\$20
60868*	T/4:30p-5:30p	YL/404	Greeno	\$20

KIDS LOVE MUSIC (AGES 2-4) PARN/149

Starts week of 1/3/2005, ends week of 1/24/2005

*Starts week of 2/28/2005, ends week of 3/28/2005; nc Mar 22-Mar 23

CRN	DAYS	LOCATION	INSTR	FEE
60488	T/9a-10a	WIL/203	Greeno	\$20
60556	W/9a-10a	AN/134	Greeno	\$20
60813*	T/9a-10a	WIL/203	Greeno	\$20
60814*	W/9a-10a	AN/134	Greeno	\$20

MOVEMENT, GAMES AND FUN (AGES 1-2) PARN/105A					
Parents and children enjoy activities in a fun environment. Emphasize movement, games and songs to build confidence in parents and self-esteem in children. Includes ideas for activities to do at home.					
Dates: Jan 11-Mar 15					
CRN	DAYS	LOCATION	INSTR	FEE	
60348	T/9a-10a	CC/CE11-8	Dodson	\$15	

MOVEMENT, GAMES AND FUN (AGES 2-3) PARN/105B					
Dates: Jan 11-Mar 15					
CRN	DAYS	LOCATION	INSTR	FEE	
60350	T/10a-11a	CC/CE11-8	Dodson	\$15	

MOVEMENT, GAMES AND FUN (AGES 3-5) PARN/105C					
Dates: Jan 11-Mar 15					
CRN	DAYS	LOCATION	INSTR	FEE	
60351	T/11a-12p	CC/CE11-8	Dodson	\$15	

KINDERGYM (AGES 1-2) PARN/104A					
Parents and children enjoy exercise, movement and music together. Emphasis on developing large motor skills, coordination and self-esteem. All activities introduced are ideas to do at home.					
Starts week of 1/10/2005, ends week of 3/14/2005; nc Jan 17, Feb 21					
CRN	DAYS	LOCATION	INSTR	FEE	
60352	W/9a-10a	WIL/203	Dodson	\$15	
60353	M/9:30a-10:30a	YL/404	Dodson	\$15	

KINDERGYM (AGES 2-3) PARN/104B					
Starts week of 1/10/2005, ends week of 3/14/2005; nc Jan 17, Feb 21					
CRN	DAYS	LOCATION	INSTR	FEE	
60354	W/10a-11a	WIL/203	Dodson	\$15	
60355	M/10:30a-11:30a	YL/404	Dodson	\$15	

KINDERGYM (AGES 3-4.5) PARN/104C					
Starts wk of 1/10/05, ends wk of 3/14/05; nc Jan 17, Feb 21					
CRN	DAYS	LOCATION	INSTR	FEE	
60356	W/11a-12p	WIL/203	Dodson	\$15	
60357	M/11:30a-12:30p	YL/404	Dodson	\$15	

PARENTING: ART, MUSIC & MOVEMENT (AGES 1.5-2.5) PARN/101A					
Parent and Child will enjoy self-esteem building activities together: songs and music: easel and finger painting; band and blocks; school readiness; crafts and Playdoh. Includes activity ideas to do at home.					
Starts week of 1/10/2005, ends week of 3/14/2005; nc Jan 17, Feb 18, Feb 21					
CRN	DAYS	LOCATION	INSTR	FEE	
60106	M/9a-11a	CC/CE11-8	Wahhab	\$15	
60122	F/9a-11a	CC/CE11-8	Wahhab	\$15	
60286	M/9a-10:30a	WIL/203	Reeves	\$15	
60108	Th/9:30a-11a	WIL/203	Dodson	\$15	
60619	T/9:30a-11:30a	AN/134	Wahhab	\$15	

PARENTING: ART, MUSIC & MOVEMENT (AGES 2.5-4.5) PARN/101B					
Starts week of 1/10/2005, ends week of 3/14/2005; nc Feb 18					
CRN	DAYS	LOCATION	INSTR	FEE	
60123	Th/11a-12:30p	WIL/203	Dodson	\$15	
60127	F/11a-1p	CC/CE11-8	Wahhab	\$15	
60620	T/11:30a-1:30p	AN/134	Wahhab	\$15	
60287	Th/12:30p-2p	WIL/203	Dodson	\$15	

PARENTING: ART, MUSIC & MOVEMENT (AGES 2.5-5) PARN/101C					
Dates: Jan 10-Mar 14; nc Jan 17, Feb 21					
CRN	DAYS	LOCATION	INSTR	FEE	
60132	M/11a-1p	CC/CE11-8	Wahhab	\$15	

PRESCHOOLERS (AGES 1.5-2.5) PARN/106A					
Quality time for you and your child to build self-esteem and confidence in a program that includes crafts, painting, music, structured and unstructured play, sharing ideas and parenting information. Bring a snack for your child.					
Starts week of 1/10/2005, ends week of 3/14/2005					
CRN	DAYS	LOCATION	INSTR	FEE	
60141	Th/9a-11a	YL/404	Staff	\$15	
60144	W/9a-11a	YL/404	Stearns	\$15	
60514	T/9a-11a	YL/404	Stearns	\$15	
60146	Th/9:30a-11:30a	AN/134	Stearns	\$15	

PRESCHOOLERS (AGES 2-3) PARN/106B					
Dates: Jan 13-Mar 17					
CRN	DAYS	LOCATION	INSTR	FEE	
60147	Th/9a-10:30a	CC/CE11-8	Wahhab	\$15	

**PRESCHOOLERS
(AGES 3-5)
PARN/106C**

Starts week of 1/10/2005, ends week of 3/14/2005; nc Jan 17, Feb 18, Feb 21

CRN	DAYS	LOCATION	INSTR	FEE
60895	F/9:30a-11:30a	AN/134	Alonso	\$15
60289	Th/10:30a-12p	CC/CE11-8	Wahhab	\$15
60319	M/10:30a-12p	WIL/203	Reeves	\$15

**PARENTING: CHILDREN AND READING
READINESS
(AGES 2.5-4)
PARN/119**

Parent and child attend together. Various educational activities, working with scissors, paper and paste that prepare your child to read. includes painting, Playdoh and singing. Bring lunch for your child.

Starts week of 1/10/2005, ends week of 3/14/2005; nc Feb 18

CRN	DAYS	LOCATION	INSTR	FEE
60099	Th/11a-1p	YL/404	Staff	\$15
60100	W/11a-1p	YL/404	Stearns	\$15
60710	T/11a-1p	YL/404	Stearns	\$15
60101	Th/11:30a-1:30p	AN/134	Stearns	\$15
60142	F/11:30a-1:30p	AN/134	Alonso	\$15

Parenting Classes for Parents

**PREPARATION FOR CHILDBIRTH
PARN/109**

Provides the expectant mother and her coach with the knowledge, tools and support to have a positive birth experience. Covers anatomy and physiology of the birth process, relaxation, paced breathing and comfort techniques. Each mother should bring two pillows, wear comfortable clothing (pants, shorts) and can have two coaches. Bring sack lunch.

Dates: Jan 29-Jan 29

*Dates: Feb 26-Feb 26

†Dates: Apr 2-Apr 2

CRN	DAYS	LOCATION	INSTR
60148	S/9a-4:30p	CC/CE4-2	Miller
60149*	S/9a-4:30p	CC/CE4-2	Miller
60150†	S/9a-4:30p	CC/CE4-2	Miller

**EFFECTIVE PARENTING
PARN/102**

Designed to lend support and provide realistic parenting techniques that can be used in the parent's day-to-day life.

Dates: Jan 19-Feb 16

CRN	DAYS	LOCATION	INSTR	FEE
60779	W/7p-8:30p	CC/CE7-7	Hayhurst	\$40

**VOCATIONAL
PREPARATION**

Bartending

**BARTENDING WORKSHOPS
HOSM/101**

Covers bartending and cocktail skills. This is a SMALL GROUP short term, fast paced course for those interested in basic and current popular drinks, ABC laws, and RBS (responsible beverage service). Employment assistance available. Certificate issued upon completion of course. Text required.

Starts we of 1/3/05, ends wk of 1/31/05; nc Jan 15

*Dates: Feb 12-Mar 19; nc Feb 19

†Starts week of 2/7/2005, ends week of 3/7/2005

CRN	DAYS	LOCATION	INSTR	FEE
60238	S/8:30a-1p	CC/CE8-4	Salisbury	\$90
60266*	S/8:30a-1p	CC/CE8-4	Salisbury	\$90
60240	S/1p-5:30p	CC/CE8-4	Salisbury	\$90
60269*	S/1p-5:30p	CC/CE8-4	Salisbury	\$90
60627	T/5p-9:30p	CC/CE8-4	Salisbury	\$90
60628	Th/5p-9:30p	CC/CE8-4	Salisbury	\$90
60629†	T/5p-9:30p	CC/CE8-4	Salisbury	\$90
60630†	Th/5p-9:30p	CC/CE8-4	Salisbury	\$90

Construction Education

**BASIC ELECTRICITY FOR
ELECTRICIANS & HOME
IMPROVEMENT
ELET/102**

Starts with basic electricity and progresses into electrical house wiring in accordance with the National Electrical Code. Learn how to obtain an electrical contractor's license. Equipment is available for hands-on experience.

Dates: Jan 7-Apr 1; nc Feb 18, Mar 25

CRN	DAYS	LOCATION	INSTR	FEE
60216	F/6p-10p	FC/-715	Famolaro	\$10

**ELECTRICAL WIRING II
CONS/101**

Covers commercial and industrial wiring, conduit systems, over-current protection, polyphase distribution, grounding, voltage-drop equations and lighting. Based on 2005 National Electrical Code. Includes field trips to various electrical installations.

Dates: Jan 5-Mar 30; nc Mar 23

CRN	DAYS	LOCATION	INSTR	FEE
60336	W/6:30p-9:30p	AN/106	Faessel	\$10

**ELECTRICIDAD BASICA PRACTICA
ELET/134**

El estudiante realizara practicas de diversos circuitos electricos basicos. Aprendera a detectar fallas en instalaciones electricas residenciales, ademas se capacitara para reparar dichas fallas y poder realizar circuitos de conecciones electricas nuevas. Estudiantes deben comprar materiales y herramientas.

Dates: Jan 6-Mar 31; nc Mar 24

CRN	DAYS	LOCATION	INSTR	FEE
60732	Th/6p -10p	AN/138	Calderon	\$10

**ELECTRICIDAD BASICA PRACTICA II
ELET/138 *NEW!***

Prerequisite: Haber aprobado electricidad basica practica
El estudiante realizara practicas de diversos circuitos electricos de control basicos. Aprendera a detectar fallas en instalaciones electricas en general, ademas se capacitara para interpretar ciertos articulos del codigo NEC. Estudiantes deben comprar materiales y herramientas.

Dates: Jan 7-Apr 1; nc Feb 18, Mar 25

CRN	DAYS	LOCATION	INSTR	FEE
60908	F/5p -9p	AN/138	Calderon	\$10

**HOW TO BECOME A GENERAL
CONTRACTOR
CONS/121**

This course is for those interested in exploring career opportunities in general contracting, current contractors interested in enhancing their general contracting skills, and students who want to prepare for the General Contracting Exam for the California State Contractors License.

Dates: Jan 8-Apr 2; nc Jan 15, Feb 19, Mar 26

CRN	DAYS	LOCATION	INSTR	FEE
60203	S/9a-12p	AN/119	Famolaro	\$10

**DSA REGULATIONS AND
PROCEDURES - PART I
CONS/140**

Strongly recommend a minimum of three years experience in commercial construction and knowledge of the California Building Code. Students will learn administrative and structural requirement standards and procedures pertinent to Division of State Architect (DSA) Inspectors. Course will cover the 2001 California Administrative Code and the California Building Code Title 24. Code books are required.

Dates: Jan 4-Mar 29; nc Mar 22

CRN	DAYS	LOCATION	INSTR	FEE
60493	T/6p -9p	AN/110	Karina	\$150

**DSA REGULATIONS AND
PROCEDURES PART 2
CONS/141**

Pre-requisite: DSA Part I Students will learn structural, accessibility, fire and life safety requirement standards and procedures pertinent to DSA Project Inspectors. Course will cover the 2001 California Building Code Title 24.

Dates: Jan 6-Mar 31; nc Mar 24

CRN	DAYS	LOCATION	INSTR	FEE
60568	Th/6p -9p	AN/110	Karina	\$150

Cosmetology

For classes at Career Academy Garden Grove, call (714) 897-3010. For classes at Career Academy Anaheim, call (714) 776 8400.

**COSMETOLOGY
COSY/100**

1600 Hour Program. Prepares you for work in cosmetology and to pass the Barbering and Cosmetology Exam. Students must purchase personal texts, tools and/or equipment.

Dates: Jan 4-Apr 2; nc Jan 15, Feb 18-Feb 19, Mar 22-Mar 26
*Dates: Jan 4-Mar 26; nc Jan 15, Feb 18-Feb 19, Mar 22-Mar 26

CRN	DAYS	LOCATION	INSTR
60206	TWThFS/8:30a-5p TWThF/5p -10p	Career Academy Garden Grove	Staff
60694*	TWThFS/8:30a-5p TWThF/5p -10p	Career Academy Anaheim	Staff

**ESTHETICIAN
COSY/104**

Prepares you to qualify for the state licensing exam for esthetician. Covers principles of massage, analysis of skin types and conditions, cleansing and massage of face, neck and shoulders, makeup, hair removal and use of electrical facial equipment.

Dates: Jan 4-Apr 2; nc Jan 15, Feb 18-Feb 19, Mar 22-Mar 26
*Dates: Jan 4-Mar 26; nc Jan 15, Feb 18-Feb 19, Mar 22-Mar 26

CRN	DAYS	LOCATION	INSTR
60208	TWThFS/8:30a-5p TWThF/5p -10p	Career Academy Garden Grove	Staff
60704*	TWThFS/8:30a-5p TWThF/5p -10p	Career Academy Anaheim	Staff

**MANICURIST/PEDICURIST
COSY/106**

Prepares you for the State licensing exam for Manicurist/Pedicurist. Includes water and oil manicures, artificial nails, pedicures, and hand and foot massages. Self-paced instruction. Students must purchase personal texts, tools and/or equipment.

Starts week of 1/3/2005, ends week of 3/28/2005; nc Jan 15, Feb 18-Feb 19, Mar 22-Mar 26

CRN	DAYS	LOCATION	INSTR
60207	TWThFS/8:30a-5p TWThF/5p -10p	Career Academy Garden Grove	Staff
60703	TWThFS/8:30a-5p TWThF/5p -10p	Career Academy Anaheim	Staff

Early Childhood Education Certificate Program (ECE)

The SCE Early Childhood Education program is designed to train individuals for teacher and caregiver positions in licensed, proprietary infant/toddler/preschool/child daycare centers. Our curriculum is approved by the State Department of Community Care Licensing. This ECE program is a non-credit program based upon instructional hours rather than college units. The required and elective ECE courses within the certificate program are equivalent to two units of ECE in compliance with State licensing requirements for private facilities only.

A certificate is issued upon completion of six ECE required courses and three ECE electives, plus Pediatric First Aid & CPR training. Classes taken at accredited institutions may be substituted partially for required and/or elective courses toward the certificate.

WHEN TO REGISTER: NEW students should enroll during the Registration period. (see registration information on page 1). It is recommended that students begin with **Early Childhood Development**, or **Program Principles I**.

FIRST NIGHT ATTENDANCE: To secure your place in class, you must attend the class the first night. If you are not in class ONE HOUR after the scheduled starting time your spot could be reassigned to a petitioner, but classes may be petitioned the second night of class. No enrollments after the second class session.

ORIENTATION: All **NEW students** beginning the Early Childhood Education (ECE) certificate program are required to attend the ECE Orientation. Orientation will provide students with an overview of the ECE programs, job opportunities in the field, sequence and course requirements. An educational self-survey will be done for the purpose of advising students and providing support learning services where necessary. Follow these steps to schedule an appointment for Orientation:

STEP 1: Call (714) 808-4681 for orientation information.

STEP 2: Leave your name and phone number to make the required appointment for this date and time-

**Thursday, Dec 2, 6-8 pm Board Room,
1st Floor, Anaheim Campus**

STEP 3: Arrive to Orientation ON TIME - Late arrivals will not be able to attend. Bring \$2.00 to purchase a temporary, one-day parking permit from the yellow parking machines located in the parking lots. Children are NOT allowed in the Orientation.

ECE Required Courses

EARLY CHILDHOOD DEVELOPMENT ECE/140

Intro to age-related child growth, development, learning characteristics, self-concept, mechanics and techniques of positive learning.

Dates: Jan 5-Mar 30; nc Mar 23

CRN	DAYS	LOCATION	INSTR	FEE
60200	W/6:30p-9:30p	AN/104	Hedges	\$10

FAMILY COMMUNITY RELATIONSHIPS ECE/136

Examination of the sociological relationships between family and society; institutional, racial, social, and economic factors affecting the family and the child.

Dates: Jan 4-Mar 29; nc Mar 22

CRN	DAYS	LOCATION	INSTR	FEE
60201	T/6:30p-9:30p	AN/104	Dumas	\$10

PROGRAM PRINCIPLES I ECE/108

Examines basic principles of preschool program, history, objectives, philosophy, facilities and curriculum.

Dates: Jan 6-Mar 31; nc Mar 24

CRN	DAYS	LOCATION	INSTR	FEE
60202	Th/6:30p-9:30p	AN/104	Valdez	\$10

CHILD HEALTH AND SAFETY ECE/100

Prerequisite: Program Principles I; bring original certificate to first class. For teachers and directors of pre-schools, this course will focus on the skills and knowledge needed for developing emergency plans and responding to health and safety issues in the classroom.

Dates: Jan 3-Mar 28; nc Jan 17, Feb 21, Mar 21

CRN	DAYS	LOCATION	INSTR	FEE
60204	M/6:30p-9:30p	AN/104	Tanouye	\$10

DEVELOPMENTAL READINESS: PRESCHOOL ECE/134

Prerequisite: Early Childhood Development; bring original certificate to first class! Explore how children learn. Develop the ability to plan developmentally-appropriate activities to ensure children's success. Learn how to detect and prevent learning difficulties.

Dates: Jan 6-Mar 31; nc Mar 24

CRN	DAYS	LOCATION	INSTR	FEE
60706	Th/6:30p-9:30p	AN/116	Kopchynski	\$10

PROGRAM LITERATURE ECE/112

History and current trends in children's literature. Hands-on use of books, poetry, storytelling and visual aids to enhance language development.

Dates: Jan 5-Mar 30; nc Mar 23

CRN	DAYS	LOCATION	INSTR	FEE
60707	W/6:30p-9:30p	AN/110	McLeod	\$10

ECE Elective Courses

PROGRAM MUSIC & MOVEMENT ECE/116

Explores areas of music and movement appropriate to child's development through participating and experimenting.

Dates: Jan 4-Mar 29; nc Mar 22

CRN	DAYS	LOCATION	INSTR	FEE
60205	T/6:30p-9:30p	AN/140	Hedges	\$10

PROGRAM CREATIVE EXPERIENCE ECE/132

Student awareness and application of materials appropriate for preschool art activities.

Dates: Jan 3-Mar 28; nc Jan 17, Feb 21, Mar 21

CRN	DAYS	LOCATION	INSTR	FEE
60482	M/6:30p-9:30p	AN/110	Pagalidis	\$10

INFANT CARE II ECE/126

Theory and appropriate caregiver methods applied in daily curriculum activities for infants and toddlers.

Dates: Jan 6-Mar 31; nc Mar 24

CRN	DAYS	LOCATION	INSTR	FEE
60387	Th/6:30p-9:30p	AN/106	Pagalidis	\$10

Electronics

BASIC ELECTRONICS ELET/100

Offers basic electronics - electronic theory, practical lab experience to understand and troubleshoot circuits. For those with little or no background in electronics.

Dates: Jan 8-Apr 2; nc Jan 15, Feb 19, Mar 26

CRN	DAYS	LOCATION	INSTR	FEE
60733	S/8a-12p	FC/-717	Ulloa	\$10

ELECTRONICA BASICA PRACTICA ELET/121

Este curso entrena al estudiante en los diferentes campos de electronica; computadoras, electrodomesticos, comercial e industrial. Capacitandolos para comprobar y reparar diversos equipos. Para personas con poco o nada de experiencia en la electronica. Este curso satisface el requisito basico para continuacion de cursos en mantenimiento de computadoras (A+), reparacion de equipos domesticos, y otras opciones.

Dates: Jan 4-Mar 29; nc Mar 22

CRN	DAYS	LOCATION	INSTR	FEE
60418	T/6p-10p	AN/138	Calderon	\$10

ELECTRONIC SERVICE TECHNOLOGY I ELET/112

Prerequisite: Basic Electronic Knowledge electronic circuits. Proceed with testing and troubleshooting of radio, television, VCR, CD player, microwave and amps. "Small electronics kit purchase required as specified by instructor."

Dates: Jan 5-Mar 30; nc Mar 23

CRN	DAYS	LOCATION	INSTR	FEE
-----	------	----------	-------	-----

60737 W/6p-10p AN/308 Bhoot \$10 TELECOMMUNICATION TECHNOLOGY ELET/133

Prerequisite: Basic Electronics or equivalent Course covers Central Office Line Signal Telephone Circuits, PBX, and Business Telephone System. Progresses to installation and wiring per industry standards. Includes hands-on repair of facility line and extensions. Small electronics kit purchase required as specified by instructor.

Dates: Jan 3-Mar 28; nc Jan 17, Feb 21, Mar 21

CRN	DAYS	LOCATION	INSTR	FEE
60736	M/6p-10p	AN/308	Bhoot	\$10

PERSONAL COMPUTER REPAIR (BEGINNING) ELET/116

Hands-on course which covers the theory, terminology and troubleshooting of the PC.

Dates: Jan 7-Apr 1; nc Feb 18, Mar 25

CRN	DAYS	LOCATION	INSTR	FEE
60735	F/6p-10p	FC/-713	Ulloa	\$10

PERSONAL COMPUTER REPAIR (ADVANCED) ELET/117

This course covers advanced topics related to Personal Computer (PC) repair, including an overview of the PC architecture, software configuration, system tuning, introduction to home networking and TCP/IP, basic firewall configuration, the Internet, and how to protect your computer from viruses and worms. Students completing the program will receive a CD with software utilities and class notes. An excellent class for those wishing to prepare themselves for the A+ course. Beginning computer repair course recommended, but not required.

Dates: Jan 8-Apr 2; nc Jan 15, Feb 19, Mar 26

CRN	DAYS	LOCATION	INSTR	FEE
60338	S/8a-12p	AN/308	Hagmaier	\$10

ELEC CIRCUIT DESIGN/AUTOCAD ELET/120

Hands-on experience using AutoCAD (a computer-aid design software package.) Includes system requirements, hardware, and output devices such as laser and inkjet printers. Learn to read "schematics", and design rules for "PCB's" (printed circuit boards). AutoCAD commands learned for circuit board design and layout can be applied to various types of drafting; and architectural, civil engineering, and more.

Dates: Jan 7-Apr 1; nc Feb 18, Mar 25

CRN	DAYS	LOCATION	INSTR	FEE
60218	F/6p-10p	FC/-717	Dana	\$10

Medical

ACTIVITY LEADER HEALTH CARE MEDO/202

Provides basic training in planning and directing activity programs (fieldwork arranged).

Dates: Jan 3-Mar 28; nc Jan 17, Feb 21, Mar 21

CRN	DAY/TIME	PLACE	INSTR	FEE
60739	M/6-9p	CC/TE3-311	Allen, Berger Kjar	\$10

MEDICAL ASSISTING: FRONT OFFICE PROCEDURES MEDO/115

Prerequisite: keyboarding knowledge. An introduction to the medical office. Includes appointments, insurance forms, reception techniques and patient records. Lecture and lab must be taken together. Textbook purchase required.

Dates: Jan 5-Mar 30; nc Mar 23

CRN	DAYS	LOCATION	INSTR	FEE
60221	W/7p-10p	YL/407 YL/406	Pasqual	\$10

PRACTICAL APPROACH TO MEDICAL INSURANCE BILLING MEOC/112

Prerequisite: Keyboarding knowledge. Overview of medical insurance billing; private Medicare, MediCal, Tricare/Campus, Work Comp, and the use of CPT and ICD-9 coding. Computer lab includes use of Raintree Group Manager medical billing software program. Textbook purchase required and available at Yorba Linda campus first evening of class.

Dates: Jan 4-Mar 31; nc Mar 22, Mar 24

CRN	DAYS	LOCATION	INSTR	FEE
60225	TTh/7p-10p	YL/407 YL/406	Pasqual	\$10

PHYSICAL THERAPY AIDE MEDO/166

Equips the motivated student to function safely and efficiently as a Physical Therapy Aide or Restorative Aide in a hospital, convalescent hospital or home setting. Certificate of Completion to those meeting requirements.

Dates: Jan 3-Mar 30; nc Jan 17, Feb 21, Mar 21, Mar 23

CRN	DAYS	LOCATION	INSTR	FEE
60268	3 Wks: MW/7p-10p	CC/TE3-315	Macalalad Landgreen	\$10
	9 Wks: MW/7p-10p	St. Jude Hospital	Macalalad Landgreen	

Pharmacy Technician Training Certificate Program

The Pharmacy Technician Certificate program prepares students for an entry-level position as a pharmacy technician at a community or hospital pharmacy. The certificate program exceeds the State Board of Pharmacy's registration requirements, therefore, upon successful completion, the student will be eligible to apply for REGISTRATION with the State of California. The program consists of 9 courses and 2 externships.

WHEN to register: NEW students should enroll during the Registration period (see registration information on page 1). It is recommended that students begin with **Introduction to Pharmacy Technician** and **Medical Terminology I**. A certificate is issued upon completion of the 9 required courses plus 320 hours of externship.

To secure your place in class, you must attend the class the first night. If you are not in class ONE HOUR after the scheduled starting time, your spot could be reassigned to a petitioner.

ORIENTATION: All NEW students to the Pharmacy Technician Program are required to attend an orientation. This orientation will provide students with an overview of the Pharmacy Technician Certificate requirements, course sequence, employment opportunities available, process for becoming registered with the State Board of Pharmacy. A brief math assessment will be conducted for advising purposes and providing support learning services where necessary. Follow these steps to schedule an appointment for Orientation:

STEP 1: Call (714) 808-4681 for orientation information.

STEP 2: Leave your name and phone number to make the required appointment for this date and time- **Wednesday, Dec 1, 6 - 8 pm Board Room, 1st floor, Anaheim Campus**

STEP 3: Arrive at Orientation **ON TIME** - Late arrivers WILL NOT be able to attend. Bring \$2.00 to purchase a temporary, one-day parking permit from the yellow parking machines located in the parking lots Children are NOT allowed in the Orientation room.

INTRO TO PHARMACY TECHNICIAN MEOC/130

This course highlights the practice and role of a pharmacy technician. Also included are educational requirements, credentialing, the pharmacist's role, an overview of pharmacy law and the assessment of necessary abilities and skills for a successful career as a pharmacy technician.

Dates: Jan 3-Mar 28; nc Jan 17, Feb 21, Mar 21

CRN	DAYS	LOCATION	INSTR	FEE
60107	M/6:30p-9:30p	AN/106	Gonzalez	\$10

MEDICAL TERMINOLOGY FOR ALLIED HEALTH PROFESSIONALS I MEOC/104

Required course for pharmacy technician certificate program but also welcomes all students preparing for a variety of professional/paraprofessional careers in the medical field. Learn medical terms or strengthen prior knowledge. Offers basics of terminology, anatomy and diagnostics.

Dates: Jan 4-Apr 2; nc Mar 22

CRN	DAYS	LOCATION	INSTR	FEE
60129	T/6:30p-9:30p	AN/106	Subherwal	\$10

MEDICAL TERMINOLOGY FOR ALLIED HEALTH PROFESSIONALS II MEOC/110

Prerequisite: Medical Terminology I; bring original certificate to first class. A continuation of Medical Terminology for Allied Health Professionals I. Covers body systems terminology including anatomy, diagnostics and treatment terms.

Dates: Jan 8-Apr 2; nc Jan 15, Feb 19, Mar 26

CRN	DAYS	LOCATION	INSTR	FEE
60131	S/9a-12p	AN/106	Smith	\$10
PHARMACOLOGY I MEOC/121				
<i>Prerequisite: Medical Terminology I; bring original certificate to first class.</i> Equips students with the necessary beginning theoretical knowledge. Includes categorizing, differentiating between drug classifications and inventorying. Provides a basic knowledge and understanding of drug effects on the body.				
Dates: Jan 4-Mar 29; nc Mar 22				
CRN	DAYS	LOCATION	INSTR	FEE
60310	T/6:30p-9:30p	AN/108	Fanous	\$10

PHARMACOLOGY II MEOC/122				
<i>Prerequisite: Medical Terminology I; bring original certificate to first class.</i> Provides a continuation of theoretical knowledge acquired in Pharmacology I. Includes categorizing, inventorying and differentiating between drug classifications. Equips students with an advanced knowledge and understanding of drug effects on the body.				
Dates: Jan 6-Mar 31; nc Mar 24				
CRN	DAYS	LOCATION	INSTR	FEE
60341	Th/6:30p-9:30p	AN/108	Fanous	\$10

PHARMACEUTICAL MATHEMATICS MEOC/140				
A review of basic mathematics focusing on its application to common pharmaceutical calculations, abbreviations and units; how to interpret pharmaceutical documents using acquired pharmaceutical math knowledge.				
Dates: Jan 8-Apr 2; nc Jan 15, Feb 19, Mar 26				
CRN	DAYS	LOCATION	INSTR	FEE
60705	S/9a-12p	AN/108	Hua	\$10

HUMAN RELATIONS FOR HEALTHCARE WORKERS MEOC/135				
Covers basic communications skills with emphasis on health care. Topics include non-verbal communication, group communication skills, conflict resolution, ethics in health communication, elements of intercultural communication, job application and interviewing techniques.				
Dates: Jan 5-Mar 30; nc Mar 23				
CRN	DAYS	LOCATION	INSTR	FEE
60314	W/6:30p-9:30p	AN/119	Padilla	\$10

OUT-PATIENT LAB: PHARMACY TECHNICIAN MEDO/220				
<i>Prerequisite: Completion of the didactic portion of the Pharmacy Technician Program.</i> The practical lab class is designed to prepare the student for an externship at neighboring pharmacies. Upon completion of the lab classes, the student should be able to step into an out-patient pharmacy and begin working with minimal additional training.				
Dates: Jan 3-Mar 28; nc Jan 17, Feb 21, Mar 21				
CRN	DAYS	LOCATION	INSTR	FEE
60438	M/6:30p-9:30p	AN/108	Hua	\$10

IN-PATIENT LAB: PHARMACY TECHNICIAN MEDO/221				
<i>Prerequisite: Completion of the didactic portion of the Pharmacy Technician Program.</i> The practical lab class is designed to prepare the student for an externship at neighboring pharmacies. Upon completion, the student should be able to step into an in-patient pharmacy and begin working with minimal additional training.				
Dates: Jan 5-Mar 30; nc Mar 23				
CRN	DAYS	LOCATION	INSTR	FEE
60481	W/6:30p-9:30p	AN/108	Hua	\$10

DRIVER EDUCATION

MATURE DRIVER IMPROVEMENT SAFE/205				
Improvement classes for licensed drivers age 55 and older who wish to qualify for a reduced insurance premium; and brush up on traffic laws and safety techniques for a driver's license exam. A Certificate of Completion will be awarded as evidence of attendance to obtain up to three years of reduced insurance rates from participating insurance companies.				
Dates: Mar 12-Mar 12				
*Dates: Feb 12-Feb 12				
†Dates: Jan 8-Jan 8				
CRN	DAYS	LOCATION	INSTR	FEE
60140	S/8:30a-5p	CC/CE7-7	Strait	\$2
60290*	S/8:30a-5p	CC/CE7-7	Strait	\$2
60453†	S/8:30a-5p	CC/CE7-7	Strait	\$2

Mature Driver Off-Site

The Mature Driver Improvement class is also offered at the following community locations. Please contact the facility directly for dates and registration information.

Anaheim Senior Center
250 E Center Street, Anaheim; (714) 465-4510

Brea Senior Ctr
500 S Sievers St, Brea; (714) 990-7750

Cypress Senior Ctr
9031 Grindlay, Cypress; (714) 738-6305

Fullerton Sr Multi-Serv Ctr
340 W Commonwealth Ave, Fullerton; (714) 738-6305

La Habra Senior Ctr
101 W LaHabra, La Habra; (562) 905-9746

W Anah Brookhurst Sr Prog
2271 W Crescent Ave, Anaheim; (714) 765-3415

Yorba Linda Sr Ctr
4501 Casa Loma Dr, Yorba Linda; (714) 961-7181

CYPRESS COLLEGE COURSES OFFERED THROUGH SCE!

17-Week Non-Credit Courses (Most classes start week of January 18, 2005)

No classes on March 21-25 (Spring Break)

Register at any SCE Office!

Apprenticeship

This class is for students legally indentured and registered with the California Division of Apprenticeship Standards

RETAIL MEAT CUTTING APR/100

Class designed to provide the required related and supplemental instruction for meatcutter apprentices. Open to all students regardless of employment status. Students may enroll at any time throughout the school year and complete workbook-type testing at their own pace. Lecture, field trips, and classroom activities are geared to expose student to real-world application of the Retail Meat Industry. Free-No credit. Enroll in classroom only.

Starts week of 1/17/2005, ends week of 5/16/2005; nc Mar 22-Mar 23

CRN	DAYS	LOCATION	INSTR
60404	T/6p-9:50p	CC/BUS313-B	Staff
60405	W/6p-9:50p	CC/BUS313-B	Staff

Air Condition and Refrigeration

REFRIGERATION ELECT/CONT ELECT ACAR/104

Covers electrical schematic diagram reading, basic load devices, switches, controls, single-phase motors and starting components, field electrical safety and trouble shooting principles. Lecture combined with practical demonstrations and hands on lab. You must attend both lecture and lab. Text required.

Dates: Jan 4-Mar 31; nc Mar 22, Mar 24

CRN	DAYS	LOCATION	INSTR	FEE
60417	TTh7p-9:50p	CC/TE3-101	Stuart	\$30

DIRECT DIGITAL CONTROLS - A/C ACAR/111

This course is designed to instruct the student in the application of air conditioning direct digital controls, DDC as used in commercial building systems.

Dates: Jan 18-May 25; nc Mar 22-Mar 23

CRN	DAYS	LOCATION	INSTR	FEE
60361	TW/7p-9:50p	CC/TE3-111	Staff	\$35

Auto Collision Repair

AUTOMOTIVE COLLISION REPAIR ACRT/148

Covers automotive collision repair with emphasis on tools of the trade and their proper use and metal working characteristics, including auto body sheet metal welding.

Starts week of 1/17/2005, ends week of 5/23/2005; nc Feb 21, Mar 21-Mar 24

*Dates: Jan 8-Mar 19; nc Jan 15, Feb 19

CRN	DAYS	LOCATION	INSTR	FEE
60001	TWTh/8a-11:50a	CC/TE1-110	Snook	\$55
60393*	S/8a-1:30p	CC/TE1-110	Di Donato	\$30
60002	MTW/6p-9:50p	CC/TE1-110	Jones	\$55

AUTO PAINTING AND REFINISHING ACRT/150

Covers basic auto prep and refinishing techniques.

Starts week of 1/17/2005, ends week of 5/23/2005; nc Feb 21, Mar 21-Mar 24

CRN	DAYS	LOCATION	INSTR	FEE
60005	MW/1p-4:50p	CC/TE1-110	Snook	\$35
60390	TTh/1p-4:50p	CC/TE1-110	Snook	\$35

AUTO DETAILING & CAR CARE (BEG) ACRT/156

Learn to identify paint conditions, use of car care chemicals, maintenance of the paint surface, and more!

Dates: Jan 20-May 26; nc Mar 24

CRN	DAYS	LOCATION	INSTR	FEE
60004	Th/5:30p-10:20p	CC/TE1-200	Terwilliger	\$25

AUTOMOTIVE DAMAGE APPRAISAL ACRT/132

Designed to prepare students to enter the field of automotive collision appraisal. Students learn how to make repair estimates on damaged vehicles.

Starts week of 1/17/2005, ends week of 5/23/2005; nc Mar 22, Mar 24

CRN	DAYS	LOCATION	INSTR	FEE
60003	Th/7p-9:50p	CC/TE2-203	Day	\$35
60334	T/7p-9:50p	CC/TE2-203	Day	\$35

AUTO COLLISION SPECIAL ACRT/159

This course is designed to offer students a supervised independent program to continue and broaden their studies in automotive collision repair. Enrollment is limited.

Dates: Jan 19-May 25; nc Mar 23

CRN	DAYS	LOCATION	INSTR	FEE
60276	W/2p-2:50p	CC/TE1-110	Jones	\$35

AUTO DETAILING & CAR CARE (ADVANCED) ACRT/157

This course includes: starting a detailing business, location determination, customer service and advanced detailing techniques.

Dates: Jan 20-May 26; nc Mar 24

CRN	DAYS	LOCATION	INSTR	FEE
-----	------	----------	-------	-----

60278	Th/5:30p - 10:20p	CC/TE1-200	Terwilliger	\$25
ADVANCED AUTO COLLISION AND ELECTRICAL COMPONENT REPAIR ACRT/174				
This course will include advanced techniques in Auto Collision Repair. Topics incl. are: collision related electrical repairs, supplemental restraint systems (SRS), interior and exterior plastic repairs, plastic welding, bumper energy absorbing sys., air conditioning, sun roofs, metal inert gas welding (MIG), tool repair, aluminum repair and welding. <i>Prerequisite:</i> Adv. Auto Collision Repair				
Dates: Jan 18-May 26; nc Mar 22, Mar 24				
CRN	DAYS	LOCATION	INSTR	FEE
60778	TTh/6p-9:20p	CC/TE1-110	Staff	\$35

Auto and Motorcycle Repair

MOTORCYCLE MAINTENANCE AND REPAIR ACRT/134				
For those planning a vocational career in cycle repair. For owners who wish to perform their own maintenance/repair. Includes engine tuneup, electrical transmission systems and more.				
Dates: Jan 8-Mar 19; nc Jan 15, Feb 19				
CRN	DAYS	LOCATION	INSTR	FEE
60193	S/8:30a-2p	CC/TE1-105	Williams	\$20

Auto Technology

AUTOMOTIVE FUNDAMENTALS ACRT/158				
Provides input on the automobile, including engines, power trains, suspension and brakes, electrical and fuel systems. Use of tools and equipment will also be covered.				
Dates: Jan 19-May 25; nc Feb 21, Mar 21, Mar 23				
CRN	DAYS	LOCATION	INSTR	FEE
60007	MW/1p-3:50p	CC/TE1-105	Beard	\$40
60006	MW/6p-8:50p	CC/TE3-115	Staff	\$40

SURVEY OF THE AUTOMOBILE ACRT/162				
Learn about the automobile, including engines, power trains, suspension and brakes, electrical and fuel systems. Use of Tools and equipment will also be covered.				
Dates: Jan 22-May 21; nc Feb 19, Mar 26				
*Starts week of 1/17/2005, ends week of 5/23/2005; nc Feb 18, Mar 22-Mar 25				
CRN	DAYS	LOCATION	INSTR	FEE
60782	S/8a-10:50a	CC/TE3-115	Miranda	\$30
60469*	F/9a-11:50a	CC/TE3-115	Sherard	\$30
60780*	TTh/9a-10:20a	CC/TE3-115	Staff	\$30
60470*	W/6p-8:50p	CC/TE3-113	Rentie	\$30
60781*	F/6p-8:50p	CC/TE3-115	Miranda	\$30

BASIC AUTO ELECTRICITY ACRT/116				
Introductory course in electrical and electronic control of the automobile test equipment, simulator boards and in-car diagnosis will be emphasized.				
Starts week of 1/17/2005, ends week of 5/23/2005; nc Feb 21, Mar 21-Mar 24				
CRN	DAYS	LOCATION	INSTR	FEE
60770	TTh/1p-3:50p	CC/TE3-113	Staff	\$40
60788	MW/1p-3:50p	CC/TE3-113	Staff	\$40
60787	TTh/6p-8:50p	CC/TE3-113	Klyde	\$40

AUTOMOTIVE AIR CONDITIONING ACRT/140				
This course emphasizes the acquisition of the practical skills needed both to understand principles of refrigeration and perform system diagnosis and repair.				
Dates: Jan 19-May 25; nc Feb 21, Mar 21, Mar 23				
CRN	DAYS	LOCATION	INSTR	FEE
60769	MW/6p-8:50p	CC/TE3-115	Boatright	\$40

BASIC CLEAN AIR CAR ACRT/164				
Prepares students for the State of California Licensed Smog Check Mechanic Test. Modern diagnostic equipment including infra-red analyzer and chassis dynamometer will be used.				
Dates: Jan 18-May 26; nc Mar 22, Mar 24				
CRN	DAYS	LOCATION	INSTR	FEE
60772	T/6p-8:50p Th/6p-7:50p	CC/TE3-107	Rojas	\$50

ADVANCED CLEAN AIR CAR ACRT/165				
This course covers operating procedures, diagnostic strategies and repair procedures for loaded mode emissions testing. Course meets BAR smog check licensing requirements.				
Dates: Jan 20-May 26; nc Mar 24				
CRN	DAYS	LOCATION	INSTR	FEE
60773	Th/8p-9:50p	CC/TE3-107	Staff	\$25

LOWER ENGINE BLUEPRINTING ACRT/228				
This course covers the design, operation, modification, and blueprinting of the lower engine assembly.				
Dates: Jan 18-May 26; nc Mar 22, Mar 24				
CRN	DAYS	LOCATION	INSTR	FEE
60774	TTh/6:30p-8:35p	CC/TE1-105	Staff	\$20

UPPER ENGINE BLUEPRINTING ACRT/229				
This course covers the design, operation, modification, and blueprinting of an upper engine assembly.				
Dates: Jan 18-May 26; nc Mar 22, Mar 24				
CRN	DAYS	LOCATION	INSTR	FEE
60775	TTh/6:30p-8:35p	CC/TE1-105	Staff	\$20

DIAGNOSTICS AND OBD II ACRT/182				
This course covers operating strategies and repair procedures of the OBD II system. Course meets Bureau of Automotive Repair smog check licensing requirements.				
Dates: Jan 19-May 25; nc Feb 21, Mar 21, Mar 23				
CRN	DAYS	LOCATION	INSTR	FEE
60542	MW/6p-9:50p	CC/TE3-107	Staff	\$35

INTRO TO ALTERNATIVE FUELS ACRT/230 NEW!				
This course is an introductory course on alternative fuels as used in the transportation industry. Various fuels will be compared, with an emphasis on compressed natural gas. Topics include the theory, design, operation, conversion, diagnosis, and repair of gaseous fuel systems. Laboratory activities will emphasize skill competency in vehicle preparation, fuel system conversion and the diagnosis and repair of alternative fuel vehicles.				
Dates: Jan 19-May 25; nc Mar 23				
CRN	DAYS	LOCATION	INSTR	FEE
60790	W/6p-9:20p	CC/TE1-105	Staff	\$30

DIAGNOSTICS & SCAN-TOOLS ACRT/226				
This course emphasizes diagnostic strategies, repair and service of power-train control systems using scan tools. Demonstrated lecture in combination with shop laboratory activities using a variety of scan-tools is included. Practical application on "live" vehicles is an integral part of the course. Topics include testing engine control systems, diagnostic trouble codes, data stream, OBD11 systems.				
Dates: Jan 19-May 25; nc Feb 21, Mar 21, Mar 23				
CRN	DAYS	LOCATION	INSTR	FEE
60771	MW/6:30p-9:40p	CC/TE3-113	Staff	\$20

Aviation

PRIVATE PILOT AVI/105				
Intro to basic principles of aviation and Federal Aviation Regulations to qualify for the FAA written exam for Private Pilot certificate. Meets FAA requirement for ground instruction.				
Starts week of 1/17/2005, ends week of 5/23/2005; nc Feb 21, Mar 21-Mar 24				
CRN	DAYS	LOCATION	INSTR	FEE
60797	TTh/12p-3:10p	CC/TE2-204	Rogus	\$40
60010	MW/6p-9:15p	CC/TE2-204	Gifford	\$40

AVIATION INSTRUCTOR AVI/102				
This course is a study of principles of learning and teaching elements of practical educational psychology and a review of current trends and techniques in aviation instruction. Enrollment limited.				
Dates: Jan 20-May 26; nc Mar 24				
CRN	DAYS	LOCATION	INSTR	FEE

60575	Th/6p-10:15p	CC/TE2-203	Acebo	\$20
GROUND TRAINER LABORATORY - INSTRUMENT FLIGHT AVI/108				
Offers students the opportunity to develop and maintain instrument flight skills. Lab time will be divided between instrument ground trainer and audio visual aids.				
Dates: Jan 24-May 23; nc Feb 21, Mar 21				
CRN	DAYS	LOCATION	INSTR	FEE
60011	M/6p-8:10p	CC/TE2-203	Acebo	\$25

AIR NAVIGATION AVI/113				
This course is a study of pilotage, dead reckoning and radio navigation techniques: solution and application of navigation problems. Enrollment is limited.				
Dates: Jan 20-May 26; nc Mar 24				
CRN	DAYS	LOCATION	INSTR	FEE
60471	Th/6p-9:10p	CC/TE2-204	Staff	\$20

COMMERCIAL PILOT SEMINAR AVI/116				
A review of current FAA regulations and government publications for the active pilot. Meets partial fulfillment of FAA requirements for ground instruction.				
Dates: Jan 19-May 25; nc Mar 23				
CRN	DAYS	LOCATION	INSTR	FEE
60764	W/6p-9:10p	CC/TE2-203	Staff	\$25

INSTRUMENT RATING AVI/106				
Prepares or requalifies a student in instrument flight procedures and techniques. Review knowledge required to pass FAA Instrument Pilot, and other written exams.				
Dates: Jan 18-May 24; nc Mar 22				
CRN	DAYS	LOCATION	INSTR	FEE
60776	T/6:30p-9:40p	CC/TE2-204	Acebo	\$25

Geography

WORLD GEOGRAPHY GPHY/100 NEW!				
An introduction to today's physical and political regions emphasizing location, population, political status, land use problems and potentialities and providing opportunities for worldwide research with the use of advanced technology.				
Dates: Jan 18-May 27; nc Mar 22				
CRN	DAYS	LOCATION	INSTR	
60830	T/7p-9:50p	CC/HUM-320	Mendoza	

PHYSICAL GEOGRAPHY LECTURE GPHY/120 NEW!				
This course investigates and interprets the sun-earth relationship, science of maps, weather and climate and things that provide insight into the nature of man's physical environment.				
Dates: Jan 19-May 25; nc Mar 23				
CRN	DAYS	LOCATION	INSTR	
60831	W/5p-7:50p	CC/HUM-321	Mendoza	

PHYSICAL GEOGRAPHY LECTURE LAB			
GPHY/121			NEW!
This course investigates and interprets in a laboratory environment the items covered in course GPHY 120.			
Dates: Jan 19-Jan 25			
CRN	DAYS	LOCATION	INSTR
60832	W/8p-10:50p	CC/HUM-321	Mendoza

CULTURAL GEOGRAPHY			
GPHY/130			NEW!
This course investigates and interprets the interrelationship of human activities with cultural background, physical environment and the diffusion of ideas. Emphasis is placed on where and why people locate, the distribution of different cultural characteristics on the earth's surface, how people earn a living in various parts of the world, how people organize their lives and how their problems may result from the use of the earth's resources.			
Dates: Jan 24-May 23; nc Feb 21, Mar 21			
CRN	DAYS	LOCATION	INSTR
60825	M/7p-9:50p	CC/HUM-320	Doak

Jewelry Design

JEWELRY DESIGN				
ARTC/126				
A course covering the design and construction of jewelry and small fabricated metal pieces.				
Dates: Jan 18-May 24; nc Mar 22				
CRN	DAYS	LOCATION	INSTR	FEE
60799	T/6p-9:50p	CC/FA-130	Ahr	\$10

Marine Service & Repair

MARINE DRIVE SYSTEMS FOR RECREATIONAL BOATS				
MOER/102				
Covers repair, service, maintenance, overhaul and diagnosis for recreational boats such as: Mercruiser, Volvo Penta, Panther Jet, Berkeley Jet, Jacuzzi Jet and Borg Warner.				
Dates: Jan 18-May 26; nc Mar 22, Mar 24				
CRN	DAYS	LOCATION	INSTR	FEE
60794	TTh/6p-9:50p	CC/TE3-118	Sandore	\$40

OUTBOARD AND STERN DRIVE REPAIR				
MOER/106				
This course provides the student with advanced experience in all areas of marine service technology. Students will work on outboard engines and stern drives of the latest models.				
Dates: Jan 18-May 27; nc Mar 22-Mar 24				
CRN	DAYS	LOCATION	INSTR	FEE
60277	TWTh/8a-11:50a	CC/TE3-118	Sandore	\$35

Music and Theater

CYPRESS MASTERWORKS			
MUSC/302			
This is a large ensemble (70-100) singers who perform major masterworks for choir and orchestra in addition to a variety concert repertoire. The Chorale presents four major concerts in the campus theater, participates in regional music festivals, and tours Internationally.			
Dates: Jan 18-May 24; nc Mar 22			
CRN	DAYS	LOCATION	INSTR
60798	T/7p-9:50p	CC/FA	Staff

INTRODUCTION TO OPERA			
MUSC/305			
This course is an introduction to the standard operatic repertoire in terms of development of musical style, dramatic structure, and performance tradition. Open to all students.			
Dates: Jan 18-May 24; nc Mar 22			
CRN	DAYS	LOCATION	INSTR
60096	T/6:30p-9:20p	CC/FA-212	Decoro

BEGINNING VOICE			
MUSC/315			
Students will study basic vocal techniques including tone production, breath control, and diction. Songs will be drawn from popular and traditional songs.			
Dates: Jan 24-May 25; nc Feb 21, Mar 21, Mar 23			
CRN	DAYS	LOCATION	INSTR
60929	MW/4p-6p	CC/FA-213	Decoro

BEGINNING PIANO			
MUSC/320			
Beginning with the abc's at middle C, the student learns to read music using familiar songs and pieces in folk and classical styles. Basic chords also help with rock and jazz. The student learns rhythm as the heartbeat of music.			
Starts week of 1/17/2005, ends week of 5/23/2005; nc Mar 22, Mar 24			
CRN	DAYS	LOCATION	INSTR
60473	TTh/12:30p-1:20p	CC/FA-214	Decoro
60472	T/5:30p-6:50p	CC/FA-213	Decoro

JAZZ BAND			
MUSC/306			
This course deals with the rehearsal and performance of jazz band literature.			
Dates: Jan 24-May 23; nc Feb 21, Mar 21			
CRN	DAYS	LOCATION	INSTR
60916	M/7p-11:05p	CC/FA-306	Beyer

JAZZ IMPROV-INSTRUMENTAL			
MUSC/336			NEW!
This class provides intermediate level instrumental students with the tools and techniques for jazz improvisation. Analysis of harmonic and melodic materials, extensive listening, and performance exercises will assist the student in his/her development as an improviser.			
Dates: Jan 18-May 24; nc Mar 22			
CRN	DAYS	LOCATION	INSTR
60948	T/6p-8:50p	CC/FA-306	Reid

JAZZ LAB BAND			
MUSC/339			
NEW!			
Three hours rehearsal per week plus one and one-quarter hours per week in sectional rehearsals, recording, program production and/or concerts.			
Dates: Jan 21-May 27; nc Feb 18, Mar 25			
CRN	DAYS	LOCATION	INSTR
60951	F/1p-5:05p	CC/FA-306	Staff

JAZZ IMPROV-VOCAL			
MUSC/337			
NEW!			
This course offers vocal students training in jazz song styling techniques focusing on swing, ballad, Latin, blues, and contemporary styles. Topics include rhythmic and melodic improvisation, microphone technique, and scat singing.			
Dates: Jan 18-May 23; nc Mar 22			
CRN	DAYS	LOCATION	INSTR
60949	T/6p-8:50p	CC/FA-306	Reid

CYPRESS SYMPHONIC WINDS			
MUSC/338			
NEW!			
Three hours rehearsal per week plus one and one-quarter hours per week in sectional rehearsals, recording, program production and/or concerts.			
Dates: Jan 19-May 25; nc Mar 23			
CRN	DAYS	LOCATION	INSTR
60950	W/7p-9:50p	CC/FA-304	Ryder

CYPRESS JAZZ SINGERS			
MUSC/340			
NEW!			
This course focuses on the rehearsal and performance of traditional and contemporary vocal jazz repertoire accompanied by a small instrumental ensemble. Some emphasis will be placed upon vocal improvisation in the jazz style. The ensemble will perform in concerts and may also participate in jazz and choral music festivals. Student compositions and arrangements are encouraged.			
Dates: Jan 18-May 26; nc Mar 22, Mar 24			
CRN	DAYS	LOCATION	INSTR
60952	TTh/12:30p-1:50p	CC/FA-304	Reid

Philosophy

INTRODUCTION TO PHILOSOPHY			
PHSY/100			
NEW!			
This introductory course systematically explores, analyzes, and evaluates the concepts of knowledge, reality, and value including topics such as the nature of God, mind, free will, personal identity and the meaning of life.			
Starts week of 1/24/2005, ends week of 5/23/2005; nc Feb 21, Mar 21, Mar 23			
CRN	DAYS	LOCATION	INSTR
60805	MW/11a-12:20p	CC/HUM-318	Cavin
60804	M/7p-9:50p	CC/HUM-319	Heusser

INTRODUCTION TO ETHICS			
PHSY/120			
NEW!			
This course explores basic questions in ethics: What is good? How should I live? Are morals relative or meaningful? The course includes such topics as abortion, sexual ethics, biotechnology, and environmental issues.			
Dates: Jan 18-May 27; nc Mar 22, Mar 24			
CRN	DAYS	LOCATION	INSTR
60806	TTh/8a-9:20a	CC/HUM-318	Cavin

Airline & Travel Careers

JOB SKILLS COMMUNICATION				
TRVL/105				
A study of personal job strategies including job application forms, resumes, effective listening and interview procedures using closed circuit television equipment to achieve effectiveness in techniques. Students will update and/or prepare a career portfolio, including resume, work samples, and recommendations. Video will be used to help students achieve maximum effectiveness in mock interviews. Recommend taking in sequence with TRVL 106 Professional Image.				
Dates: Apr 5-May 24				
CRN	DAYS	LOCATION	INSTR	FEE
60475	T/8:45a-11:55a	CC/TE2-206	Reiland	\$20

PROFESSIONAL IMAGE				
TRVL/106				
Presenting a professional image can make the difference in achieving personal career success. This course studies the power of visual perception, attire, grooming, body language, and oral communication. Students will learn about the basic principles of dressing for success, using appropriate business etiquette, and developing their personal style for professional success.				
Dates: Feb 1-Mar 29; nc Mar 22				
CRN	DAYS	LOCATION	INSTR	FEE
60474	T/8:45a-11:55a	CC/TE2-206	Reiland	\$20

AIRLINE RESERVATIONS: APOLLO				
TRVL/114				
This course is an introduction to APOLLO, the computer reservations system used by United Airlines and one of the two major systems used by travel consultants. Students will learn how to build PNR's, quote fares and calculate prices through hands-on applications on computers. \$4.00 Lab fee to be paid at the Cypress College Bookstore. Enrollment limited.				
Dates: Jan 31-May 23; nc Feb 21, Mar 21				
CRN	DAYS	LOCATION	INSTR	FEE
60346	M/4p-9:50p	CC/TBA	Palicz	\$25

INTRO TO TRAVEL SALES & TOUR CAREERS				
TRVL/108				
This course introduces students to operations and career opportunities in the airline and travel industries. The history, definition, organization, and industry trends will be reviewed. Internet research will be utilized and students will prepare a personalized career project.				
Dates: Feb 2-May 25; nc Mar 23				
CRN	DAYS	LOCATION	INSTR	FEE

60783	W/8:45a-11:55a	CC/TE2-206	Reiland	\$30
PASSENGER SERVICES & SAFETY				
TRVL/115				
Students will study in-flight related service and safety procedures in the airline industry, including first aid, CPR fire fighting, and role-playing scenarios.				
Dates: Feb 1-May 24; nc Mar 22				
CRN	DAYS	LOCATION	INSTR	FEE
60347	T/12p-3:10p	CC/TE2-206	Reiland	\$25

TRAVEL OFFICE MANAGEMENT				
TRVL/117				
NEW!				
This course is a study of management practices in the travel/tourism business, including ARC requirements, location and staffing, sales reports and agency accounting. Travel markets, product lines, marketing techniques, advertising, and promotions are explored. Techniques for personal and telephone selling and guidelines for handling job stress, sales, and client crises are included.				
Dates: Feb 1-May 24; nc Mar 22				
CRN	DAYS	LOCATION	INSTR	FEE
60785	T/6p-9:10p	CC/TE2-206	Matsui	\$30

DESTINATIONS: AMERICAS/EUROPE				
TRVL/118				
NEW!				
This course introduces students to world geography from a travel and tourism perspective. Students will learn about domestic and international travel considerations including itineraries, currencies, travel documents, customs, language, health, requirements, and time considerations for locations throughout the Americas and Europe.				
Dates: Jan 31-May 23; nc Feb 21, Mar 21				
CRN	DAYS	LOCATION	INSTR	FEE
60920	M/10a-1:20p	CC/TE2-206	Reiland	\$25

CUSTOMER CARE: AIRLINE/TRAVEL				
TRVL/119				
NEW!				
This course examines the priority of customer service and satisfaction in the competitive airline industry. Topics include the safety regulations and service standards of the Federal Aviation Administration, the Department of Transportation, and airlines themselves. Students will study these standards in relation to current performance, public opinion, and service ideology. Students will also investigate how airlines differentiate their service to be competitive in a particular market niche. Students will "shop" airlines and service related business to gain tools for developing a personal approach to customer care.				
Dates: Feb 2-May 25; nc Feb 21, Mar 21				
CRN	DAYS	LOCATION	INSTR	FEE
60921	M/12p-3:10p	CC/TE2-206	Reiland	\$25

**Hotel, Restaurant, Culinary Arts
Careers**

NUTRITION				
HOSM/104				
A practical application of nutritional information to the individual diet and the recognition of nutrition misinformation. This course is a study of the interactions between food and a living organism. Text required.				
Dates: Jan 20-May 26; nc Mar 24				
CRN	DAYS	LOCATION	INSTR	FEE

60012	Th/6p-8:50p	AN/177	Messick	\$25
SANITATION & SAFETY				
HOSM/114				
Principles of sanitation and safety in food services. The cause, control and investigation of food borne illnesses, storing and preparing food. Sanitary maintenance of area and all equipment. Text required.				
Dates: Jan 19-May 25; nc Mar 23				
CRN	DAYS	LOCATION	INSTR	FEE
60013	W/6p-8:50p	AN/120	Messick	\$25

SERVSAFE FOOD SAFETY				
HOSM/135				
An overview of food safety principles to prepare employees to take the ServSafe Food Safety Exam. A certified food handler is required in all California restaurants, and all equipment.				
Dates: Feb 15-Mar 1				
CRN	DAYS	LOCATION	INSTR	FEE
60345	T/6:15p-9:05p	AN/177	Staff	\$5

DINING ROOM MANAGEMENT				
HOSM/127				
Students operate a restaurant dining room; emphasis is placed on providing excellent guest service, using a point of sale system, staffing, mise en place and those leadership skills required to effectively manage a dining room operation.				
Dates: Jan 20-May 26; nc Mar 24				
CRN	DAYS	LOCATION	INSTR	FEE
60766	Th/9a-1:50p	AN/176	Clark	\$30

BASIC COOKING TECHNIQUES				
HOSM/130				
Through lecture, demonstration and hands-on practice, this course introduces the student to basic cooking skills that can be applied in any level or type of food service operation. Text required.				
Dates: Jan 24-May 23; nc Feb 21, Mar 21				
*Dates: Jan 19-May 25; nc Mar 23				
CRN	DAYS	LOCATION	INSTR	FEE
60767	M/8a-1:50p	AN/175	Lucas	\$30
60768*	W/8a-1:50p	AN/177	Bird	\$30

BAKING AND PASTRY				
HOSM/143				
This course is designed to develop entry level skills in baking. The subject area includes portioning, accuracy in measuring, baking of yeast and non-yeast products. Laboratory fee not to exceed \$75.				
Dates: Jan 20-May 26; nc Mar 24				
CRN	DAYS	LOCATION	INSTR	FEE
60275	Th/4p-9:50p	AN/177	Duggan	\$25

THE ART OF GARDE MANGER				
HOSM/150				
This is a course designed to develop the specialized skills of garde manger personnel in fine dining restaurants and hotels. Includes lecture, demonstration and hands-on practice of classical and typical hot and cold food preparation.				
Dates: Jan 18-May 24; nc Mar 22				
CRN	DAYS	LOCATION	INSTR	FEE
60090	T/4p-9:50p	AN/177 AN/175	KRAMER Staff	\$25

INTRO TO HOSPITALITY CAREERS HOSM/120				
Covers the history, scope and functions of the industry. Topics include transportation, tourism, food and beverage, and lodging. Career opportunities, professionalism and ethics stressed.				
Dates: Jan 24-May 23; nc Feb 21, Mar 21				
CRN	DAYS	LOCATION	INSTR	FEE
60478	M/12p-2:50p	AN/176	Clark	\$25
60479	M/6p-8:50p	AN/176	Clark	\$25

COST CONTROL IN HOSPITALITY HOSM/166 NEW!				
This course presents the principles of cost control and revenue management. topics include: managing revenue and expenses, determining sales forecasts, managing the cost of food, beverages and labor, the production process, pricing, analyzing results, planning for profits, maintaining a revenue control system and using technology to enhance controls. Students learn to identify and solve problems to help keep costs low and profit margins high in hospitality operations.				
Dates: Jan 20-May 26; nc Mar 24				
CRN	DAYS	LOCATION	INSTR	FEE
60777	Th/9a-11:50a	AN/176	Staff	\$30

BANQUET & CATERING MANAGEMENT HOSM/108				
This course covers the marketing and management of catering on and off premises, including special functions. Emphasis is on creating and managing various catered activities. Enrollment is limited.				
Dates: Jan 20-May 26; nc Mar 24				
CRN	DAYS	LOCATION	INSTR	FEE
60344	Th/6p-8:50p	AN/176	Haronis	\$25

FRONT OFFICE OPERATIONS HOSM/118				
Operation and organization of a front office in a hospitality lodging enterprise will be presented. The application of computer programs will be emphasized.				
Dates: Jan 19-May 25; nc Mar 23				
CRN	DAYS	LOCATION	INSTR	FEE
60343	W/6p-8:50p	AN/176	Clark	\$25

MANAGING GUEST RELATIONS HOSM/122				
This course is designed to provide the student with basic knowledge of "service" and how it applies to managing guest relations. Enrollment is limited.				
Dates: Jan 19-May 25; nc Mar 23				
CRN	DAYS	LOCATION	INSTR	FEE
60480	W/9a-11:50a	AN/176	Gunderson-Ochwat	\$25

FULLERTON COLLEGE COURSES OFFERED AT THE ANAHEIM CAMPUS

The following Fullerton College credit courses are being offered the NOCCCD Anaheim Campus. No classes on February 18, 21, March 21-26. Those interested in the Fullerton College classes offered at the Anaheim Campus must file an application at Fullerton College either by WebStar or in person. Contact Admissions and Records at (714) 992-7568 or online at www.fullcoll.edu.

Earth Science

ESC 130 F Introduction to Oceanography

Transfer: CSU, UC

This course provides a survey of the geological, physical, chemical and biological principles and processes of oceanography, including interactions of humans with the marine environment. Includes some online work.

Dates: Jan 24-Mar 17

CRN	DAYS	LOCATION	UNITS
22622	MTTH 4p-6:05p	AN/112	3

English

ENGL 060 F Prep for College Writing

Prerequisites: Recommended score on the English placement test or credit in ENGL/059 F Developmental Writing. Advisory: The English Department recommends concurrent enrollment in READ/096 F Preparation for College Reading.

Designed for native speakers of English. Prepares you for College Writing by teaching the expository writing, thinking and editing skills needed to begin ENGL/100 F College Writing. Students will also review English fundamentals and analyze professional essays. Credit/No Credit Only

Dates: Feb1-May 19

CRN	DAYS	LOCATION	UNITS
24388	TTH 10a-12:10p	AN/117	4

ENGL 100 F College Writing

Prerequisites: Recommended score on the English placement test or credit in ENGL/060F Preparation for College Writing or credit in ESL/186 F Composition for Students of American English Advisory: The English Department recommends concurrent enrollment in READ/142 F College Reading.

Develops the reading, critical thinking and writing skills that lead to academic success. The class focuses on expository writing and research/documentation skills. Students who receive credit in this course cannot receive credit in ENGL/101HF.

Dates: Jan 24-Mar 17

CRN	DAYS	LOCATION	UNITS
22490	MTTH 8a-10:45a	AN/114	3

Office Technology

OT 070 F Business Etiquette & Protocol

This course will provide you with the business etiquette and protocol skills to present yourself with confidence and authority to succeed in business. Topics include how to make introductions, how to conduct yourself during a business meal, dressing for success in the business office, business card usage, business and electronic correspondence, telephone skills, and gift giving.

- Non-degree credit

Dates: Jan 6-Mar 10

CRN	DAYS	LOCATION	UNITS
24173	TH 2p-5:20p	AN/177	2

Political Science

POSC 100 F American Government

An introductory survey of American political issues, governing institutions, federal and state, and other elements involving American politics that stresses the development of student analytical skills. Students who receive credit in their course may not receive credit in POSC/100HF.

Dates: Jan 19-May 25

CRN	DAYS	LOCATION	UNITS
24179	W 7p-9:50p	AN/112	3

SHOP

CABINET AND MILLWORK SHOP/100

Learn vocational skills in cabinet-making, millwork and furniture products.

Dates: Jan 3-Mar 30; nc Jan 17, Feb 21, Mar 21, Mar 23

CRN	DAYS	LOCATION	INSTR
60432	MW/8a-11:50a	FC/700	Cristiano

PHYSICAL FITNESS

CARDIO KICKBOXING FITN/310

Class begins with a warm-up to prepare the body for a high-energy 45-minute segment of cardiovascular conditioning through aerobics, ending with a cool down and stretch. Please bring a towel and bottle of water.

Starts week of 1/3/2005, ends week of 3/28/2005; nc Jan 15, Feb 19, Mar 22, Mar 24, Mar 26

CRN	DAYS	LOCATION	INSTR
60394	S/11a-12p	CC/GYM 1	Weaver
60172	TTh/8p-9p	CC/GYM 2	Weaver

AEROBICS FITN/206

Low-impact, high intensity, coed class. Bring a mat; weights optional.

Starts week of 1/3/2005, ends week of 3/28/2005; nc Jan 15, Jan 17, Feb 19, Feb 21, Mar 21-Mar 24, Mar 26

CRN	DAYS	LOCATION	INSTR
60153	S/10a-11:30a	AN/134	Beanblossom
60155	S/10a-11a	CC/GYM 1	Weaver
60154	MW/6p-7p	CC/GYM 1	Humphries
60342	TTh/6p-7:30p	YL/404	Beanblossom
60152	MW/6:30p-8p	YL/404	Beanblossom

TENNIS-BEGINNING (COED) FITN/210

Students will learn forehand, backhand, approach shot, serve and volley, plus some footwork. Bring racquet and one can of new tennis balls.

Dates: Jan 21-Mar 4; nc Feb 18

CRN	DAYS	LOCATION	INSTR	FEE
60382	F/6p-7:30p	CC/Tennis Court	Noor	\$45

TENNIS - INTERMEDIATE/ ADVANCED (COED) FITN/209

Dates: Jan 21-Mar 4; nc Feb 18

CRN	DAYS	LOCATION	INSTR	FEE
60673	F/7:30p-9p	CC/Tennis Court	Noor	\$45

WEIGHTLIFTING FOR HEALTH FITN/202

Work out in the weight room with exercise bikes, stairmasters, nautilus equipment and more.

Starts week of 1/3/2005, ends week of 3/28/2005; nc Jan 15, Jan 17, Feb 19, Feb 21, Mar 21-Mar 24, Mar 26

CRN	DAYS	LOCATION	INSTR
60168	S/12p-4p	CC/GYM 1-102	Shue
60165	MW/9p-11p	CC/GYM 1-102	Kiernan
60167	TTh/9p-11p	CC/GYM 1-102	Shue

YOGA FOR EVERYBODY FITN/306

Yoga classes consist of 15 minutes of skilled breathing (Pranayama), 20 minutes of yoga warm up, 20 minutes of yoga poses, 15 minutes of yoga sleep and 10 minutes of meditation to center and reading. Students from all ages are welcome. Sleep better. Breathe more effectively and have more energy with mental calm.

Starts week of 1/10/2005, ends week of 2/28/2005

CRN	DAYS	LOCATION	INSTR	FEE
60159	W/5p-6:30p	YL/404	Haque	\$45
60160	T/5p-6:30p	AN/134	Haque	\$45

TAI-CHI CHUAN FITN/107

A "NO SWEAT" mental/physical exercise using slow and relaxed movements that calm your mind and nervous system.

Starts week of 1/3/2005, ends week of 3/28/2005; nc Jan 15, Feb 19, Mar 24, Mar 26

CRN	DAYS	LOCATION	INSTR
60135	S/8a-10a	AN/134	Lem
60134	Th/7p-9p	AN/134	Lem

**BEGINNING GOLF FOR WOMEN
FITN/311**

This is a basic class for women who want to learn to play golf, but have been afraid to try. This class will include the golf swing, chipping, pitching, putting, terminology, rules, etiquette and different types of equipment. Learn to make a golf club, use a practice range and play a round of golf. Additional fees required for driving range and rounds of golf. First class will meet at CC-CE 11-9.

Dates: Jan 10-Mar 2; nc Jan 17, Feb 21

CRN	DAYS	LOCATION	INSTR	FEE
60726	MW/10a-11:30a	Harbor Greens Golf Pract Ctr	Stone	\$130

**VIRGINIA SCHOEPE WELLNESS
CENTER
FITN/320**

The Virginia Schoepe Wellness Center is a state-of-the-art facility. This program is designed to provide cardiovascular fitness training, strength and conditioning exercises and a nutrition component to improve health-related physical fitness. Each participant will develop an individual program suited to his/her goals and fitness level. The program is an open enrollment self-pace program.

Dates: Jan 3-Apr 1; nc Jan 17, Feb 18, Feb 21, Mar 21-Mar 25

CRN	DAYS	LOCATION	INSTR
60615	MTWThF/6a-8:50a	FC/Wellness Center	Farmer

**YOGA SUTRAS OF PATANJALI
FITN/312**

A philosophical and psycholocal study of the ancient yogic teachings. These enlightened indian writings help us better understand the psychophysical nervous system and cultivate peaceful human realization. Class includes the esoteric yoga practice, meditation, chanting, breathing and cross-critical study of the sutras.

Dates: Jan 11-Mar 1

CRN	DAYS	LOCATION	INSTR	FEE
60632	T/6:30p-8p	AN/134	Haque	\$60

Dance

**BALLROOM/LATIN/SWING
DAN/102**

Learn the most popular dances, then go out dancing the last class meeting (nominal fee). Includes traditional contemporary dances: cha cha, waltz, foxtrot, tango, swing (East and West Coast), samba, rumba, and country western. Have fun and make new friends! A partner is not required. You must wear soft-soled shoes.

Dates: Jan 14-Mar 11; nc Feb 18

CRN	DAYS	LOCATION	INSTR	FEE
60136	F/6p-8p	CC/GYM 1	Kyselka	\$45
60137	F/8p-10p	CC/GYM 1	Kyselka	\$45

**WALTZ AND CHA CHA
DAN/117**

Learn and dance some fun patterns of both Waltz and Cha Cha. Both dances are very popular. Learn the basic and techniques of both. Join us for some fun.

Dates: Jan 16-Feb 27; nc Jan 16, Feb 20

CRN	DAYS	LOCATION	INSTR	FEE
60636	Sun/2p-4p	CC/GYM 2-125	Kyselka	\$40

**WEST COAST SWING
DAN/103**

Learn only one dance West Coast Swing! Dance it fast or slow to your favorite music. The official state dance of California. This dance will be popular forever. A partner is not required. Wear soft soled shoes.

Dates: Jan 18-Mar 8

CRN	DAYS	LOCATION	INSTR	FEE
60634	T/8p-10p	CC/CE3	Kyselka	\$45

**FOX TROT AND TANGO DANCING
DAN/118**

Experience both the Fox Trot and American and Argentine styles of Tango dancing. Both dance styles are very popular. Learn the basics and techniques of both. Join us for some fun.

Dates: Jan 16-Feb 27; nc Jan 16, Feb 20

CRN	DAYS	LOCATION	INSTR	FEE
60637	Sun/4p-6p	CC/GYM 2-125	Kyselka	\$40

**SALSA
DAN/104**

Go Latin - Do Salsa! Easy to learn and fun to do. Includes basic salsa plus variations. You must wear soft soled shoes.

Dates: Jan 16-Feb 27; nc Jan 16, Feb 20

*Dates: Jan 18-Mar 8

CRN	DAYS	LOCATION	INSTR	FEE
60635	Sun/12p-2p	CC/GYM 2-125	Kyselka	\$40
60138*	T/6p-8p	CC/CE3	Kyselka	\$45

**ADULT JAZZ
DAN/112**

Students will learn jazz dance techniques with strength and flexibility training along with simple dance combinations.

Dates: Jan 22-Mar 19; nc Feb 19

CRN	DAYS	LOCATION	INSTR	FEE
60307	S/9a-10:30a	CC/CE3	Abrahamson	\$50

**ADULT BALLET (BEGINNING)
DAN/114**

This course will concentrate on the fundamental techniques of ballet. Each class will begin with the basic "barre" exercises, moving into the center for stretching and ballet combinations, followed by executing moves while traveling across the floor.

Dates: Jan 27-Mar 17

CRN	DAYS	LOCATION	INSTR	FEE
60531	Th/6:30p-8p	LAC	Abrahamson	\$50

**THE ART OF BELLY DANCING
DAN/119**

Exercise while exploring the dance and rhythms of the Near and Middle East through Belly Dancing. Learn arm, hand and body movements including belly rolls as well as techniques for finger cymbals and veil work. Class taught to accommodate beginners as well as those with experience. Bring finger cymbals or learn how to make them with bottle caps and 3 yards of flowing fabric approximately 45 inches wide for the veil session.

Dates: Jan 12-Feb 16

CRN	DAYS	LOCATION	INSTR	FEE
60803	W/10a-12p	CC/CE11-8	Chianis	\$60

Adult Martial Arts

KENPO KARATE (BEGINNING) FITN/103

Includes basic self-defense techniques, kicking, striking, blocking and fighting stances; Theory of techniques, including principles of power and body alignment to enhance student's understanding.

Starts week of 1/3/2005, ends week of 3/28/2005; nc Jan 15, Feb 19, Mar 22, Mar 24, Mar 26

CRN	DAYS	LOCATION	INSTR
60124	S/11a-12:30p	WIL/203	Leonard
60633	TTTh/7:30p-9:30p	YL/404	Leonard

KENPO KARATE (INTERMEDIATE) FITN/103A

This course covers Intermediate level fighting techniques and theory. Requires 2 sessions of Beginning Kenpo class or Kenpo Orange Belt.

Dates: Jan 8-Apr 2; nc Jan 15, Feb 19, Mar 26

CRN	DAYS	LOCATION	INSTR
60125	S/9:30a-11a	WIL/203	Leonard

KENPO KARATE (ADVANCED) FITN/103B

This class open to students at Kenpo Brown Belt level or permission of instructor.

Dates: Jan 8-Apr 2; nc Jan 15, Feb 19, Mar 26

CRN	DAYS	LOCATION	INSTR
60296	S/8a-9:30a	WIL/203	Leonard

KUNG FU SAN SOO (BEGINNING) FITN/105

Intro to the marital art of San Soo (Tsoi-Li-Hoi-Fut) Kung Fu. Covers defensive techniques and principles of leverage, throws, kicks, holds and more.

Starts week of 1/3/2005, ends week of 3/28/2005; nc Jan 15, Jan 17, Feb 19, Feb 21, Mar 21, Mar 23, Mar 26

CRN	DAYS	LOCATION	INSTR
60126	S/1p-3p	CC/GYM 2-123	Dusatko
60128	W/7p-9p	CC/CE3	Dusatko
60631	M/7p-9p	AN/134	Dusatko

JUJITSU & SELF-DEFENSE (BEGINNING) FITN/111

Beginners' class to teach coordination and quick reflexes, build stamina, speed and strength and much more! Includes all phases of judo and karate throws and free sparring. Learn how to protect yourself.

Dates: Jan 3-Mar 30; nc Jan 17, Feb 21, Mar 21, Mar 23

CRN	DAYS	LOCATION	INSTR
60120	MW/6:30p-8:30p	WIL/203	Gallegos

JUJITSU/SELF-DEFENSE (INTERMEDIATE) FITN/111A

Dates: Jan 4-Mar 31; nc Mar 22, Mar 24

CRN	DAYS	LOCATION	INSTR
60121	TTTh/6:45p-8:45p	WIL/203	Gallegos

SELF-DEFENSE AND AWARENESS FITN/109

This course is based on the fundamentals (Fut) of the ancient Chinese art of self-defense, San Soo. Proper execution of blocks, strikes, kicks (Tsoi), leverages (Li) and takedowns (Hung) will be covered. Men and women have an opportunity to learn all the non-vital and vital points of the human anatomy, along with pressure points (Hoi), reversals and multiple attack defenses, all simulated in real life situations.

Starts week of 1/3/2005, ends week of 3/28/2005; nc Jan 17, Feb 21, Mar 21, Mar 23

CRN	DAYS	LOCATION	INSTR
60130	W/6p-7p	CC/CE3	Dusatko
60264	M/6p-7p	AN/134	Dusatko

MUSIC

BEGINNING ADULT PIANO/KEYBOARD MUSC/321

This course will introduce adults to reading notes, rhythm, music symbols, sight-reading and keyboard activities to develop technique and listening. Book required. Bring your own keyboard (40 key minimum) every week!

Dates: Jan 25-Mar 15

CRN	DAYS	LOCATION	INSTR	FEE
60649	T/4:30p-5:30p	CC/CE11-9	Roman	\$45

ADULT KEYBOARDING (BEGINNING II) MUSC/335

Comprehensive music course in reading, playing and listening to music. Lessons include learning chords, sight-reading and understanding basic harmony.

Dates: Jan 25-Mar 15

CRN	DAYS	LOCATION	INSTR	FEE
60650	T/5:30p-6:30p	CC/CE11-9	Roman	\$45

GUITAR FOR ADULTS MUSC/108

Learn to play the guitar! Students learn chords, strum pattern styles, new songs, simple ear training and rhythm training. Students will learn a I, IV, V blues progression and how to read the tablature for guitar. Bring a nylon-string or acoustic steel-string guitar and a medium pick.

Dates: Jan 22-Mar 19; nc Feb 19

*Dates: Jan 27-Mar 17

CRN	DAYS	LOCATION	INSTR	FEE
60534	S/8a-9a	WIL/CE3	Wantz	\$40
60640*	Th/7p-8p	WIL/213	Wantz	\$40

ADULT GUITAR (INTER/ADV) MUSC/109

Students will learn music theory and concepts including notes on the guitar, major and minor keys, how to use a capo, how to play 2 bar chord forms and more. Play two songs by the end of class.

Dates: Jan 22-Mar 19; nc Feb 19

*Dates: Jan 27-Mar 17

CRN	DAYS	LOCATION	INSTR	FEE
60801	S/9a-10a	WIL/CE3	Wantz	\$40
60641*	Th/8p-9p	WIL/213	Wantz	\$40

OLDER ADULTS PROGRAM

SCE Student Highlight



Doris Breed
Older Adults Program/Needlecrafts,
Morningside of Fullerton

Doris is an active and well-traveled older adult. But her fellow residents at the School of Continuing Education's off-site location, Morningside of Fullerton, admire her for her needlework! Known to the community as the "Queen of Knitted Newborn Hats", Doris has used her learned techniques and stitches from Rosalin Carlson's class to make over 2000 newborn caps in which she has donated to St. Jude Hospital. Doris loves to dream about the recipients of her hats one day becoming President or discovering the cure for cancer or creating a famous piece of artwork. Doris has inspired others to knit newborn hats and has lent her stitches to the class afghan projects where they donate their blankets to the Red Cross and women's shelters. Her instructor, Rosalin, mentions that Doris has a great sense of humor and is a definite asset wherever she is present. For more information about the Older Adults Program, please call 714-992-9922 or visit the website at www.sce.cc.ca.us.

Emeritus Education Enrichment

The Emeritus section allows the selection of courses designed to enhance life-long learning, develop and explore personal interests and/or aptitudes in order to develop mental activity, motor skills, creativity, and an appreciation for the Arts. Unless otherwise indicated, the classes are offered on a year round basis. Register in class at any time provided that space is available.

Communication

GREAT LITERATURE ENCO/183S

Enjoy the intellectual excitement, pleasure and camaraderie of discussing works by some of the most thought-provoking writers and thinkers in history. No tuition!

Dates: Dec 9-Mar 21; nc Dec 23

CRN	DAYS	LOCATION	INSTR
10217	Th/9:15a-11:15a	Fullerton Sr Multi-Serv Ctr	Bryden

BOOKS COME ALIVE ENCO/180S

Review and discuss great classics, biographies and best sellers. No tuition!

Starts week of 12/6/2004, ends week of 3/28/2005; nc Dec 24, Dec 31

CRN	DAYS	LOCATION	INSTR
31139	F/9:30a-11:30a	Park Vista Assisted Living	Connelly-Oshiro
10200	F/10:30a-12:30p	Buena Park Senior Ctr	Johnson
31110	W/2p-4p	Sunrise Sr Res Care	Connelly-Oshiro

CREATIVE WRITING FOR SENIORS ABE/240S

If you've always wanted to write fiction or non-fiction, this workshop will help you with your manuscript. Includes memoirs, family histories, short stories, articles and poetry. Open enrollment; register in class. Bring samples of work to first class! No tuition!

Starts week of 12/6/2004, ends week of 3/28/2005

CRN	DAYS	LOCATION	INSTR
10465	W/12:30p-3:30p	W Anah Brookhurst Sr Prog	French
10602	T/1p-4p	Cypress Sr Ctr	Klem

JOURNEY BACK INTO TIME ENCO/501S

Students reaffirm the importance of their remembered experiences by linking the present with the past. Emphasis is placed on personal histories together with cultural, philosophical and linguistic differences to reinforce self awareness and self esteem.

Starts week of 12/6/2004, ends week of 3/28/2005; nc Dec 23

CRN	DAYS	LOCATION	INSTR
40806	M/9:30a-11:30a	Alterra Wynwd of Brea	Small
31083	M/1p-3p	Morningside of Fullerton	Small
31087	W/3p-4:30p	Fairwood Manor	Small
31084	Th/3:30p-5p	La Habra Villa	Small
10578	T/6p-8p	Summerville at Casa Whittier	Nielsen

HEARING IMPAIRED (OPEN ENROLLMENT) HLTH/126S

An answer to the questions: "Why do I hear sometimes and sometimes I don't?" "Why can I hear but not understand?" And, "Why can I lipread sometimes and sometimes I can't?" Includes a discussion of how the ear works, what can go wrong with it and what can be done to correct hearing problems. An analysis of the speech reading process included. No tuition!

Dates: Dec 6-Mar 28

CRN	DAYS	LOCATION	INSTR
10594	M/10:30a-12:30p	Morningside of Fullerton	Steckler

**SENIOR TOPICS
EDEN/100S**

Discussions of special interest. No tuition!
Starts week of 12/6/2004, ends week of 3/28/2005; nc Dec 23-Dec 25, Dec 31-Jan 1, Jan 15, Jan 17, Feb 18-Feb 19, Feb 21, Mar 21-Mar 26
*Dates: Jan 8-Apr 2; nc Jan 15, Feb 19, Mar 26

CRN	DAYS	LOCATION	INSTR
60625	W/8:30a-10:30a	Anaheim Village	Elton
10043	T/8:45a-10:15a	Bradford Square	Dorman
10338	Th/9a-11a	Knott Ave Res Manor	Liberio
60682	Th/9a-11a	Rosewood Court	Belknap
10617	W/9a-10:30a	Ret Inn of Fullerton	Dorman
40710	F/9a-11a	Anaheim Village	Jantzen
10042	T/9:30a-11a	Villa de Palma	Liberio
10068	F/9:30a-11:30a	Summerville at Casa Whittier	Gomes
10056	T/9:30a-11:30a	Walnut Manor Res	Levy
10240	F/9:30a-11a	Anaheim Gardens	Liberio
10275	W/9:30a-11:30a	Park Regency Ret Res	Liberio
31089	W/9:30a-11:30a	Fairwood Manor	Jenkins Orr
40986	M/9:30a-11a	Sunnycrest Chalet	Kittelsen
10556	T/9:30a-11:30a	Alterra Wynwd of Brea	Gomes
10480	F/9:30a-11:30a	W Anah Royale	Olvera
10034	M/10a-12p	Autumn Years	Harris
10041	F/10a-12p	Autumn Years	Harris
60679	M/10a-12p	Prestige Assisted Living	Bredemeier
10015	W/10:30a-12p	Ret Inn of Fullerton	Dorman
10280	T/10:30a-12:30p	Park Vista Assisted Living	Dorman
10268	F/10:30a-12:30p	Morningside of Fullerton	Gable
60675*	S/11a-12p	Orange Korean Chris Ref Ch	Noh
10201	W/12:30p-2:30p	Buena Park Senior Ctr	Nielsen
60680	W/12:30p-2:30p	Maple Senior Ctr	Bredemeier
11944	T/12:30p-2p	Gardens at La Habra	Kittelsen
10270	M/12:30p-2:30p	New Horizon Lodge	Levy
10022	W/1p-3p	Anaheim Village	Powell
10040	M/1p-3p	Villa de Palma	Bredemeier
10236	W/1p-3p	Arcaciawood Village	Elton
10066	T/1p-3p	Rosewood Court	Hertogh
10253	F/1p-3p	Fairwood Manor	Gomes
10285	S/1p-3p	Alterra Wynwd of Brea	Gable
10474	M/1p-3p	Bradford Square	Fennell
10546	Th/1p-3p	Villa de Palma	Belknap
10287	T/1p-2:30p	Sunnycrest Chalet	Liberio
10027	Th/1:30p-3:30p	Emerald Court	Jantzen
10053	W/1:30p-3:30p	Walnut Manor Res	Liberio
10255	T/1:30p-3:30p	Fullerton Res Manor	Dorman
10549	Th/1:30p-3:30p	Anaheim Gardens	Olvera
31092	Th/1:30p-3:30p	Gardens at La Habra	Jenkins Orr
10544	Th/2:30p-3:30p	Sunrise Sr Res Care	Levy
31093	T/2:30p-4:30p	Bradford Square	Jenkins Orr
10584	M/2:30p-4p	Sunrise Sr Res Care	Levy
10259	W/3p-5p	Katella Manor	Samperi
10013	W/3:30p-5p	W Anah Royale	Dorman
51166	F/5p-6:30p	New Horizon Lodge	Levy
10262	T/6p-8p	La Habra Villa	Gable

**SENIOR TOPICS CHINA: THE
SLEEPING GIANT WAKES
EDEN/200S**

NEW!

A special evening lecture on China features Professor Edwin Williams, former Director of International Programs at Kean University of New Jersey. Williams helps audiences discover today's new China and begin to understand its ancient culture. Through his many travels to China, Professor Williams has experienced a changing China; it's spectacular economic growth and the changes in leadership. His fascinating journeys took him to China to celebrate the 2550th Birthday celebration of Confucius and the 50th anniversary of the Founding of the Peoples Republic of China, China's past, and also about travel to China. No tuition, register by Web, in person at any SCE office, or the event door provided space is available.

Dates: Mar 9-Mar 9

CRN	DAYS	LOCATION	INSTR
60815	W/7p-9p	Wilshire Auditorium	Wicks

Creative Arts Enrichment

**CERAMICS
CRAE/101S**

Lecture and demonstration covering the basics of ceramics. Learn mold selection, care and cleaning castings, and decorating with various methods and proper firing.

Starts week of 12/6/2004, ends week of 3/28/2005; nc Dec 23, Mar 22, Mar 24

CRN	DAYS	LOCATION	INSTR
10197	T/8:30a-11:30a	Buena Park Senior Ctr	Zaccherio
10198	Th/8:30a-11:30a	Buena Park Senior Ctr	Zaccherio
10464	Th/9:30a-12:30p	Morningside of Fullerton	Bacon
10600	T/1p-4p	Cypress Sr Citizen Ctr	Reynolds

**PAINTING
CRAE/105S**

This class provides an individualized approach to the artistic experience in a relaxed and friendly environment. Learn the fundamentals of painting through demonstration and individual instruction. All levels are welcome. Students are exposed to a variety of subject matters to learn about style, technique, color, and composition.

Starts week of 12/6/2004, ends week of 3/28/2005; nc Dec 24, Dec 31

CRN	DAYS	LOCATION	INSTR
10222	W/8:30a-11:30a	La Habra Senior Ctr	Kortz
10195	M/9a-12p	Buena Park Senior Ctr	Hurt
10206	T/9a-12p	Cypress Sr Citizen Ctr	Loput
10595	F/9a-12p	Yorba Linda Sr Ctr	Bacon
10196	M/12p-2p	Buena Park Senior Ctr	Hurt
10215	T/1p-4p	Fullerton Sr Multi-Serv Ctr	Kortz

**CHINA PAINTING
CRAE/103S**

Fundamentals of china painting presented through demonstration and individual instruction. Students will learn techniques such as brush strokes, blending, shading, grounding, and masking.

Starts week of 12/6/2004, ends week of 3/28/2005; nc Dec 23

CRN	DAYS	LOCATION	INSTR
10601	W/12:30p-3:30p	Cypress Sr Citizen Ctr	Bacon
10199	Th/1p-4p	Buena Park Senior Ctr	Bacon

**QUILTING
CRAE/106S**

Introduction to patchwork quilting with a foolproof method for assembling patchwork squares. No tuition!

Starts week of 12/6/2004, ends week of 3/28/2005; nc Dec 24, Dec 31

CRN	DAYS	LOCATION	INSTR
10243	M/9a-12p	Cypress Sr Citizen Ctr	Brown
10337	F/9a-12p	Yorba Linda Sr Ctr	Brown
11607	W/12:30p-3:30p	AN/142	Brown
10478	T/1p-4p	Buena Park Senior Ctr	Brown

**ARTS AND CRAFTS
CRAE/100S**

This class encourages art appreciation, self expression, and creativity through a variety of art mediums. Projects are designed to expose and give students experience with different methods and techniques, tools, and materials.

Starts week of 12/6/2004, ends week of 3/28/2005; nc Dec 23-Dec 24, Dec 31

*Dates: Jan 4-Mar 29; nc Mar 22

CRN	DAYS	LOCATION	INSTR
10249	M/9a-12p	Yorba Linda Sr Ctr	Martin
10466	W/9a-12p	Lakepark Mobile Home Pk Placen	Martin
31096	Th/9a-11a	Bradford Square	Mills
10049	Th/9:30a-11:30a	Villa de Palma	Hurt
10284	F/9:30a-11:30a	Alterra Wynwd of Brea	Osinga
31120	M/9:30a-11:30a	Gardens at La Habra	Hamilton
31123	F/9:30a-11:30a	Park Regency Ret Res	Hurt
31121	T/9:30a-11:30a	W Anah Royale	Miller
31094	T/9:30a-11:30a	New Horizon Lodge	Mills
10063	M/9:30a-11:30a	Rosewood Court	Miller
10475*	T/10a-12p	Fullerton Res Manor	Gunderson
40688	T/10a-12p	La Habra Villa	Hamilton
31063	Th/1p-3p	Bradford Square	Bunnell
60684	W/1p-3p	W Anah Brookhurst Sr Prog	Keller
40687	T/1p-3p	Katella Manor	Osinga
40696	T/1p-3p	Park Vista Assisted Living	Martin
51175	W/1:30p-3:30p	Sunnycrest Chalet	Gayley
51176	T/1:30p-3:30p	Stanton Comm Service Center	Staff
60683	M/6p-8p	Fullerton Sr Multi-Serv Ctr	Keller

**NEEDLECRAFT, KNITTING, CROCHET
CRAE/104S**

Introduces needlework techniques; no experience needed. No tuition!

Starts week of 12/6/2004, ends week of 3/28/2005; nc Dec 23

CRN	DAYS	LOCATION	INSTR
10036	W/9a-12p	Victoria Woods	Carlson
10216	Th/9a-12p	Fullerton Sr Multi-Serv Ctr	Carlson
10266	T/9a-12p	Morningside of Fullerton	Carlson

**MUSIC ARTS
MUSC/200S**

ENJOY MUSIC. Gain appreciation and knowledge of music and its basic principles. Individual and group participation is encouraged. The class provides mental and physical stimulation through rhythmic and listening activities, and the discussion of various types and time periods of music.

Starts week of 12/6/2004, ends week of 3/28/2005; nc Dec 23-Dec 25, Dec 31-Jan 1, Jan 15, Jan 17, Feb 18-Feb 19, Feb 21, Mar 21-Mar 26

CRN	DAYS	LOCATION	INSTR
10545	S/8a-9:30a	Sunrise Sr Res Care	Lank
10591	W/8:30a-10:30a	New Horizon Lodge	Clegg
31127	W/9a-11a	La Habra Villa	Hamilton
10288	T/9:30a-11:30a	Sunnycrest Chalet	Behrbaum
10674	F/9:30a-11:30a	Gardens at La Habra	Behrbaum
10577	M/9:30a-11:30a	Bradford Square	Behrbaum
50866	M/9:30a-11a	Walnut Manor Care Ctr	Glasser
10031	Th/10a-12p	Brighton Gardens	Dunn
10035	W/10a-12p	Autumn Years	Behrbaum
10542	S/10a-11:30a	W Anah Royale	Lank
10677	S/10a-12p	Fairwood Manor	Kumme
10048	W/10a-12p	Bradford Square	Dunn
10047	W/1p-3p	Villa de Palma	Dunn
31128	W/1p-3p	Park Regency Ret Res	Hamilton
10597	M/1p-3p	Park Regency Ret Res	Clegg
10069	Th/1:30p-3p	Summerville at Casa Whittier	Gustafson
10282	Th/1:30p-3:30p	Alterra Wynwd of Brea	Watson
10254	M/1:30p-3:30p	Fullerton Res Manor	Griffin
31067	S/1:30p-3:30p	Summerville at Casa Whittier	Kumme
10256	W/1:30p-3:30p	Fullerton Res Manor	Gallagher
10263	Th/1:30p-3:30p	La Habra Villa	Gallagher
10278	Th/3:30p-5p	Park Vista Assisted Living	Orr

**TONE CHIME CHOIR
MUSC/304S**

Teaches techniques of playing "tone chimes", reading handbell music, and working in an ensemble. Anticipate scheduled performances. No tuition!

Dates: Dec 8-Mar 30

CRN	DAYS	LOCATION	INSTR
10188	W/12p-2p	Sr Citizens Ctr Anaheim	Lassetter

**SENIOR CHORUS
MUSC/303S**

Includes a wide repertoire of sacred, secular and show tunes. Scheduled performances anticipated. No tuition!

Starts week of 12/6/2004, ends week of 3/28/2005; nc Dec 24, Dec 31

CRN	DAYS	LOCATION	INSTR
10207	F/9:30a-11:30a	Cypress Sr Citizen Ctr	Lassetter
10250	M/10a-12p	W Anah Brookhurst Sr Prog	Kubiak
10467	T/1p-3p	Yorba Linda Sr Ctr	Hamilton
10477	M/7p-9p	St Paul's Lutheran Church	Kubiak

Body & Mind

**STAYING MENTALLY SHARP
HLTH/167S**

Increase your brain power! You'll receive information, experiences and skills that will prevent mental deterioration, help you improve your memory, and increase mental ability. No tuition!

Starts week of 12/6/2004, ends week of 3/28/2005; nc Dec 23

CRN	DAYS	LOCATION	INSTR
10239	Th/9:30a-11:30a	Anaheim Gardens	Stricklen
51141	W/9:45a-11:45a	Fullerton Sr Multi-Serv Ctr	Stricklen
50761	W/1:30p-3:30p	Gardens at La Habra	Stricklen

**HATHA YOGA
FITN/201S**

Study and practice of the basic discipline and postures of yoga to promote physical fitness. Benefits promote flexibility, strength, concentration, awareness of the breath (motion/stillness), and relaxation to calm the mind and nervous system. Bring 3 blankets to class and plan to be barefoot! No tuition! Year round course, register in class at any time provided space is available.

Starts week of 12/6/2004, ends week of 3/28/2005; nc Dec 24, Dec 31, Jan 17, Feb 18, Feb 21, Mar 21, Mar 25

CRN	DAYS	LOCATION	INSTR
10229	M/11:30a-1:30p	Yorba Linda Sr Ctr	Michele
10209	F/1p-3p	Fullerton Sr Multi-Serv Ctr	Michele
10245	M/1:30p-3:30p	Yorba Linda Sr Ctr	Michele

**HELP YOURSELF TO HEALTH
HLTH/163S**

This course provides physical, mental and emotional stimulation through the use of materials and activities that are both educational and fun for the participants. Gentle stretching, creative brain exercises, and soothing relaxation techniques will be introduced in order to promote regular physical activity, increase brain power and support emotional well being. No tuition!

Dates: Dec 10-Apr 1; nc Dec 24, Dec 31, Feb 18, Mar 25

CRN	DAYS	LOCATION	INSTR
10621	F/9a-10:30a	Fullerton Sr Multi-Serv Ctr	Hernandez

**TAI-CHI CHUAN
FITN/107S**

A "no sweat" mental and physical exercise using slow and relaxed movements that calm your mind and nervous system. No tuition!

Starts week of 1/3/2005, ends week of 3/28/2005; nc Jan 17, Feb 21, Mar 21, Mar 23

*Dates: Dec 6-Mar 28

CRN	DAYS	LOCATION	INSTR
60585	W/8a-10a	Fullerton Sr Multi-Serv Ctr	Lem
60586	M/8:30a-10:30a	La Habra Senior Ctr	Lem
10481*	M/10a-12p	Sr Citizens Ctr - Placentia	Gallegos
10471*	M/1p-2:30p	Brea Senior Ctr	Gallegos

**BALANCE AND MOBILITY
FITN/301S**

Participate in a program designed to target the specific balance in a challenging but fun environment. No tuition!

Starts week of 12/6/2004, ends week of 3/28/2005; nc Dec 23-Dec 24, Dec 31

CRN	DAYS	LOCATION	INSTR
10226	TTh/9:30a-11a	Sr Citizens Ctr - Placentia	Challacomb
10190	TTh/10a-11:30a	Brea Senior Ctr	Ferrara
10218	Th/10:30a-12p	La Habra Senior Ctr	Pile
10219	M/10:30a-12p	La Habra Senior Ctr	Pile
10184	TTh/12:30p-2p	Sr Citizens Ctr Anaheim	Fitzpatrick
10208	WF/12:30p-2p	Fullerton Sr Multi-Serv Ctr	Challacomb

**BALANCE & MOBILITY - ST. JUDE
VILLA
FITN/301A**

Call 800.870.7537 x2 for details and registration information on the following courses.

Starts week of 12/6/2004, ends week of 3/28/2005; nc Dec 23-Dec 24, Dec 31

CRN	DAYS	LOCATION	INSTR
10344	TTh/8:30a-10a	St Jude Villa - YL	Russell
10596	WF/10:30a-12p	St Jude Villa - YL	Russell

FOOD PREP AND GOOD NUTRITION HLTH/109S

The focus of this course is food preparation and nutrition. Through demonstration and participation students learn food preparation, presentation styles, safety and nutritional information for a variety of categories such as salads, side dishes, main courses, and desserts.

Starts week of 12/6/2004, ends week of 3/28/2005; nc Dec 23-Dec 24, Dec 31

CRN	DAYS	LOCATION	INSTR
60678	F/9a-11a	Bradford Square	Pang
10257	Th/9:30a-11:30a	Fullerton Res Manor	Koehn
10276	Th/9:30a-11:30a	Park Regency Ret Res	Wyckhouse
10569	W/9:30a-11:30a	Villa de Palma	Semer
60677	Th/10a-12p	Prestige Assisted Living	Pang
10590	T/1p-3p	Bradford Square	Robinson
10261	M/1:30p-3:30p	La Habra Villa	Koehn
10279	M/1:30p-3:30p	Park Vista Assisted Living	Wyckhouse
10574	F/3p-4:30p	Walnut Manor Assisted Livng SC	Semer

LAUGHTER, THE BEST MEDICINE HLTH/161S

Learn how the art of humor and laughter has a therapeutic value in lifting one's spirit to a healthy peak. You'll savor the special light of the world's humorous literature that can become a bridge to laughter. No tuition!

Starts week of 12/6/2004, ends week of 3/28/2005; nc Dec 24, Dec 31, Jan 17, Feb 18, Feb 21, Mar 21-Mar 23, Mar 25

CRN	DAYS	LOCATION	INSTR
50878	T/9:30a-11:30a	Gardens at La Habra	Jantzen
10566	W/1p-3p	Bradford Square	Linen
10567	M/1p-2:30p	Katella Manor	Linen
10568	F/1p-2:30p	Park Regency Ret Res	Linen
10671	T/1p-3p	Walnut Manor Assisted Livng SC	Linen
31077	M/1p-3p	Fairwood Manor	Gilbert
60676	F/1:30p-3:30p	La Habra Villa	Jantzen
31130	M/3:30p-5p	Park Vista Assisted Living	Gilbert

Physical Fitness

PHYSICAL FITNESS: RES MANORS FITN/300A

Use exercise to maintain and increase fitness. Enroll anytime in class!

Starts week of 12/6/2004, ends week of 3/28/2005; nc Dec 23-Dec 25, Dec 31

CRN	DAYS	LOCATION	INSTR
10265	T/8a-10a	Morningside of Fullerton	Franze
10269	F/8:15a-10:15a	Morningside of Fullerton	Ferrara
10241	Th/8:30a-10a	Fairwood Manor	Feinstein

10470	Th/8:30a-10a	Senior Friends Association	Pile
10067	W/9a-11a	Summerville at Casa Whittier	De Jong
50877	Th/9a-11a	Anaheim Village	Finley
10267	W/9a-11a	Morningside of Fullerton	Yedor
10028	W/9:30a-11a	Brighton Gardens	Randeria
10274	T/9:30a-11a	Park Regency Ret Res	Randeria
10346	F/9:30a-11:30a	La Habra Villa	Challacomb
51165	T/9:30a-11a	Brighton Gardens	Gipson
31129	M/9:30a-11:30a	Park Vista Assisted Living	Smith
10052	S/9:30a-11:30a	Villa de Palma	Bashawaty
10025	M/10a-11:30a	Emerald Court	Magruder
10044	T/10a-11:30a	Bradford Square	Fitzpatrick
10260	Th/10a-12p	Katella Manor	Lent
10553	S/10a-11:30a	Acacia Villa	Carter-Rosenbloom
11986	S/10a-11:30a	Park Vista Assisted Living	Staff
10548	Th/10a-12p	Bradford Terrace	Hernandez
10030	Th/10a-11:30a	Emerald Court	Magruder
10281	Th/10:30a-12p	Park Vista Assisted Living	Feinstein
10484	M/10:30a-12p	La Habra Villa	Russell
10060	W/12:30p-1:30p	Walnut Manor Assisted Livng SC	Matson
10016	T/1p-2:30p	W Anah Royale	Feinstein
10054	S/1p-3p	Bradford Square	Staff
10051	F/1p-3p	Villa de Palma	Randeria
10711	S/1p-3p	Senior Living Community	Carter-Rosenbloom
40984	F/1p-2:30p	Bradford Square	Zhao
40994	Th/1p-3p	W Anah Royale	Gipson
31136	F/1p-3p	Anaheim Village	Moxley
10039	Th/1p-3p	Autumn Years	Randeria
10045	T/1p-2:30p	Villa de Palma	Pile
10273	M/1:30p-3:30p	Knott Ave Res Manor	Sutton
10598	M/1:30p-3:30p	Summerville at Casa Whittier	Hubert
40985	Th/1:30p-3p	Sunnycrest Chalet	Ferrara
31111	W/1:30p-3p	Anaheim Gardens	Zhao
10614	M/1:30p-3p	Gardens at La Habra	Chansila
10482	F/1:30p-3p	Sunnycrest Chalet	Russell
10283	F/1:30p-3:30p	Alterra Wynwd of Brea	Ferrara
10458	M/1:30p-3p	Anaheim Gardens	Magruder
10271	W/2p-4p	New Horizon Lodge	Randeria
10026	W/3p-4:30p	Emerald Court	Feinstein
60674	T/3p-4:30p	Fairwood Manor	Feinstein
10258	T/3p-5p	Katella Manor	Samperi

**PHYSICAL FITNESS: SR. CENTERS
FITN/300B**

Use exercise to maintain and increase fitness. Enroll anytime in class!

Starts week of 12/6/2004, ends week of 3/28/2005; nc Dec 23-Dec 24, Dec 31

CRN	DAYS	LOCATION	INSTR
10247	W/8:30a-10:30a	Yorba Linda Sr Ctr	Fitzpatrick
10187	F/9a-11a	Sr Citizens Ctr Anaheim	Bowers
10191	Th/9a-11a	Brea Senior Ctr	De Jong
10251	T/9a-11a	W Anah Brookhurst Sr Prog	Hernandez
10252	W/9a-11a	W Anah Brookhurst Sr Prog	Pettis
10248	F/9a-11a	Yorba Linda Sr Ctr	Pettis
10211	T/9a-11a	Fullerton Sr Multi-Serv Ctr	Carter-Rosenbloom
10613	T/9a-10:30a	Lakepark Mobile Home Pk Brea	Yedor
10192	MWF/9:30a-11:30a	Buena Park Senior Ctr	Knox
10210	M/9:30a-11:30a	Fullerton Sr Multi-Serv Ctr	Pettis
10246	M/9:30a-11:30a	Yorba Linda Sr Ctr	Bowers
10204	W/9:30a-11:30a	Cypress Sr Citizen Ctr	Bowers
50915	M/9:30a-11:30a	Stanton Comm Service Center	Zhao
10620	M/9:30a-11:30a	Stanton Comm Ctr	Chansila
10186	T/10a-12p	Sr Citizens Ctr Anaheim	Bowers
10220	T/10a-12p	La Habra Senior Ctr	De Jong
10221	F/10a-12p	La Habra Senior Ctr	De Jong
10228	F/10a-11:30a	Sr Citizens Ctr - Placentia	Magruder
10227	W/10a-11:30a	Sr Citizens Ctr - Placentia	Magruder
10225	Th/10a-11:30a	Maple Senior Ctr	Sellens
10214	Th/10a-12p	Fullerton Sr Multi-Serv Ctr	Bowers
10205	Th/10a-12p	Cypress Sr Citizen Ctr	Fitzpatrick
10202	M/10a-12p	Cypress Sr Citizen Ctr	Fitzpatrick
10224	T/10:30a-12p	Maple Senior Ctr	Pile
10231	T/10:30a-12:30p	Lake Park Mob Hm - YL	Franze
10345	M/10:30a-12p	Incependencia Sr Cr La Coloni	Matson
10232	F/11a-12:30p	LakePark Mob Hm - YL	Ferrara
10541	F/11:45a-1:45p	Cypress Sr Citizen Ctr	Knox
31101	Th/1p-3p	Stanton Comm Ctr	Lane
10185	T/2p-3:30p	Sr Citizens Ctr Anaheim	Fitzpatrick
10203	T/2p-4p	Cypress Sr Citizen Ctr	Pettis
10212	W/6p-8p	Fullerton Sr Multi-Serv Ctr	Pettis

**SENIOR TOPICS
EDEN/100**

Discussions of special interest. No tuition!

Dates: Dec 8-Mar 30

CRN	DAYS	LOCATION	INSTR
60681	W/9:30a-11:30a	Windsor Gardens of Anaheim	Belknap

Senior Classes

Year round course, register in class at any time provided space is available. A variety of classes are available to the general public and are designed to improve the quality of daily living by providing non-threatening, educational experiences, social interaction, and adaptive physical activity. Call facility for class schedule.

10004	Anaheim Crest Nurs Ctr	827-2440
10008	Anaheim Health Care Ctr	816-0540
10046	Artesia Gardens	991-3243
10014	Anaheim Terrace Conv	816-0540
10001	Alamitos West Conv Hosp	821-8580
10071	Buena Park Nurs Ctr	828-8222
10074	Buena Vista Care Ctr	535-7264
10079	Carriage House Manor	871-6020
10550	Harbor Villa Care Center	635-8131
10099	Evergreen Health & Rehab Ctr	992-5701
10084	Fullerton Gardens	441-2636
10085	Gordon Lane Conv Hosp	879-7301
10082	John D French Ctr	(562) 493-1555
10102	Knott Ave Care Ctr	826-2330
10180	Karlton Residential Care Ctr	236-1170
10098	Leisure Court	772-1353
10086	La Habra Conv Hospital	(562) 691-0781
10093	La Palma Nurs Ctr	772-7480
10111	Park Anah Health Care Ctr	827-5880
10118	Park Regency Care Ctr	(562) 691-3765
10119	Park Vista at Morningside	256-1000
10073	Summerville at Chapman	738-8323
10158	Sun Bridge Care Ctr	871-9202
10129	Greenfield Care Center	879-4511
10163	Sun-Mar Nurs Ctr	776-1720
10133	Terrace View Care Ctr	870-0060
10146	W Anah Care Ctr	827-7007
10152	Windsor Gardens of Anaheim	826-8950
10055	Whittier Hills Hlth Care Ctr	(562) 947-7817
10139	Walnut Manor Care Ctr	776-7150

DID YOU KNOW?

...physical ability for adults over 60 declines 1% every year.

There are 151,887 residents in the North Orange County Community College District that are 55 and over – and the School of Continuing Education (SCE) has a class to fit every one of their needs!
At SCE, learning never ends!

Sign up today for any of our 100 physical fitness, martial arts or balance and mobility classes for older adults!

KIDS' COLLEGE & TEEN PROGRAM

Classes are held at our four campuses: Anaheim, Cypress College, Wilshire (Fullerton) and Yorba Linda. Enrollment is limited. Registration will continue until a class is full. For more information, call 714.484-7038. Parents are responsible for their own children. Please arrive 10 minutes before class lets out to pick up your child! Each child should be accompanied by an adult to the first class to check exact classroom location and future drop-off and pick-up points.

Please complete an emergency form for each child registering for Kids' College and the Teen Program. **REFUNDS:** Refund petition must be filled out 48 hours before a class starts. A \$10.00 processing fee will be deducted from ALL refunds issued (except classes cancelled by the District). Choose classes wisely, no refunds if parent enrolls child in the wrong grade or level.

Monday - Thursday classes begin January 24. Friday classes begin January 21. Saturday classes begin January 22. All SCE offices will be closed January 15 - 17, February 18 - 21, and March 25. No classes during Spring break March 21 - 26. ***Please check at office for supply lists for specific classes.***

Arts & Crafts

PENCILS & PAINTBRUSHES (AGES 5-6) KIDS/415

An art class that will encourage your child's imagination to soar! Designed to build self-esteem through individual expression while interacting creatively with other students. Children will learn basic drawing skills and the application of colors using pencils and watercolors. Pick up material instruction at age and ability appropriate levels. Repeat students experience different projects. Pick up material list when you register.

Dates: Jan 25-Mar 15

CRN	DAYS	LOCATION	INSTR	FEE
60044	T/4p-5p	CC/CE9-2	TeGantvoort	\$35

PENCILS & PAINTBRUSHES (AGES 7+) KIDS/415A

Dates: Jan 25-Mar 15

CRN	DAYS	LOCATION	INSTR	FEE
60521	T/5p-6p	CC/CE9-2	TeGantvoort	\$35

DRAWING & SKETCHING (AGES 5-7) KIDS/903

Designed to heighten your child's self-esteem through individual expression while interacting creatively with others. Basic drawing skills and the application of colors using colored pencils and watercolors will be used.

Dates: Jan 22-Mar 19; nc Feb 19

CRN	DAYS	LOCATION	INSTR	FEE
60067	S/1p-2p	CC/CE11-8	Mendez	\$35

ART IS FOR YOU (AGES 5-8) KIDS/414

Calling young artists bold and shy! Come use different art materials each day to learn how to "draw what you see" and what you imagine. Materials list given at first class.

Dates: Jan 22-Mar 19; nc Feb 19

*Starts week of 1/24/2005, ends week of 3/14/2005; nc Feb 21

CRN	DAYS	LOCATION	INSTR	FEE
60322	S/10a-11a	WIL/201	Staff	\$40
60406*	M/3:30p-4:30p	AN/140	Bae	\$40
60571*	T/3:30p-4:30p	YL/305	Bae	\$40
60663*	Th/3:45p-4:45p	WIL/208	Fowler	\$40

ORIGAMI FOR FUN (AGES 7+) KIDS/418

Origami is Japanese and comes from the word ori (to fold) and kami or gami (paper). You'll become familiar with the basic technique or art of paper folding step by step from a single sheet of paper into an animal, bird, boat, butterfly, crane, and more. Parents are welcome to enroll too!

Dates: Jan 22-Mar 19; nc Feb 19

CRN	DAYS	LOCATION	INSTR	FEE
60070	S/12p-1p	CC/CE12-11	Gee	\$35

CARTOON DRAWING (AGES 8+) KIDS/403

Introduces drawing/thinking techniques. Offers in-class drills and drawings with demonstrations and reviews; receive supplemental handout to help support a long-term interest. Instructor was an artist/designer for a major cartoon corporation. Parents and adults may enroll.

Dates: Feb 26-Feb 26

CRN	DAYS	LOCATION	INSTR	FEE
60173	S/1p-4p	CC/CE11-8	Staff	\$20

DRAWING & SKETCHING (AGES 8+) KIDS/903A

Designed to heighten your child's self-esteem through individual expression while interacting creatively with others. Basic drawing skills using colored pencils and watercolors.

Dates: Jan 22-Mar 19; nc Feb 19

CRN	DAYS	LOCATION	INSTR	FEE
60467	S/9a-10a	AN/124	Lostanau	\$35
60069	S/2p-3p	CC/CE11-8	Mendez	\$35

**QUILTED GREETING CARDS
(AGES 8+)
KIDS/955**

Sew up some personal greeting cards for the special people in your life. A quilted greeting card is so easy to make. It may be used as a special occasion decoration to keep or send to someone special. Create your own designs and colors. Trace from my designs or create your own. A small piece of batting will be used to add dimension.

Dates: Feb 28-Mar 7

CRN	DAYS	LOCATION	INSTR	FEE
60926	M/3p-5p	YL/305	Groves	\$35

**WONDERFUL WATERCOLORS
(AGES 8+)
KIDS/408**

Come have fun learning basic watercolor painting techniques. No experience is necessary! Please bring a "set of 8" dry watercolor paints, a pad of inexpensive watercolor paper and two watercolor brushes: one 1/4" round and one 1/4" flat.

Dates: Jan 22-Mar 19; nc Feb 19

*Starts week of 1/24/2005, ends week of 3/14/2005

CRN	DAYS	LOCATION	INSTR	FEE
60325	S/11a-12:30p	WIL/201	Staff	\$50
60618*	T/4:30p-5:30p	YL/304	Bae	\$40
60662*	Th/5p-6p	WIL/208	Fowler	\$40

**DRAWING AND ACRYLIC PAINTING
(AGES 9+)
KIDS/441**

Students will learn about abstract shapes and forms, faces, fruits and veggies and landscapes and still life!

Dates: Jan 24-Mar 14; nc Feb 21

CRN	DAYS	LOCATION	INSTR	FEE
60616	M/4:30p-5:30p	AN/140	Bae	\$40

**FASHION ILLUSTRATION I
(AGES 12+)
KIDS/445**

Calling all aspiring fashion illustrators. In this class you will complete a fashion figure with collars, blouses, skirts, pants, hats and accessories by the end of the course. Students will learn how to draw proportional figures and faces, as well as gesture drawings. Fashion figures will be created using watercolors, colored pencils, markers, and pens. Special supplies required, pick up list in office.

Dates: Jan 22-Mar 19; nc Feb 19

CRN	DAYS	LOCATION	INSTR	FEE
60490	S/12:30p-2p	CC/CE9-2	Bae	\$50

**FASHION ILLUSTRATION II (AGES 12+)
KIDS/453**

Advanced level of Fashion Illustration. Learn to complete group figures (3-5) with a theme. Illustrate different textures of fabrics. Also create accessory and shoe illustrations and flats of garments.

Dates: Jan 22-Mar 19; nc Feb 19

CRN	DAYS	LOCATION	INSTR	FEE
60617	S/2p-3:30p	CC/CE9-2	Bae	\$45

**ART TECHNIQUES FOR KIDS!
(AGES 4-6)
KIDS/960**

NEW!

Come make fun and beautiful art! Learn how to use pastels, mix paints, and how to paint on paper, wood and canvas. We will use our imaginations, photos, and real life to create our own lively works of art!

Starts week of 1/24/2005, ends week of 3/14/2005

CRN	DAYS	LOCATION	INSTR	FEE
60665	T/2p-3:30p	WIL/201	Pewthers	\$45
60666	W/2p-3:30p	AN/134	Pewthers	\$45
60667	Th/2p-3:30p	CC/CE9-2	Pewthers	\$45

**ART TECHNIQUES FOR KIDS!
(AGES 9-12)
KIDS/961**

NEW!

Starts week of 1/24/2005, ends week of 3/14/2005

CRN	DAYS	LOCATION	INSTR	FEE
60668	T/3:30p-5p	WIL/201	Pewthers	\$45
60669	W/3:30p-5p	AN/134	Pewthers	\$45
60670	Th/3:30p-5p	CC/CE9-2	Pewthers	\$45

**BALLOON SCULPTING (AGES 8+)
KIDS/449**

The art of balloon sculpting involves basic finger tying. The basic twists and sequences will be introduced. Students may use the art of balloon sculpting to entertain at parties, weddings and other social events. This class is designed for beginners. Materials provided.

Dates: Feb 7-Feb 14

CRN	DAYS	LOCATION	INSTR	FEE
60925	M/3p-5p	YL/305	Groves	\$40

**JEWELRY MAKING (AGES 8+)
KIDS/964**

NEW!

Students will learn to make jewelry with various materials such as paper mache, beads, clay, etc.

Dates: Jan 22-Mar 19; nc Feb 19

CRN	DAYS	LOCATION	INSTR	FEE
60918	S/10:30a-12p	CC/CE9-2	Bae	\$60

**BOOKMAKING
(AGES 7-10)
KIDS/965**

NEW!

Students will learn to make various books with different themes using mixed mediums. The books can be used as sketch books or for making up your own stories.

Dates: Jan 22-Mar 19; nc Feb 19

CRN	DAYS	LOCATION	INSTR	FEE
60919	S/9a-10:30a	CC/CE9-2	Bae	\$60

Computers

An Acceptable Use Policy Form for the Computer/Internet Center is required. Parents may pick up a form at the time of registration. Some classes may require a free Yahoo user account. For these classes, the instructor will supply the information.

**COMPUTER KEYBOARDING FOR KIDS
(AGES 8+)
KIDS/900**

Multimedia software teaches your child the layout of the computer keyboard. Integrated music and puzzle activities make learning keyboard fun! Enrollment is limited!

Dates: Jan 24-Mar 14; nc Feb 21

*Dates: Jan 25-Mar 15

CRN	DAYS	LOCATION	INSTR	FEE
60023	M/4:30p-6p	WIL/212	Hebson	\$50
60924*	T/4:30p-6p	CC/CE2-1	Kabir	\$60

**INTRO TO COMPUTERS (AGES 8+)
KIDS/901**

Have fun while developing proficiency in software usage and hardware knowledge.

Dates: Jan 22-Mar 19; nc Feb 19

CRN	DAYS	LOCATION	INSTR	FEE
60378	S/9a-10:30a	CC/CE2-1	Kabir	\$60

**MICROSOFT WORD FOR KIDS
(AGES 8+)
KIDS/913**

Learn how to create, save and print documents (letters, reports, tables, memos, flyers, etc.) Check spelling and grammar. Edit, change format, font and style. Create tables, print labels and envelopes, insert pictures and use mail merge.

Dates: Jan 22-Mar 19; nc Feb 19

*Dates: Jan 24-Mar 14; nc Feb 21

CRN	DAYS	LOCATION	INSTR	FEE
60546	S/10:30a-12p	CC/CE2-1	Kabir	\$60
60543*	M/4:30p-6p	CC/CE5-2	Kabir	\$50

**CREATE YOUR OWN WEB PAGE WITH
FRONTPAGE (AGES 9+)
KIDS/936**

Using Microsoft FrontPage, students will design their own Web pages. They will learn how to add text and pictures to the Web page. They will also learn how to upload and post their Web page on the Internet for free!

Dates: Jan 22-Mar 19; nc Feb 19

*Dates: Jan 26-Mar 16

CRN	DAYS	LOCATION	INSTR	FEE
60923	S/12p-1:30p	CC/CE2-1	Kabir	\$60
60545*	W/4:30p-6p	CC/CE2-2	Kabir	\$60

Cooking

**KIDS FUN COOKING (AGES 3-5)
KIDS/830**

Come with your 3-5 year old and watch them discover new skills in the kitchen. They'll discover new and exciting foods and you will marvel at their cooking skills. We'll make a salad, appetizer, main dish and dessert. Bring a towel for clean up and a container for extras. They will have a take-home project to bring back to the next class to use their new skills at home as well as in the classroom.

Dates: Jan 29-Feb 12

*Dates: Jan 26-Feb 16

CRN	DAYS	LOCATION	INSTR	FEE
60360	S/8:30a-10:30a	WIL/208	Lansing	\$55
60711*	W/9a-11a	YL/402	Lansing	\$55

**KIDS FUN COOKING
(AGES 6-10)
KIDS/830A**

Kids can always have fun in the kitchen, whether making a gigantic clean-up project or delicious food to eat. Bring your 6-10 year old and we'll make some delicious and easy foods, including a salad, appetizer, main dish and dessert. Send them with a towel for clean up and a container for extras. They will have a take-home project to bring back to the next class to use their new-found skills at home as well as in the classroom.

Dates: Jan 29-Feb 12

CRN	DAYS	LOCATION	INSTR	FEE
60364	S/11a-1p	WIL/208	Lansing	\$55

**KIDS FUN COOKING (AGES 11-16)
KIDS/830B**

Dates: Mar 5-Mar 19

CRN	DAYS	LOCATION	INSTR	FEE
60450	S/8:30a-10:30a	WIL/208	Lansing	\$55

Dance

**CREATIVE DANCE AND EXERCISE
(AGE 3)
KIDS/550**

Introduces children to basic dance techniques combined with exercise. Focus is on rhythm, movement and coordination to develop self-confidence in a creative environment.

Dates: Jan 24-Mar 14; nc Feb 21

CRN	DAYS	LOCATION	INSTR	FEE
60027	M/1:30p-2:30p	YL/404	Abrahamson	\$35

**INTRODUCTION TO DANCE FOR THE
YOUNG (AGES 3-4)
KIDS/500**

Come and learn the fundamentals of movement and beginning dance steps to various dances and fun music!

Dates: Jan 22-Mar 19; nc Feb 19

CRN	DAYS	LOCATION	INSTR	FEE
60079	S/10:30a-11:30a	CC/CE3	Abrahamson	\$35

**YOUTH BALLET (AGE 3)
KIDS/510**

This is a beginning class that incorporates basic ballet technique with fun motor skill exercises that focus on rhythm and strength building. The children will perform a dance learned throughout the session on the last day of class, during the fall, winter and spring sessions only.

Dates: Jan 22-Mar 19; nc Feb 19

CRN	DAYS	LOCATION	INSTR	FEE
60094	S/11a-12p	CC/GYM 2-125	Weidman	\$35

**YOUTH BALLET (AGES 4-5)
KIDS/510A**

Dates: Jan 22-Mar 19; nc Feb 19

CRN	DAYS	LOCATION	INSTR	FEE
60095	S/12p-1p	CC/GYM 2-125	Weidman	\$35

JAZZ HIP-HOP DANCE (AGES 4-6) KIDS/519				
Jazz dance techniques with a hip hop flair; style and rhythm emphasized. Students will gain self-esteem and confidence in an upbeat atmosphere.				
Dates: Jan 24-Mar 14; nc Feb 21				
CRN	DAYS	LOCATION	INSTR	FEE
60028	M/2:30p-3:30p	YL/404	Abrahamson	\$35

JAZZ HIP-HOP (AGES 5-6) KIDS/516				
Dates: Jan 22-Mar 19; nc Feb 19				
CRN	DAYS	LOCATION	INSTR	FEE
60080	S/1p-2p	CC/CE3	Abrahamson	\$35

JAZZ HIP-HOP (AGES 7+) KIDS/516A				
Dates: Jan 22-Mar 19; nc Feb 19				
*Dates: Jan 24-Mar 14; nc Feb 21				
CRN	DAYS	LOCATION	INSTR	FEE
60691	S/2p-3p	CC/CE3	Abrahamson	\$35
60029*	M/4:30p-5:30p	YL/404	Abrahamson	\$35

CHILDREN'S TAP DANCE (AGES 5+) KIDS/501				
Children will learn tap techniques, rhythm exercises and simple dance combinations at beginning level.				
Dates: Jan 22-Mar 19; nc Feb 19				
CRN	DAYS	LOCATION	INSTR	FEE
60075	S/11:30a-12:30p	CC/CE3	Abrahamson	\$35

CHILDREN'S BALLET AND TAP DANCE (AGES 5+) KIDS/502				
At the beginning level, children will learn ballet and tap techniques, simple dance combos and rhythm exercises.				
Dates: Jan 24-Mar 14; nc Feb 21				
CRN	DAYS	LOCATION	INSTR	FEE
60026	M/3:30p-4:30p	YL/404	Abrahamson	\$35

YOUTH BALLET (AGES 6+) KIDS/510B				
This is a beginning class that introduces the young dancer to the structure of a true classical ballet class. The students will do barre, center and across the floor work to help develop strength, coordination and balance. There will be a performance on the last day of class during the fall, winter, and spring sessions only.				
Dates: Jan 22-Mar 19; nc Feb 19				
CRN	DAYS	LOCATION	INSTR	FEE
60097	S/1p-2p	CC/GYM 2-125	Weidman	\$35

BEGINNING BALLET (AGES 7+) KIDS/514				
This course will concentrate on the fundamental techniques of ballet. Each class will begin with the basic "barre" exercises, moving into the center for stretching and ballet combinations, followed by executing moves while traveling across the floor.				
Dates: Jan 27-Mar 17				
CRN	DAYS	LOCATION	INSTR	FEE
60529	Th/3:30p-4:30p	LAC	Abrahamson	\$35

JR. JAZZ (AGES 7+) KIDS/515				
This is a beginning class teaching basic jazz techniques and style with current dance moves designed for children with little or no dance experience. Children will develop coordination, flexibility and self-esteem. The children will perform a dance learned throughout the session on the last day of class during the fall, winter, and spring sessions only.				
Dates: Jan 22-Mar 19; nc Feb 19				
CRN	DAYS	LOCATION	INSTR	FEE
60082	S/2p-3p	CC/GYM 2-125	Weidman	\$35

MUSICAL THEATRE (AGES 7+) KIDS/315				
Enjoy the exciting world of dance in musical theatre. You'll learn a musical theatre song and acting.				
Dates: Jan 22-Mar 19; nc Feb 19				
CRN	DAYS	LOCATION	INSTR	FEE
60088	S/3p-4p	CC/CE3	Abrahamson	\$35

BEGINNING TAP (AGES 10+) KIDS/508				
This course will be an introduction into the simple beginning steps of tap dance. The class will consist of the basic steps of tap and gradually being able to put them together into simple routines.				
Dates: Jan 27-Mar 17				
CRN	DAYS	LOCATION	INSTR	FEE
60527	Th/4:30p - 5:30p	LAC	Abrahamson	\$35

JAZZ DANCE (AGES 12+) KIDS/506				
This jazz dance class is high energy dance with stretching, strengthening and learning short dance combinations.				
Dates: Jan 27-Mar 17				
CRN	DAYS	LOCATION	INSTR	FEE
60530	Th/5:30p - 6:30p	LAC	Abrahamson	\$35

Foreign Language

MORE SPANISH FOR KIDS (AGES 5-6) KIDS/962 NEW!				
Children have fun with Spanish by doing activities, playing games and singing song. Introduces basic communication about active words, nature, animals, days of the week, food, numbers, house and body. Will include some review of Spanish Kids I.				
Dates: Jan 22-Mar 19; nc Feb 19				
CRN	DAYS	LOCATION	INSTR	FEE
60724	S/10a-11a	CC/CE12-11	Andrews	\$35

MORE SPANISH FOR KIDS (AGES 7+) KIDS/963 NEW!				
Dates: Jan 22-Mar 19; nc Feb 19				
CRN	DAYS	LOCATION	INSTR	FEE
60725	S/11a-12p	CC/CE12-11	Andrews	\$35

ROCK 'N LEARN SPANISH (AGES 5-7) KIDS/108A				
This course is a fun way to learn beginning Spanish. Students with little or no previous Spanish will experience the thrill of learning a second language. Children will learn pronunciation, greetings, colors and other basic concepts through songs, games, dances and other activities.				
Starts week of 1/24/2005, ends week of 3/14/2005; nc Feb 21				
CRN	DAYS	LOCATION	INSTR	FEE
60035	Th/3:30p-4:30p	YL/305	Mory	\$35
60377	M/3:30p-4:30p	WIL/203	Mory	\$35

A TOUCH OF SPANISH (AGES 8-12) KIDS/108B				
This class offers an introductory program that makes Spanish acquisition a natural, personalized, enjoyable and rewarding experience. Students will learn to read and write basic Spanish and will be introduced to speaking first level Spanish.				
Starts week of 1/24/2005, ends week of 3/14/2005; nc Feb 21				
CRN	DAYS	LOCATION	INSTR	FEE
60036	Th/4:30p-5:30p	YL/305	Mory	\$35
60520	M/4:30p-5:30p	WIL/203	Mory	\$35

Cheerleading & Gymnastics

CHEERLEADING (AGES 4-7) KIDS/587				
Cheerleading students will learn all the basic fundamental cheer movements as well as sideline cheers, fight song cheers and performance cheers. Students will learn proper warm-up and stretching techniques to improve flexibility. This class is designed to build self-confidence. Show performance on the last day of class. Wear tennis shoes.				
Dates: Jan 27-Mar 17				
CRN	DAYS	LOCATION	INSTR	FEE
60492	Th/4p-5p	AN/134	Maclsaac Hamlin	\$50

CHEERLEADING (AGES 8+) KIDS/587A				
Dates: Jan 27-Mar 17				
CRN	DAYS	LOCATION	INSTR	FEE
60656	Th/5p-6p	AN/134	Maclsaac Hamlin	\$50

GYMNASTICS - BEGINNING (AGES 5-8) KIDS/576				
Introduces basic gymnastic skills, safety and stretching. Bridges, headstands, a variety of rolls and jumps will be some of the skills taught. Brief experience with gymnastic apparatus (boys and girls). Pick up instruction sheet at registration!				
Dates: Jan 22-Mar 19; nc Feb 19				
CRN	DAYS	LOCATION	INSTR	FEE
60087	S/12p-1p	CC/GYM 1-102	Maclsaac Hamlin Bosek	\$40
60076	S/1p-2p	CC/GYM 1-102	Maclsaac Hamlin Bosek	\$40

GYMNASTICS - BEGINNING (AGES 8+) KIDS/576A				
Dates: Jan 22-Mar 19; nc Feb 19				
CRN	DAYS	LOCATION	INSTR	FEE
60077	S/2p-3p	CC/GYM 1-102	Maclsaac Hamlin Bosek	\$40

GYMNASTICS II (AGES 6+) KIDS/577				
For continuing gymnasts; advanced basic stretching techniques and basic tumbling skills on the low beam; emphasizes strengthening skills on the mats; also backbends, cartwheels, handstands, and splits. Instructor permission required.				
Dates: Jan 22-Mar 19; nc Feb 19				
CRN	DAYS	LOCATION	INSTR	FEE
60078	S/3p-4:30p	CC/GYM 1-102	Maclsaac Hamlin Bosek	\$45

Martial Arts

KENPO KARATE FOR KIDS (AGES 5-7) KIDS/625				
No previous experience required! Teaches children to respect others, builds self-confidence and self-awareness.				
Dates: Jan 22-Mar 19; nc Feb 19				
CRN	DAYS	LOCATION	INSTR	FEE
60033	S/12:30p-1:30p	WIL/203	Baker	\$35

KENPO KARATE FOR KIDS (AGES 8+) KIDS/625A				
Dates: Jan 22-Mar 19; nc Feb 19				
CRN	DAYS	LOCATION	INSTR	FEE
60263	S/1:30p-2:30p	WIL/203	Baker	\$35

KUNG FU FOR KIDS (AGES 5-17) KIDS/655				
The ancient Chinese art of San Soo. Instruction and practice in the fundamentals of San Soo's basic defensive techniques that will help students develop physical ability as well as increase confidence.				
Dates: Jan 22-Mar 19; nc Feb 19				
*Dates: Jan 24-Mar 14; nc Feb 21				
CRN	DAYS	LOCATION	INSTR	FEE
60085	S/11a-12:30p	CC/GYM 2-123	Kalar	\$40
60086	S/3p-4:30p	CC/GYM 2-123	Kalar	\$40
60084*	M/6p-7:30p	CC/CE11-8	Kalar	\$40

KARATE AS SELF DEFENSE (AGES 5-7) KIDS/650				
Instruction and practice in the art of karate for self-defense with emphasis on basics for beginners. Covers 3 phases of karate: techniques, forms and freestyle.				
Dates: Jan 27-Mar 17				
CRN	DAYS	LOCATION	INSTR	FEE
60024	Th/3:30p-4:30p	YL/404	Baker	\$35

KARATE AS SELF DEFENSE (AGES 7-9) KIDS/650A					
Dates: Jan 22-Mar 19; nc Feb 19					
CRN	DAYS	LOCATION	INSTR	FEE	
60294	S/9a-10a	CC/GYM 2-123	Baker	\$35	

KARATE AS SELF DEFENSE (AGES 7+) KIDS/650B					
Dates: Jan 27-Mar 17					
CRN	DAYS	LOCATION	INSTR	FEE	
60025	Th/4:30p-5:30p	YL/404	Baker	\$35	

KARATE AS SELF DEFENSE (AGES 10+) KIDS/650C					
Dates: Jan 22-Mar 19; nc Feb 19					
CRN	DAYS	LOCATION	INSTR	FEE	
60083	S/10a-11a	CC/GYM 2-123	Baker	\$35	

JUDO/JUJITSU FOR KIDS (AGES 6-13) KIDS/654					
This program is designed for children, with a focus on improving coordination, quick reflexes, stamina, speed, strength and sportsmanship. The three main categories of Judo are taught, which include throwing techniques, striking techniques, and grappling techniques on the mat. Techniques for free practice are used, and children may participate in competition.					
Starts week of 1/24/2005, ends week of 3/14/2005; nc Feb 21					
CRN	DAYS	LOCATION	INSTR	FEE	
60505	MW/5:30p-6:30p	WIL/203	Firestone	\$50	
60661	W/6:30p-8:30p	AN/134	Hearn	\$50	

Math

MASTER MATH - 1ST GRADE KIDS/239					
Students will review counting to 100, learn and practice basic math skills including addition and subtraction. Also included are identifying geometric figures and classify them by attributes. Students will learn to use reasoning when solving problems.					
Dates: Jan 22-Mar 19; nc Feb 19					
CRN	DAYS	LOCATION	INSTR	FEE	
60398	S/12p-1p	CC/CE10-15	Gottlieb	\$35	

MASTER MATH - 2ND GRADE KIDS/240					
Students will learn and practice basic math skills in fun and exciting sessions. Includes addition, subtraction, telling time, graphs, word problems, money, fractions and beginning multiplication.					
Dates: Jan 22-Mar 19; nc Feb 19					
CRN	DAYS	LOCATION	INSTR	FEE	
60054	S/10a-11a	CC/CE9-1	Famolaro	\$35	

MASTER MATH - 3RD GRADE KIDS/241					
Includes addition, subtraction, multiplication, division, graphs, fractions, word problems and geometric concepts.					
Dates: Jan 22-Mar 19; nc Feb 19					
CRN	DAYS	LOCATION	INSTR	FEE	
60056	S/11a-12p	CC/CE9-1	Famolaro	\$35	

MASTER MATH - 4TH GRADE KIDS/242					
Students will learn and practice basic math skills in fun and enriching sessions. Includes adding, subtracting, multiplying and dividing, as well as using graphs and charts, place values and fractions.					
Dates: Jan 22-Mar 3; nc Feb 19					
CRN	DAYS	LOCATION	INSTR	FEE	
60328	S/11a-12p	CC/CE10-13	Buck	\$35	

IMPROVE YOUR MATH AND STUDY SKILLS (GRADES 3-4) KIDS/213					
Personalized math; children will learn how to improve basic math skills in a fun, relaxed and enjoyable manner through the use of games and worksheets. Tutors student by grade level. Reviews addition, subtraction, multiplication and division. Includes fractions, decimals and story problems (maximum of 15 students).					
Dates: Jan 22-Mar 19; nc Feb 19					
CRN	DAYS	LOCATION	INSTR	FEE	
60040	S/11a-12p	CC/CE12-12	Bray	\$35	

IMPROVE YOUR MATH AND STUDY SKILLS (GRADES 5-6) KIDS/213A					
Dates: Jan 22-Mar 19; nc Feb 19					
CRN	DAYS	LOCATION	INSTR	FEE	
60041	S/12p-1p	CC/CE12-12	Bray	\$35	

PRE-GEOMETRY (GRADES 4-6) KIDS/220					
Students will learn basic ideas of geometry such as line and angle relationships, transversals, area and perimeter of various polygons, and area and circumference of circles in a fun environment.					
Dates: Jan 24-Mar 7; nc Feb 21					
CRN	DAYS	LOCATION	INSTR	FEE	
60904	M/6p-7p	YL/305	McLaughlin	\$40	

EASE INTO PRE-ALGEBRA (GRADES 5-6) KIDS/202					
Increase your skills in pre-algebra through calculating activities. Also, fractions, decimals, integers and solving equations.					
Dates: Jan 22-Mar 19; nc Feb 19					
CRN	DAYS	LOCATION	INSTR	FEE	
60020	S/12p-1p	CC/CE9-1	Famolaro	\$35	

PRE-ALGEBRA II (GRADES 5-6) KIDS/219				
Students will learn properties of real numbers, conversions, slope, graphs, operations with positive and negative numbers (absolute value equations), scientific notation, graphing inequalities, and solving equations involving inequalities!				
Dates: Jan 22-Mar 19; nc Feb 19				
CRN	DAYS	LOCATION	INSTR	FEE
60272	S/9a-10a	CC/CE9-1	Famolaro	\$35

ALGEBRA (GRADES 7-8) KIDS/217				
Learn how to solve equations, multiplying polynomials, work word problems, graph functions, solve inequalities without stress.				
Dates: Jan 22-Mar 19; nc Feb 19				
CRN	DAYS	LOCATION	INSTR	FEE
60271	S/2:30p-3:30p	CC/CE9-1	Famolaro	\$35

FIGURING WITH FRACTIONS (GRADES 5-6) KIDS/235				
Improve and strengthen your math skills. Reviews and reinforces school curriculum. Includes: addition, subtraction, multiplication and division of proper and improper fractions and mixed numbers; comparing fractions and mixed numbers; converting fractions to decimals and percents; reducing fractions; obtain GCF (reducing fractions) and LCM (least common denominator); reciprocals.				
Starts week of 1/24/2005, ends week of 3/14/2005				
CRN	DAYS	LOCATION	INSTR	FEE
60658	W/3:30p-4:30p	YL/306	Mendez	\$35
60522	T/6p-7p	AN/132	Mendez	\$35

Math Tutorials

TUTORIAL: MATH MANIA (GRADES 1-2) KIDS/211				
Students will review and enhance basic math skills such as, addition, subtraction, fractions, place value, money and telling time according to their grade level. Students will use games, worksheets and story problems to enrich their skills. Limited to 8 students.				
Dates: Jan 24-Feb 28; nc Feb 21				
*Dates: Jan 27 -Feb 24				
CRN	DAYS	LOCATION	INSTR	FEE
60300	M/3:30p-4:30p	WIL/208	Vanherk	\$40
60547*	Th/4p-5p	CC/CE7-7	Vanherk	\$40

TUTORIAL: MATH EXPLOSION (GRADES 1-2) KIDS/210				
Students will reinforce school math through math exercise help and math puzzles and/or games. When ready, students will make their own multiplication tables and be taught its usage to solve simple problems. All materials will be provided. Additional take-home exercises will be provided.				
Dates: Jan 24-Feb 28; nc Feb 21				
CRN	DAYS	LOCATION	INSTR	FEE
60890	M/5p-6p	YL/305	McLaughlin	\$50

TUTORIAL: MATH MANIA (GRADES 3-4) KIDS/211A				
Students will review and enhance basic math skills such as addition, subtraction, multiplication, division, fractions, charts and graphs, and telling time according to their grade level. Students will use games, worksheets and story problems to enrich their skills. Limited to 8 students.				
Dates: Jan 24-Feb 28; nc Feb 21				
*Dates: Jan 27 -Feb 24				
CRN	DAYS	LOCATION	INSTR	FEE
60644	M/4:30p-5:30p	WIL/208	Vanherk	\$40
60548*	Th/5p-6p	CC/CE7-7	Vanherk	\$40

TUTORIAL: NUMBER SENSE (GRADES 3-4) KIDS/215				
This is a tutorial-based class that is developed to assist students that are having difficulty with the basic concepts of addition, subtraction and multiplication, as well as a strong focus on place value and regrouping. Limited to 8 students.				
Starts week of 1/24/2005, ends week of 2/21/2005				
*Dates: Jan 24 -Feb 28; nc Feb 21				
CRN	DAYS	LOCATION	INSTR	FEE
60660	T/4p-5p	AN/132	Mendez	\$40
60523*	M/4:30p-5:30p	YL/306	Mendez	\$40
60659	W/4:30p-5:30p	YL/306	Mendez	\$40

TUTORIAL: MATH SKILLS (GRADES 5-6) KIDS/222				
This course reinforces school curriculum using strong math skills. Large multiplication, division, integers (addition subtraction of positive and negative integers), exponents, decimals, fractions, percents (addition, subtraction, multiplication and division), order of operation and simple variables and equations. Educational materials provided. Class limited to 8students.				
Dates: Jan 22-Feb 26; nc Feb 19				
*Starts week of 1/24/2005, ends week of 2/21/2005				
CRN	DAYS	LOCATION	INSTR	FEE
60304	S/9a-10a	AN/118	Anglin	\$50
60532	S/1p-2p	WIL/213	Lostaunau	\$50
60388*	W/4p-5p	AN/138	McLaughlin	\$50
60451*	T/4p-5p	YL/306	McLaughlin	\$50

TUTORIAL: PRE-ALGEBRA (GRADES 6+) KIDS/224				
This class will prepare the student for Algebra. Topics include: Order of operation, integers, rational numbers, GCF, LCM, exponents, fractions, decimals, variables simple one or two step equations, and functions. Educational materials provided. Class limited to 8 students.				
Dates: Jan 22-Feb 26; nc Feb 19				
*Starts week of 1/24/2005, ends week of 2/21/2005				
CRN	DAYS	LOCATION	INSTR	FEE
60305	S/10a-11a	AN/118	Lostaunau	\$50
60533	S/2p-3p	WIL/213	Lostaunau	\$50
60893*	W/3:30p-4:30p	CC/CE9-1	Famolaro	\$50
60389*	W/5p-6p	AN/138	McLaughlin	\$50
60891*	T/5p-6p	YL/306	McLaughlin	\$50

TUTORIAL: ALGEBRA 1 (GRADES 7+) KIDS/226				
This course is designed to enhance equation solving skills. It will also cover integers, rational numbers, square roots, fractions, decimals, percents, and solving equations with variables on both sides. Educational materials provided. Class limited to 8 students.				
Dates: Jan 22-Feb 26; nc Feb 19				
*Starts week of 1/24/2005, ends week of 2/21/2005				
CRN	DAYS	LOCATION	INSTR	FEE
60306	S/11a-12p	AN/118	Lostaunau	\$50
60646	S/3p-4p	WIL/213	Lostaunau	\$50
60894*	W/4:30p-5:30p	CC/CE9-1	Famolaro	\$50
60889*	W/6p-7p	AN/138	McLaughlin	\$50
60892*	T/6p-7p	YL/306	McLaughlin	\$50

Music & Drama

PIANO KEYBOARDING - BEGINNING I (AGES 7+) KIDS/368				
Students will learn the basics of piano and keyboard theory. Students: bring your own keyboard (40-key minimum) every week. A recital will be held on the last day. Books will be suggested to buy at first class.				
Starts week of 1/24/2005, ends week of 3/14/2005				
CRN	DAYS	LOCATION	INSTR	FEE
60062	W/3:30p-4:30p	YL/408	Roman	\$40
60280	Th/3:30p-4:30p	CC/CE7-6	Roman	\$40
60379	Th/3:30p-4:30p	AN/110	Hong	\$40
60540	T/3:30p-4:30p	WIL/110	Hong	\$40

PIANO KEYBOARDING - BEGINNING I (AGES 11+) KIDS/368A				
Dates: Jan 27-Mar 17				
CRN	DAYS	LOCATION	INSTR	FEE
60380	Th/4:30p-5:30p	AN/110	Hong	\$40

PIANO KEYBOARDING - BEGINNING II (AGES 7+) KIDS/376				
For students who have completed Beginning I; pick up book list at registration.				
Starts week of 1/24/2005, ends week of 3/14/2005				
CRN	DAYS	LOCATION	INSTR	FEE
60063	W/4:30p-5:30p	YL/408	Roman	\$40
60564	Th/4:30p-5:30p	CC/CE7-6	Roman	\$40
60922	T/4:30p-5:30p	WIL/201	Hong	\$40

PIANO KEYBOARDING – INTERMEDIATE (AGES 7+) KIDS/369				
For students who have completed Beginning II; or have at least 6 months year keyboard/piano experience. pick up book list at registration.				
Starts week of 1/24/2005, ends week of 3/14/2005				
CRN	DAYS	LOCATION	INSTR	FEE
60365	Th/5:30p-6:30p	CC/CE7-6	Roman	\$40
60652	W/5:30p-6:30p	YL/408	Roman	\$40
60381	T/5:30p-6:30p	WIL/201	Hong	\$40

GUITAR FOR KIDS - BEGINNING (AGES 6-8) KIDS/370				
Learn to play the guitar in a fun way! Play simple chords, read chord bar charts, and strumming patterns. Bring your nylon-string or acoustic steel-string guitar and medium guitar pick to class.				
Dates: Jan 22-Mar 19; nc Feb 19				
CRN	DAYS	LOCATION	INSTR	FEE
60030	S/10a-11a	WIL/CE3	Wantz	\$35

GUITAR FOR KIDS - BEGINNING (AGES 9+) KIDS/370A				
CRN	DAYS	LOCATION	INSTR	FEE
60031	S/11a-12p	WIL/CE3	Wantz	\$35
60639*	Th/6p-7p	WIL/213	Wantz	\$35

GUITAR FOR KIDS - INTERMEDIATE (AGES 9+) KIDS/371				
Dates: Jan 22-Mar 19; nc Feb 19				
CRN	DAYS	LOCATION	INSTR	FEE
60032	S/12p-1p	WIL/CE3	Wantz	\$35

GUITAR FOR KIDS - ADVANCED (AGES 9+) KIDS/372				
Dates: Jan 22-Mar 19; nc Feb 19				
CRN	DAYS	LOCATION	INSTR	FEE
60303	S/1p-2p	WIL/CE3	Wantz	\$35

PLAYING THE CELLO - BEGINNER I (AGE 7+) KIDS/375				
Learn to play the cello! Develop good technique, musicality, and have fun at the same time. Develop self confidence, good listening and motor skills, memory, and concentration. Prior playing experience is not required. Teacher will assist with instrument rental. Class is limited to 6 students.				
Dates: Jan 27-Mar 17				
CRN	DAYS	LOCATION	INSTR	FEE
60554	Th/4p-5p	AN/132	DeFazio	\$70

PLAYING THE CELLO - BEGINNER II (AGES 7+) KIDS/375A				
<i>Prerequisite: Must have completed Beginner I or have instructor's approval. Learn to play and read simple one position songs. Chamber music for Cello ensemble.</i>				
Dates: Jan 27-Mar 17				
CRN	DAYS	LOCATION	INSTR	FEE
60555	Th/5p-6p	AN/132	DeFazio	\$70

PLAYING THE CELLO - BEGINNER III AGES 7+) KIDS/375B				
Learn to play and read 1st through 4th position songs. Chamber music for Cello ensemble. <i>Prerequisite: Must have completed Beginner II or have instructor's approval.</i>				
Dates: Jan 27-Mar 17				
CRN	DAYS	LOCATION	INSTR	FEE
60642	Th/6p-7p	AN/132	DeFazio	\$70

PLAYING THE CELLO (INTERMEDIATE I) KIDS/383				
Learn higher level of sound productions and 1st through 4th positions. Chamber music for Cello ensemble.				
Dates: Jan 27-Mar 17				
CRN	DAYS	LOCATION	INSTR	FEE
60643	Th/7p-8p	AN/132	DeFazio	\$70

VOCAL FOR KIDS (AGES 9+) KIDS/325				
Group instruction emphasizing principles of vocal technique and production, along with diction, breath control and correct posture for singing and shaping tone quality. Unison and part singing, along with sight-reading skills. Varied repertoire. Sheet music included.				
Dates: Jan 25-Mar 15				
CRN	DAYS	LOCATION	INSTR	FEE
60651	T/3:30p-4:30p	CC/FA-213	Roman	\$40

ORANGE COUNTY JUNIOR ORCHESTRA KIDS/333				
This classroom component of the Orange County Junior Orchestra provides an opportunity for advanced musical training. Ensemble experiences are available in the Junior Orchestra for Grades 7-10 and the Chamber Strings for Grades 5-7. Auditions are required and are by appointment. Pick up an information sheet in any School of Continuing Education Office.				
Dates: Jan 8-Apr 2; nc Jan 15, Feb 19, Mar 26				
CRN	DAYS	LOCATION	INSTR	FEE
60553	S/9a-1p	CC/FA-305	Frelly	\$25

ELEMENTARY BAND (LEVEL 1 - GRADES 4-6) KIDS/382				
Strike up the band! Students learn the fundamentals of flute, clarinet, trumpet and trombone in a band setting. There will be one or more performances during the term. Students need to provide their own instrument and supplies - information will be available at the first class meeting.				
Dates: Jan 27-Mar 17				
CRN	DAYS	LOCATION	INSTR	FEE
60648	TTh/4p-5p	Christine P Swain Elementary	Martyn	\$50

Violin - Suzuki Method

The Suzuki method requires parents to learn and play Violin with their child. Violin rental information available in class.

VIOLIN I (AGES 4+) KIDS/351				
Learn the violin using the successful Suzuki method. Develop your child's concentration, motor skills, memory powers and self-confidence. Students learn to play easily and musically. Class is limited to 6 students. Beginners: Pick up handout at registration. NOTE: Parents are required to learn and play along with their child!				
Starts week of 1/24/2005, ends week of 3/14/2005; nc Feb 21				
*Dates: Jan 21-Mar 18; nc Feb 18				
CRN	DAYS	LOCATION	INSTR	FEE
60535	T/3:45p-4:45p	WIL/215	Chan	\$70
60109	M/4p-4:45p	CC/CE3	Chan	\$70
60112*	F/4p-4:45p	CC/CE3	Chan	\$70
60046	T/4:45p-5:30p	WIL/215	Chan	\$70

VIOLIN II (AGES 4+) KIDS/352				
<i>Prerequisite: Must have completed Violin I.</i> Learn songs using beginner finger and melodic patterns.				
Starts week of 1/24/2005, ends week of 3/14/2005; nc Feb 21				
*Dates: Jan 21-Mar 18; nc Feb 18				
CRN	DAYS	LOCATION	INSTR	FEE
60110	M/4:45p-5:30p	CC/CE3	Chan	\$70
60113*	F/4:45p-5:30p	CC/CE3	Chan	\$70
60048	T/5:30p-6:15p	WIL/215	Chan	\$70

VIOLIN III (AGES 4+) KIDS/355				
<i>Prerequisite: Must have completed Violin I and II or have instructor's approval.</i> Develop technique for playing primary level songs.				
Starts week of 1/24/2005, ends week of 3/14/2005; nc Feb 21				
CRN	DAYS	LOCATION	INSTR	FEE
60114	M/5:30p-6:15p	CC/CE3	Chan	\$70
60536	T/6:15p-7:15p	WIL/215	Chan	\$70

VIOLIN IV (AGES 4+) KIDS/353				
<i>Prerequisite: Must have completed Violin I - III or have instructor's approval.</i> Develop for playing primary level songs on all 4 strings and begin reading music.				
Dates: Jan 21-Mar 18; nc Feb 18				
CRN	DAYS	LOCATION	INSTR	FEE
60111	F/5:30p-6:15p	CC/CE3	Chan	\$70

VIOLIN V (AGES 4+) KIDS/358				
<i>Prerequisite: Must have completed Violin I - IV or instructor's approval.</i> Technique and reading in one position.				
Dates: Jan 22-Mar 19; nc Feb 19				
CRN	DAYS	LOCATION	INSTR	FEE
60117	S/8:45a-9:45a	CC/GYM 2-201	Chan	\$70

VIOLIN VI (AGES 4+) KIDS/359					
<i>Prerequisite: Must have completed Violin I - V or have instructor's approval. Technique and reading including I, III, and V position.</i>					
Dates: Jan 22-Mar 19; nc Feb 19					
CRN	DAYS	LOCATION	INSTR	FEE	
60118	S/10:30a-11:15a	CC/GYM 2-201	Chan	\$70	

VIOLIN: PERFORMANCE I (AGES 4+) KIDS/364					
<i>Prerequisite: Must be enrolled in Violin IV. Chamber music for violin ensemble.</i>					
Dates: Jan 21-Mar 18; nc Feb 18					
CRN	DAYS	LOCATION	INSTR	FEE	
60313	F/6:15p-7:15p	CC/CE3	Chan	\$70	

VIOLIN: PERFORMANCE II (AGES 4+) KIDS/357					
<i>Prerequisite: Must be enrolled in Violin V. Chamber music for violin ensemble including string and piano trios.</i>					
Dates: Jan 22-Mar 19; nc Feb 19					
CRN	DAYS	LOCATION	INSTR	FEE	
60116	S/9:45a-10:30a	CC/GYM 2-201	Chan	\$70	

VIOLIN: PERFORMANCE III (AGES 4+) KIDS/356					
<i>Prerequisite: Must be enrolled in Violin VI. Chamber music for violin ensemble including string and piano trios, quartets and string orchestra.</i>					
Dates: Jan 22-Mar 19; nc Feb 19					
CRN	DAYS	LOCATION	INSTR	FEE	
60115	S/11:15a-12:15p	CC/GYM 2-201	Chan	\$70	

Photography

PHOTOGRAPHY FOR KIDS (AGES 7-9) KIDS/428					
Children will learn basic technique of photographic process, conventional to digital. Material/equipment needs will be given first day of class. Bring a camera that uses 35mm film. There will be additional fees for film developing.					
Dates: Jan 22-Mar 19; nc Feb 19					
CRN	DAYS	LOCATION	INSTR	FEE	
60274	S/1p-2p	CC/CE7-6	Deitrick	\$40	

PHOTOGRAPHY FOR KIDS (AGE 10+) KIDS/429					
Dates: Jan 22-Mar 19; nc Feb 19					
CRN	DAYS	LOCATION	INSTR	FEE	
60623	S/2p-3:30p	CC/CE11-9	Deitrick	\$45	

Personal Enrichment

CHESS - IT'S YOUR MOVE (AGES 7+) KIDS/950					
Want to be King of your own army? Chess is the oldest skill game in the world, played many centuries ago in China, India and Persia. This class will start at the basics and introduce concepts appropriate for every level. Opening, middlegame, and endgame theory will be examined along with tactical theory. Puzzles in conjunction with game play will reinforce the basics. For fun, bughouse and blitz games will be played. There will be a tournament the last two weeks of class. Textbooks required for purchase. Approximate cost \$35.00					
Dates: Jan 27-Mar 17					
CRN	DAYS	LOCATION	INSTR	FEE	
60563	Th/5:30p-7p	CC/TE3-101	Gonzales	\$40	

Reading, Writing, Spelling

FUN WITH STORYTELLING (AGES 3-5) KIDS/104					
Stories are told through dramatization, puppetry, finger plays and songs. Sparks the imagination!					
Dates: Jan 26-Mar 16					
CRN	DAYS	LOCATION	INSTR	FEE	
60049	W/3p-4p	YL/305	Bray	\$35	

FROLIC IN THE LAND OF STORYTELLING (AGES 4-7) KIDS/105					
Children help a dynamic storyteller perform stories related to a weekly theme by portraying characters, contributing dialog and doing pantomime. Interaction with story props and play with rhythm instruments and puppets. Singing, a craft project and finger plays will stretch their imagination. Parents welcome.					
Dates: Jan 22-Mar 19; nc Feb 19					
CRN	DAYS	LOCATION	INSTR	FEE	
60021	S/9a-10a	CC/CE12-11	Andrews	\$35	

READINESS FOR KINDERGARTEN (AGES 4-5) KIDS/101					
Only for children entering kindergarten within the next year; children will be exposed to math, reading readiness and other school experiences.					
Dates: Jan 22-Mar 19; nc Feb 19					
CRN	DAYS	LOCATION	INSTR	FEE	
60059	S/11a-12p	CC/CE11-9	TeGantvoort	\$35	
60655	S/11a-12p	WIL/217	Kuruppu	\$35	
60917	S/12:30p-1:30p	CC/CE11-9	TeGantvoort	\$35	

**PRE-READING SKILLS (AGES 4.5-5)
KIDS/194**

Children must be able to hear and manipulate oral sound patterns before they can learn to read. This class offers a new technique called "Phonemic Awareness", where children practice manipulating words with fun songs and activities. An information packet for parents will be given to continue practicing at home. Limited to 15 students.

Dates: Jan 22-Mar 19; nc Feb 19

CRN	DAYS	LOCATION	INSTR	FEE
60448	S/10a-11a	AN/116	Guerrero	\$35

**BASIC PHONICS (AGES 5-6)
KIDS/118**

For the young reader needing help in phonics. Children will be encouraged to be creative using sounds and simple writing and reading drills.

Dates: Jan 22-Mar 19; nc Feb 19

CRN	DAYS	LOCATION	INSTR	FEE
60018	S/9a-10a	CC/CE10-15	Gottlieb	\$35

**PHONICS (AGES 5-6)
KIDS/116**

For children just learning to read or having difficulty reading. Teaches sounds in a fun but learning atmosphere through stories, plays and writing.

Dates: Jan 25-Mar 15

CRN	DAYS	LOCATION	INSTR	FEE
60058	T/3:30p-4:30p	YL/307	Bray	\$35

**READINESS FOR FIRST GRADE
KIDS/102**

For children who will be entering first grade within this year. Children will learn phonics, touch math, reading, and other school-related activities.

Dates: Jan 26-Mar 16

CRN	DAYS	LOCATION	INSTR	FEE
60910	W/4p-5p	YL/305	Bray	\$35

**BEGINNING PHONICS AND PRINTING
(AGES 5-6)
KIDS/234**

This hands-on course introduces proper letter formation while teaching the students how to blend sounds. It includes fun games and activities designed to motivate children to express themselves with writing. Each student will have a response board to demonstrate understanding. Limited to 15 students.

Dates: Jan 22-Mar 19; nc Feb 19

CRN	DAYS	LOCATION	INSTR	FEE
60449	S/9a-10a	AN/116	Guerrero	\$35
60784	S/11a-12p	AN/116	Guerrero	\$35

**FUN WITH PHONICS (AGES 7-8)
KIDS/115**

For children just learning to read or having difficulty reading. Sounds are taught in a fun but learning atmosphere through stories and writing. Bring your favorite book to class.

Dates: Jan 22-Mar 19; nc Feb 19

CRN	DAYS	LOCATION	INSTR	FEE
60022	S/9a-10a	CC/CE11-9	TeGantvoort	\$35

**BRINGING READING ALIVE
(GRADES 1-2)
KIDS/161B**

Students have fun learning basic comprehension strategies and develop an understanding of basic story elements through arts and crafts projects, writing, and critical thinking. Basic art vocabulary will be introduced through the projects.

Dates: Jan 22-Mar 19; nc Feb 19

CRN	DAYS	LOCATION	INSTR	FEE
60489	S/10a-12p	CC/CE10-15	Gottlieb	\$55

**CELEBRATE READING
(GRADES 1-2)
KIDS/153**

Your child will love to read while learning basic phonics and spelling skills in a fun and creative way to ensure confident and successful readers. Includes phonics games, letter and word bingo, story charts and word searches interactive story books.

Dates: Jan 22-Mar 19; nc Feb 19

CRN	DAYS	LOCATION	INSTR	FEE
60051	S/10a-11a	CC/CE11-9	TeGantvoort	\$35
60654	S/1p-2p	WIL/217	Kuruppu	\$35

**MAKE IT AND TAKE IT READING
GAMES
(GRADES 1-2)
KIDS/953**

NEW!

Students will have fun making Reading games that will support the school learning activities. This class is designed to help the struggling student with games related to rhyming words, short vowels, beginning and ending sounds and more. The students will have an opportunity to practice each game before taking it home.

Dates: Jan 25-Feb 22

CRN	DAYS	LOCATION	INSTR	FEE
60645	T/5p-6p	CC/CE7-7	Vanherk	\$35

**IMPROVE SPELLING SKILLS
(GRADES 5-6)
KIDS/149**

Words are powerful tools, and the magic of learning to spell can be fun. Make the journey into reading meaningful and enjoyable.

Dates: Jan 22-Mar 5; nc Feb 19

CRN	DAYS	LOCATION	INSTR	FEE
60052	S/9a-10a	CC/CE10-13	Buck	\$35

**READING & COMPREHENSION
(GRADES 3-4)
KIDS/117A**

Students will enhance their reading comprehension, learn to read more effectively, and improve interpretation and vocabulary skills.

Dates: Jan 22-Mar 19; nc Feb 19

CRN	DAYS	LOCATION	INSTR	FEE
60038	S/9a-10a	CC/CE7-6	Bonura	\$35
60468	S/10a-11a	AN/117	Anglin	\$35

**READING & COMPREHENSION
(GRADES 5-6)
KIDS/151**

Students will learn to read more effectively, enhance their reading, comprehension, interpretation and vocabulary skills.

Dates: Jan 22-Mar 19; nc Feb 19

CRN	DAYS	LOCATION	INSTR	FEE
60524	S/11a-12p	AN/117	Anglin	\$35
60324	S/1p-2p	CC/CE12-10	Staff	\$35

**IMPROVE YOUR HANDWRITING
(GRADES 3+)
KIDS/121**

Learn and practice writing in the cursive context and strengthen your handwriting skills.

Dates: Jan 22-Mar 5; nc Feb 19

CRN	DAYS	LOCATION	INSTR	FEE
60053	S/9a-10a	CC/CE12-12	Staff	\$35

**CREATIVE WRITING (GRADES 3-5)
KIDS/138**

Children will learn how to write creative stories using their imagination, learn correct grammar, punctuation and develop vocabulary skills.

Dates: Jan 22-Mar 5; nc Feb 19

*Dates: Jan 22-Mar 19; nc Feb 19

CRN	DAYS	LOCATION	INSTR	FEE
60019	S/10a-11a	CC/CE10-13	Buck	\$35
60653*	S/12p-1p	WIL/217	Kuruppu	\$35

**WRITING REPORTS AND PAPERS
(AGES 8+)
KIDS/124**

Learn to select important material, organize your thoughts, rewrite creatively in your own words in order to write good papers and reports. Face your fears and feel confident by giving oral reports with visual aids!

Dates: Jan 22-Mar 19; nc Feb 19

CRN	DAYS	LOCATION	INSTR	FEE
60066	S/12p-1p	CC/CE11-8	Bond	\$35

**HOW TO STUDY, TAKE TESTS AND
ORGANIZE YOURSELF
(GRADES 3-6)
KIDS/130**

Children will learn how to set up school work for home study and practice good study techniques. See how much better organized your children become with increased improvement in their school grades.

Dates: Jan 22-Mar 19; nc Feb 19

CRN	DAYS	LOCATION	INSTR	FEE
60037	S/10a-11a	CC/CE12-12	Staff	\$35

**MEMORY POWER FOR KIDS
(AGES 7-10)
KIDS/126**

Help your child be more productive and open new doors to learning - they will receive many different opportunities to increase the capability to remember. You'll see grades go up and self-confidence will grow too.

Dates: Jan 22-Mar 19; nc Feb 19

CRN	DAYS	LOCATION	INSTR	FEE
60057	S/12p-1p	CC/CE12-10	Staff	\$35

**DIAGRAMMING SENTENCES
(GRADES 4-6)
KIDS/119**

Learn parts of speech such as adjectives, adverbs, verbs, nouns, prepositions and how to diagram sentences.

Dates: Jan 22-Mar 19; nc Feb 19

CRN	DAYS	LOCATION	INSTR	FEE
60270	S/1:30p-2:30p	CC/CE9-1	Famolaro	\$35

**HOW TO STRUCTURE SENTENCES
(GRADES 4-5)
KIDS/162**

This class covers the basics of sentence writing, including the essential parts of speech and sentence formation in an enjoyable fashion!

Dates: Jan 22-Mar 5; nc Feb 19

CRN	DAYS	LOCATION	INSTR	FEE
60638	S/12p-1p	CC/CE10-13	Buck	\$35

**POWER LEARNING=EDUCATIONAL
SUCCESS: MASTERING THE STUDY
SKILLS THAT MAKE A DIFFERENCE
(GRADES 6-8)
KIDS/177**

Power Learning provides students with the study skills and learning techniques that make a difference in their educational success. This six week workshop will identify learning styles; provide learning strategies; develop effective time management; target skills for comprehension; memory; tools for mastering course material, and preventing test stress. Materials included.

Dates: Jan 25-Mar 1

CRN	DAYS	LOCATION	INSTR	FEE
60897	T/4p-5:30p	AN/116	Fiorella	\$70

**POWER LEARNING=EDUCATIONAL
SUCCESS: MASTERING THE STUDY
SKILLS THAT MAKE A DIFFERENCE
(GRADES 9-12)
KIDS/178**

Sessions will focus on text notes, study skills, weekly action plans, preparation for Objective and Essay Tests on new Notable Whiz-Bits certain to make class note stress a thing of the past. The goal of Power Learning strategies is to continue to provide study skills techniques that make a difference in educational success.

Dates: Jan 26-Mar 2

CRN	DAYS	LOCATION	INSTR	FEE
60898	W/4p-5:30p	AN/117	Fiorella	\$70

**WRITING WORKSHOP (GRADES 7+)
KIDS/947**

This writing workshop will expose students to a wide range of writing styles, familiarize students with the writing process, and enhance both the reading and writing skills of the student. Students will share their work and critique each other in a cooperative, nurturing environment. Whether the student is a struggling writer or a highly skilled writer this workshop will benefit them. Text Required.

Dates: Jan 22-Mar 19; nc Feb 19

CRN	DAYS	LOCATION	INSTR	FEE
60552	S/12p-2p	WIL/215	Kraus	\$60

IMPROVE YOUR READING AND WRITING (GRADES 7-10) KIDS/191

Students will become more effective readers by learning strategies to read different types of writing. By responding in writing to what they read, students will increase comprehension and improve written communication skills. Techniques such as analyzing, summarizing, comparing, critiquing, and interpreting will be applied to in-class reading and writing projects. Text required.

Dates: Jan 22-Mar 19; nc Feb 19

CRN	DAYS	LOCATION	INSTR	FEE
60624	S/9a-10a	AN/117	Kraus	\$35
60526	S/11a-12p	WIL/215	Kraus	\$35

Reading Tutorials

TUTORIAL: READY, SET, READ! (GRADES 1-2) KIDS/214

This is a tutorial-based class that is developed to assist the emergent reader. There will be a strong focus on phonics and mastery of basic sight words. Limited to 8 students.

Dates: Jan 24-Feb 28; nc Feb 21

*Dates: Jan 25-Feb 22

CRN	DAYS	LOCATION	INSTR	FEE
60657	M/3:30p-4:30p	YL/306	Mendez	\$40
60366*	T/5p-6p	AN/132	Mendez	\$40

TUTORIAL: THE JOY OF READING (GRADES 1-2) KIDS/136

Your child will read while learning basic phonics and spelling skills in a fun and creative way to ensure confident and successful readers. Includes phonics games, letter and word bingo, books. Limited to 8 students.

Dates: Jan 25-Feb 22

CRN	DAYS	LOCATION	INSTR	FEE
60909	T/4:30p-5:30p	YL/305	Bray	\$50

TUTORIAL: READING AND WRITING REVIEW (GRADES 1-2) KIDS/148

Students will enrich reading and writing skills by practicing language arts through writing, capitalization, using proper punctuation, spelling, correcting sentences, reading and more through the use of ability leveled study packets. Limited to 8 students.

Dates: Jan 22-Feb 26; nc Feb 19

*Dates: Jan 26-Feb 23

†Dates: Jan 24-Feb 28; nc Feb 21

CRN	DAYS	LOCATION	INSTR	FEE
60549	S/9a-10a	WIL/217	Kuruppu	\$40
60301*	W/3:30p-4:30p	WIL/213	Cowing	\$40
60572†	M/4p-5p	CC/CE11-9	TeGantvoort	\$40

TUTORIAL: READING AND WRITING REVIEW (GRADE 3-4) KIDS/148A

Dates: Jan 22-Feb 26; nc Feb 19

*Dates: Jan 26-Feb 23

†Dates: Jan 24-Feb 28; nc Feb 21

CRN	DAYS	LOCATION	INSTR	FEE
60550	S/10a-11a	WIL/217	Kuruppu	\$40
60302*	W/4:30p-5:30p	WIL/213	Cowing	\$40
60573†	M/5p-6p	CC/CE11-9	TeGantvoort	\$40

TUTORIAL: READING AND COMPREHENSION (GRADES 3-4) KIDS/117

Students will learn to read more effectively, enhance their reading comprehension, interpretation and vocabulary skills.

Dates: Jan 24-Feb 28; nc Feb 21

CRN	DAYS	LOCATION	INSTR	FEE
60367	M/5:30p-6:30p	YL/306	Mendez	\$40

Science

CHEMISTRY FOR WEE WIZARDS (AGES 6-8) KIDS/705

Children will interact with the world of science using hands-on techniques and observation. They will probe life science, physical science and chemistry. They will formulate slime, master the wizardry of ice cream, plus much more! Materials included.

Dates: Jan 22-Mar 19; nc Feb 19

CRN	DAYS	LOCATION	INSTR	FEE
60068	S/11a-12p	CC/CE11-8	Bond	\$40

WILD AND WACKY SCIENCE (AGES 7+) KIDS/703

A mad scientist helps students discover how and why our world works. Learn crazy things such as crime solving techniques and build an easy animation toy.

Dates: Jan 22-Mar 19; nc Feb 19

CRN	DAYS	LOCATION	INSTR	FEE
60446	S/9a-10a	CC/CE11-8	Bond	\$40

CHEMISTRY AND SCIENCE WONDERS (AGES 9+) KIDS/710

Young scientists will use their imagination, observation and hands-on techniques to explore various fields of science. Students will experiment with electricity, polymers, gravity and much more. They will learn the ooey-gooey secret of "Jammin' Jelly Slime." Materials included.

Dates: Jan 22-Mar 19; nc Feb 19

CRN	DAYS	LOCATION	INSTR	FEE
60098	S/10a-11a	CC/CE11-8	Bond	\$40

Science Tutorials

TUTORIAL: INTRO TO PHYSICS (GRADES 9+) KIDS/704

This course is an introduction to high school physics. Students will learn principles of physics through problem solving, teacher-led demonstration, lectures, discussions and individual study. Topics include: significant figures, conversions between units, motion, Newton's laws, energy, temperature and heat, thermal expansion and changes in state.

Dates: Jan 26-Feb 23

CRN	DAYS	LOCATION	INSTR	FEE
60672	W/6p-7p	WIL/215	Samuels	\$50

TUTORIAL: CHEMISTRY (GRADES 9+) KIDS/233

This course is designed to enhance the problem solving skills of students currently enrolled in high school chemistry or are planning to take a chemistry course in high school. Topics covered will include atomic structure, chemical formulas and chemical compounds, equations and reactions. With a review of significant figures and conversions.

Dates: Jan 25-Feb 22

CRN	DAYS	LOCATION	INSTR	FEE
60671	T/6p-7p	WIL/202	Samuels	\$50

Sports

ALL SORTS OF SPORTS (AGES 6-7) KIDS/662A

A variety of cooperative games and activities suitable to meet all skill levels.

Dates: Jan 22-Mar 5; nc Feb 19

CRN	DAYS	LOCATION	INSTR	FEE
60440	S/12p-1p	CC/Field	Bonura	\$30

BASKETBALL CLINIC (AGES 4-6) KIDS/601

Learn the fundamentals of basketball through instruction and practice. Includes these basic skills: footwork, passing, dribbling, shooting and running. Kids can improve their knowledge of the game and coordination.

Dates: Jan 22-Mar 19; nc Feb 19

CRN	DAYS	LOCATION	INSTR	FEE
60072	S/12p-1p	CC/GYM 1	Mohr Davenport Cooper	\$35

BASKETBALL CLINIC (AGES 7-9) KIDS/601A

Dates: Jan 22-Mar 19; nc Feb 19

CRN	DAYS	LOCATION	INSTR	FEE
60073	S/1p-2p	CC/GYM 1	Mohr Davenport Cooper	\$35

BASKETBALL CLINIC (AGES 10+) KIDS/601B

Dates: Jan 22-Mar 19; nc Feb 19

CRN	DAYS	LOCATION	INSTR	FEE
60074	S/2p-3p	CC/GYM 1	Mohr Davenport Cooper	\$35

PEE WEE BASEBALL (AGES 4-5) KIDS/607A

Students learn the fundamentals of batting, throwing, catching, and running bases in a non-competitive environment. Bring baseball mitts to class.

Dates: Jan 22-Mar 5; nc Feb 19

CRN	DAYS	LOCATION	INSTR	FEE
60292	S/11a-12p	CC/Field	Bonura	\$30

PEE WEE BASEBALL (AGES 6+) KIDS/607

Dates: Jan 22-Mar 5; nc Feb 19

CRN	DAYS	LOCATION	INSTR	FEE
60089	S/10a-11a	CC/Field	Bonura	\$30

PEE WEE SOCCER (AGES 4-5) KIDS/610

Designed to teach children the basic beginning skills of soccer. Children will excel in both confidence and team playing abilities. #4 soccer ball is required.

Dates: Jan 22-Mar 5; nc Feb 19

CRN	DAYS	LOCATION	INSTR	FEE
60091	S/9a-10a	CC/Field	Miller	\$30
60092	S/11a-12p	CC/Field	Miller	\$30

PEE WEE SOCCER (AGES 6-8) KIDS/610A

Dates: Jan 22-Mar 5; nc Feb 19

CRN	DAYS	LOCATION	INSTR	FEE
60093	S/10a-11a	CC/Field	Miller	\$30

TENNIS FOR KIDS - BEGINNING (AGES 6-9) KIDS/626

Instruction in basic skills. Students will learn forehand, backhand, serve, volley, approach shot and footwork. Bring racquet and one can of new tennis balls. Makeup classes in case of rain.

Dates: Jan 22-Mar 5; nc Feb 19

CRN	DAYS	LOCATION	INSTR	FEE
60385	S/12p-1p	CC/Tennis Court	Noor	\$35
60386	S/1p-2p	CC/Tennis Court	Noor	\$35

TENNIS FOR KIDS - BEGINNING (AGES 10+) KIDS/626A

Dates: Jan 22-Mar 5; nc Feb 19

CRN	DAYS	LOCATION	INSTR	FEE
60383	S/10a-11a	CC/Tennis Court	Noor	\$35
60384	S/11a-12p	CC/Tennis Court	Noor	\$35

TENNIS FOR KIDS - ADVANCED BEGINNING KIDS/627				
Permission needed from Instructor!				
Dates: Jan 21-Mar 4; nc Feb 18				
CRN	DAYS	LOCATION	INSTR	FEE
60544	F/5p -6p	CC/Tennis Court	Noor	\$35

WATER POLO FOR KIDS (AGES 9-14) KIDS/669				
This class is designed to provide basic instruction in the Olympic sport of Water Polo to students ages 9-14. Boys and girls will learn passing, dribbling, shooting, alternating frog kick, rules of the sport and aspects of team play. Class sessions will be in the pool. Practice games will occur after skills are learned. Must wear a suit and have some basic swimming skills. Goggles are encouraged.				
Dates: Jan 24-Feb 24; nc Feb 21				
CRN	DAYS	LOCATION	INSTR	FEE
60911	MTh/4:30p -6p	POOL	Snyder Kitchens	\$50

BEGINNING GOLF FOR KIDS (AGES 8-12) KIDS/667 NEW!				
This is a beginning golf class designed to teach the fundamentals of golf. Students will learn the golf swing, chipping, pitching and putting. Basic terminology, rules and etiquette of the game will be covered. Golf clubs provided for us in class. Additional fees required for use of the practice range.				
Dates: Jan 24-Mar 16; nc Feb 21				
CRN	DAYS	LOCATION	INSTR	FEE
60727	TTh/3:30p-4:30p	Harbor Greens Golf Pract Ctr	Stone	\$95

OPEN ENROLLMENT

It is the policy of the North Orange County Community College District (NOCCCD) that, unless specifically exempted by statute, every course section or class, the full-time equivalent students (FTES) attendance of which is to be reported for state aid, wherever offered and maintained by NOCCCD, shall be fully open to enrollment and participation by any person who has been admitted to the college(s) or School of Continuing Education and who meets such prerequisites as may be established pursuant to Chapter II, Division 2, part VI, Title 5 of the California Administrative Code, commencing with Section 51820.

NON-DISCRIMINATION STATEMENT

The North Orange County Community College District (NOCCCD) in compliance with all applicable Federal and State laws, does not discriminate on the basis or race, color, national origin, ancestry, marital status, age, religion, disability, sex, or sexual orientation in any of its policies, procedures, or practices. Consistent with State and Federal law and District policy, the NOCCCD forbids sexual harassment at any of its locations. The District will take preventive, corrective, and disciplinary action for any act that violates this policy or the rights and privileges it is designed to protect. The District does not discriminate against any employees or applicants for employment on the basis of their age, or because of their medical condition; nor does the District discriminate on the basis of citizenship or sexual orientation, within the limits imposed by law or District policy. This non-discrimination statement covers admission, access, and service in District programs, activities, and application for and treatment in District employment.

FULLERTON COLLEGE CHILD CARE CENTER If you have preschool children and are a student or individual working in the community, you may require daytime childcare services. These programs were established for your convenience. Enrollment is limited! For children 2 1/2-6 years old (toilet trained). Includes art, music, science, literature, social studies, perceptual motor development, and nutritious snacks. For information, call (714) 992-7467. The Center's hours are: Monday - Friday 7:30a - 6 p.

DISABLED STUDENT PROGRAMS AND SERVICES

SCE provides support services to enable persons with disabilities to participate in classes and programs. Such support may include tutors, interpreter service, notetakers, or other assistance. In addition, special classes are offered for those who are not yet ready to benefit from general continuing education offerings. See the Disabled Student Programs and Services section in this schedule for class listings or call (714) 484-7057.

WE'RE LOOKING FOR NEW INSTRUCTORS!

Older Adult Classes - Kids' College-VESL/ESL-Computer Classes
 You must meet minimum qualifications set by the State of California Chancellor's Office. For more info, call (714) 484-7038. If qualified, please send a resume to:

Thomas J. Parisi - Dean of Instruction
School of Continuing Education
9200 Valley View - Cypress, California 90630

CONTINUING EDUCATION CAMPUS LOCATIONS

Your instructor will advise you if a book is needed for your class. All books sales are final!

ANAHEIM CAMPUS

1830 W. Romneya Drive - Anaheim 92801
(714) 808-4999
Gary McGuire (Provost, Continuing Ed)
M-Th (8a-8p); Fri (8a-5p); Sat (8-11:30a)

COMPUTER CENTER

(714) 808-4712
M-F (8:30a-4p)

M-Th (5-8p)

HIGH SCHOOL LAB

(714) 808-4582

M-Th (8:30a-2:30p/ 6-9)

TRAINING & DEVELOPMENT INSTITUTE

(714) 808-4628

DISABLED STUDENT PROGRAMS & SERVICES

(714) 808-4558

M-F (8a-5p)

ENGLISH-AS-A-SECOND LANGUAGE

(714) 808-4562

M-F (8a-5p)

CYPRESS COLLEGE CAMPUS

9200 Valley View, Cypress 90630
CE8-5, Parking Lot #4
(714) 484-7038

Tom Parisi (Dean of Instruction)

M-Th (8a-7:30p); Fri (8a-4p); Sat (9a-2p)

COMPUTER CENTER

(714) 848-7437

M-Th (8a-3:30p/6:30-9p)

HIGH SCHOOL LAB

(714) 484-7438

M-Th (8:30a-2:45p/6-9)

DISABLED STUDENT PROGRAMS & SERVICES

(714) 484-7507

M-F (8a-5p)

TTY (714) 761-8165

WILSHIRE CAMPUS

315 E. Wilshire, Fullerton 92832 (714) 992-7700

Christine Terry (Dean of Instruction)

M-Th (8a-9:30p); F (8a-4p) Sat (9a-2p)

OLDER ADULTS PROGRAM

(714) 992-9922

M-F (8a-5p)

HIGH SCHOOL PROGRAM

(714) 992-9918

M-Th (8:45a-3p/6-9)

YORBA LINDA CAMPUS

4175 Fairmont Blvd. - Yorba Linda 92886

(714) 779-8279

M-Th (8a-9p); Fridays/Saturdays Closed

OFF-CAMPUS CONTINUING EDUCATION LOCATIONS

Register in Class!

Do not call location unless noted.

Abraham Lincoln Elem	1413 E Broadway	Anah
Acacia Villa	1620 E Chapman Ave	Full
Adelaide Price Elem	1516 W North St	Anah
Alamitos West Conv Hosp	3902 W Katella Ave	Los Alam
Alterra Wynwd of Brea	285 W Central Ave	Brea
Amaryllis Court		
Anaheim Community Ctr	250 E Center	Anah
Anaheim Crest Nurs Ctr	3067 W Orange Ave	Anah
Anaheim Gardens	525 W LaPalma Ave	Anah
Anaheim Health Care Ctr	501 S Beach Blvd	Anah
Anaheim Sr Ctr	250 E Center Street	Anah
Anaheim Terrace Conv	141 S Knott Ave	Anah
Anaheim VIP Ctr	1158 N Knollwood Cir	Anah
Anaheim Village	3411 W Ball Rd	Anah
Arcaciawood Village	1415 W Ball Rd	Anah
Artesia Gardens	525 W La Palma	Buena Pk
Autumn Years	9622 W Katella Ave	Anah
Benjamin Franklin Elem	521 W Water St	Anah
Betsy Ross Elementary	535 S Walnut St	Anah
Bradford Square	1180 N Bradford Ave	Placnta
Bradford Terrace	1112 N Bradford Ave	Placnta
Braille Institute	527 N Dale	Anah
Brea Comm Ctr	1 Civic Center	Brea
Brea Job Ctr	340 N Orange Ave	Brea
Brea Sr Ctr	500 S Sievers St	Brea
Brighton Gardens	17803 Imperial Hwy	Y L
Buena Pk Nurs Ctr	8520 S Western Ave	Buena Pk
Buena Pk Sr Ctr	8150 S Knott Ave	Buena Pk
Buena Pk Sr Day Care Ctr	8150 S Knott Ave	Buena Pk
Buena Vista Care Ctr	1440 S Euclid Ave	Anah
Career Academy Anaheim	663 N Euclid Avenue	Anah
Career Academy Garden Grove	12471 Valley View	G G
Carriage House Manor	245 E Wilshire Ave	Full
Casa Santa Maria	7551 Orangethorpe	Buena Pk
Christine P Swain Elem	5851 Newman St	Cypress
Commonwealth Adit Day HealthCt	7811 Commonwealth Avenue	Buena Pk
Coventry Court	2040 S Euclid Ave	Anah
Cypress Sr Ctr	9031 Grindlay	Cypress
Cypress Sr Citizen Ctr	9031 Grindlay St	Cypress
DaVita - Brea Dialysis Ctr	595 Tamarak Ave Suite A	Brea
Easter Seals Sr Day Care	304 W Elm St	Brea
Emerald Court	1731 Medical Center Dr	Anah
Empower Community Day Program	8381 Katella	Stanton
Enriching-DSPS	12843 Beach Blvd	Stanton

Esther L Walter Elem	10802 Rustic Ln	Anah
Evergreen Health & Rehab Ctr	2222 N Harbor Blvd	Fullerton
Fairwood Manor	200 N. Dale Ave	Anah
First Christian Church Anaheim	520 W South St	Anah
Fullerton Gardens	1510 E Commonwealth St	Full
Fullerton Res Manor	2441 W Orangethorpe Avenue	Full
Fullerton Sr Multi-Serv Ctr	340 W Commonwealth Ave	Full
Gardens, La Habra	200 W Whittier Blvd	La Habra
Garnet Community Ctr		
Gilbert Elem	9551 Orangewood Avenue	G G
Gordon Lane Conv Hosp	1821 E Chapman Ave	Full
Greenfield Care Ctr	330 W. Bastanchury Rd	Full
Harbor Greens Golf Pract Ctr	12261 Chapman Ave	G G
Harbor Villa Care Ctr	861 S Harbor Blvd	Anah
Hermosa Village	1515 S Michelle Drive	Anah
Horace Mann Elem	920 N Janss St	Anah
Inependencia Sr Cr La Coloni	10841 Garza St	Anah
John D French Ctr	3951 Katella Ave	Los Alam
Jonas Salk Elem	1411 S Gilbert St	Anah
Juliette Low Elem	215 N Ventura St	Anah
Karlon Residential Care Ctr	3615 W Ball Rd	Anah
Katella Manor	3952 W Katella Ave	Los Alam
Knott Ave Care Ctr	9021 S Knott Ave	Buena Pk
Knott Ave Res Manor	9011 S Knott Ave	Buena Pk
La Habra Conv Hospital	1233 La Habra Blvd	La Habra
La Habra Sr Ctr	101 W LaHabra	La Habra
La Habra Villa	1100 E Whittier Blvd	La Habra
La Palma Nurs Ctr	1130 W La Palma Ave	Anah
Lake Park Mob Hm - YL	3700 N Rose Dr	Y L
Lakepark Mobile Home Pk Brea	625 N Puente	Brea
Lakepark Mobile Home Pk Placen	255 E Orangethorpe Ave	Placnta
Landell Elem	9739 Denni St	Cypess
Leisure Court	1135 Lesiure Ct	Anah
Los Alamitos Conserv of Music (LAC)	10555 Bloomfield Ave	Los Alam
Maple Sr Ctr	701 S Lemon Ave	Full
Messiah Lutheran Church	6695 Dale St	Buena Pk
Morningside of Fullerton	800 E Bastanchury Rd	Full
New Horizon Lodge	8541 W Cerritos Ave	Stanton
OC Assoc Retrded Citizens	225 W Carl Karcher Way	Anah
Orange Cty Christian Charities	7722 Fillmore Dr A	Buena Pk
Orange Korean Chris Ref Ch	643 W Malvern Ave	Full
Park Anah Health Care Ctr	3435 W Ball Rd	Anah
Park Regency Care Ctr	1770 W La Habra Blvd	La Habra
Park Regency Ret Res	1750 W La Habra Blvd	La Habra Blvd
Park Vista Assisted Living	2537 Brea Blvd	Full
Park Vista, Morningside	2525 N Brea Blvd	Full

Patrick Henry Elem	1123 W Romneya Dr	Anah
Ponderosa Park	2100 S Haster St	Anah
Prestige Assisted Living		
Rehab Institute So Ca	130 Laguna Rd	Full
Ret Inn of Fullerton	1621 E Commonwealth Ave	Full
Robert M Pyle Elem	10411 Dale Ave	Stanton
Rosewood Court	411 E Commonwealth Ave	Full
Sr Friends Association	3033 W Orange Ave	Anah
Sr Living Community	16850 Bastanchury Rd	Y L
Sr Citizens Ctr - Placentia	143 S Bradford Ave	Placnta
Sr Citizens Ctr Anaheim	250 E Center St	Anah
St Jude Villa - YL	1847 Sunny Crest Dr	Fullert
St Paul's Lutheran Church	111 West Las Palmas Dr	Full
Stanton Comm Ctr	7800 Katella Ave	Stanton
Stanton Comm Service Ctr	11822 Santa Paula St	Stanton
Stanton Cultural Arts Ctr	7800 Katella Ave	Stanton
Summerville, Casa Whittier	10651 Jordan Rd	Whittier
Summerville, Chapman	312 N. Roosevelt Ave	Full
Sun Bridge Care Ctr	2800 N. Harbor Blvd	Full
Sun-Mar Nurs Ctr	1720 W. Orange Ave	Anah
Sunnycrest Chalet	1925 Sunny Crest Dr	Full
Sunrise Sr Res Care	8792 W Cerritos Ave	Anah
Terrace View Care Ctr	201 E Bastanchury Rd	Full
Theodore Roosevelt Elem	1600 E Vermont Ave	Anah
Thomas Edison Elem	1526 E Romneya Dr	Anah
Thomas Jefferson Elem	504 E South St	Anah
Victoria Woods	5303 Stonehaven Dr	Y L
Villa de Palma	351 Palm Dr	Placnta
W Anah Brookhurst Sr Prog	2271 W Crescent Ave	Anah
W Anah Care Ctr	645 S Beach Blvd	Anah
W Anah Royale	641 S Beach Blvd	Anah
Walnut Manor Assisted Livng SC	891 S Walnut St	Anah
Walnut Manor Care Ctr	891S Walnut St	Anah
Walnut Manor Res	891 S Walnut	Anah
West Anaheim Therapeutic Res	645 South Beach Blvd	Anah
Westminster Therapeutic Ctr	206 Hospital Circle	Westmnstr
Westview Vocational Ctr	9776 Katella Avenue	Anah
Whittier Hills Hlth Care Ctr	10426 Bogardis Ave	Whittier
Windsong Sr Activity Ctr	1701 S. Euclid Ave	Anah
Windsor Gardens of Anaheim	3415 W Ball Rd	Anah
Yorba Linda Sr Ctr	4501 Casa Loma Dr	Y L
Zion Lutheran Church	222 N East St	Anah

CLASS INDEX

10 Steps to Improved English	8, 9, 10
A Kiss of Quiche	34
A Touch of Spanish	67
Access 2000/XP	23
Accounting	20
Activity Leader Health Care	44
Adobe After Effects 6.0	27
Adobe Illustrator CS	26
Adobe Indesign CS	26
Adobe Photoshop CS	26
Adobe Premiere Pro	27
Adult Ballet	55
Adult Basic Education	14
Adult Guitar	56
Adult Jazz	55
Adult Keyboarding	56
Advanced Auto Collision and Electrical Component Repair	48
Advanced Clean Air Car	48
Aerobics	54
Air Navigation	49
Airline Reservations - Apollo	51
Algebra	16, 69
All Sorts of Sports	76
American Sign Language I	15
Anaheim ESL Learning Center	7
Antique Furniture I	21
Apartment Management II	20
Appetizers from Around the World	36
Arabic - Conversational	12
Archaeology	17
Art is for You	63
Art Techniques for Kids!	64
Arts and Crafts	59
Auto Collision Special	47
Auto Detailing & Car Care	47
Auto Painting and Refinishing	47
Automotive Air Conditioning	48
Automotive Collision Repair	47
Automotive Damage Appraisal	47
Automotive Fundamentals	48
Aviation Instructor	49
Babies Love Music	39
Baking and Pastry	52
Balance & Mobility - St. Jude Villa	60
Balance and Mobility	60
Balloon Sculpting	64
Ballroom/Latin/Swing	55
Banking for Apartment Living	33
Banquet & Catering Management	53
Bartending Workshops	41
Basic Auto Electricity	48
Basic Clean Air Car	48
Basic Cooking	33
Basic Cooking Techniques	52
Basic Electricity For Electricians and Home Improvement	41
Basic Electronics	44
Basic Investing	20
Basic Phonics	73
Basketball Clinic	76
Become Slender With Hypnosis	39
Beginning Adult Piano/Keyboard	56
Beginning Ballet	66
Beginning Golf for Kids	77
Beginning Golf For Women	55
Beginning Phonics and Printing	73
Beginning Piano	50
Beginning Tap	66
Beginning Voice	50
Billing Paying and Banking	33
Black Mountains to the Haulapai Mountains	16
Bookmaking	64
Books Come Alive	57
Brazilian Cuisine	35
Brazilian Cuisine Part II	35
Bringing Reading Alive	73
Busy People's Slow Simmer Cooking	35
Cabinet and Millwork	54
Cajun Cookin'	35
Cardio Kickboxing	54
Care and Use of Overlock Machine	36
Career and Life Planning	17
Career Exploration	17
Cartoon Drawing	63
Celebrate Reading	73
Ceramics	58
Cheerleading	67
Cheesecakes Galore!	35
Chemistry And Science Wonders	75
Chemistry For Wee Wizards	75
Chess - It's Your Move	72
Child Health and Safety	43
Children's Ballet and Tap Dance	66
Children's Tap Dance	66
China Painting	59
Chinese Cooking	34
Commerical Pilot Seminar	49
Communication on the Job	32
Communication Skills	32
Communication With The Deaf	15
Community Resources	33
Computer Applications for the Administrative Assistant I	19
Computer Applications for the Administrative Assistant II	19

Computer Applications for the Administrative Assistant III	19
Computer Applications for the Administrative Assistant IV	19
Computer Keyboarding For Kids	65
Computer Lab - Anaheim	22
Computer/Internet Center	22
Computer-Assisted Instructional Lab	
Computer-Assisted Instructional Lab	32
Cooking Made Easy	34
Cosmetology	42
Cost Control in Hospitality	53
Counseling - Independent Study	18
Create Your Own Web Page with FrontPage	65
Creative Dance and Exercise	65
Creative Writing	74
Creative Writing for Seniors	57
Crepes	35
Cultural Geography	50
Customer Care - Airline/Travel	52
Cypress Jazz Singers	51
Cypress Masterworks	50
Cypress Symphonic Winds	51
Daily Living Skills	32
Desktop Publishing Using QuarkXPress 6.1	27
Destinations - Americas/Europe	52
Developmental Readiness - Preschool	43
Diagnostics & Scan-Tools	49
Diagnostics and OBD II	49
Diagramming Sentences	74
Dining Room Management	52
Direct Digital Controls - A/C	47
Discover the Internet	23
Drawing & Painting	37
Drawing & Sketching	63
Drawing and Acrylic Painting	64
Drawing With The Right Side Of Your Brain	37
Dressmaking	36
DSA Regulations and Procedures - Part I	42
DSA Regulations and Procedures Part 2	42
Early Childhood Development	43
Ease Into Pre-Algebra	68
Effective Business Presentation	18
Effective Parenting	41
Elec Circuit Design/AutoCAD	44
Electrical Wiring II	41
Electricidad basica practica	42
Electricidad Basica Practica II	42
Electronic Service Technology I	44
Electronica Basica Practica	44
Elementary Band	71
Elements of Supervision	18
ESL Advanced	9

ESL Advanced/Low/Hi	10
ESL Anaheim Citizenship/Independent Learning	8
ESL and Computers	11, 12
ESL and the Arts	9
ESL Beginning	10
ESL Beginning Literacy	7, 8, 9
ESL Beginning Low	11
ESL Beginning/High	7, 8, 10
ESL Beginning/Low	7, 8, 9
ESL Citizenship Independent Learning	9
ESL Computer Skills	8
ESL Computer Skills for ESL	9, 10
ESL Conversation/Idioms	10
ESL Conversational	9
ESL Drama for Communication	10
ESL Intermediate/Advanced Work Skills	8
ESL Intermediate/High	7, 8, 10
ESL Intermediate/Low	7, 8, 10
ESL Learning Center	8, 9
ESL Pronunciation	8, 9, 10
ESL Pronunciation/Conversation	9
ESL Talk American By Reducing Your Accent	9
ESL Wilshire/Citizenship Independent Learning	10
ESL Workskills	9
ESL Writing/Reading	10
ESL/Literacy/Anaheim District	12
ESL/Literacy/Magnolia District	11
ESL/Multilevel-Offsite	11
ESL-A+VESL	8
Esthetician	42
Excel 2000/XP Intro	24
Exploratory Arts for Visually Impaired	33
Exploring Needlework	37
Family Community Relationships	43
Family Literacy/Cypress District	12
Fashion Illustration for Adults	38
Fashion Illustration I	64
Fashion Illustration II	64
Feng Shui	38
Figuring With Fractions	69
Finance for the Non-Financial Manager	18
Flat Pattern Method	36
Florist Techniques	38
Food Prep and Good Nutrition	61
Fox Trot and Tango Dancing	55
French - Conversational	13
Frolic In The Land Of Storytelling	72
Front Office Operations	53
Fun With Phonics	73
Fun with Storytelling	72
GED Test Preparation	14
Geology - Exploring Rocks and Minerals	17

Getting Help and Support for Windows XP	24
Glass I - Art Glass of World	21
Glass II - American Glass	21
Grant Writing	20
Grant Writing Basics	19
Great Literature	57
Ground Trainer Laboratory - Instrument Flight.....	49
Guitar for Adults	56
Guitar For Kids - Advanced.....	70
Guitar For Kids - Beginning.....	70
Guitar For Kids - Intermediate	70
Gymnastics - Beginning.....	67
Gymnastics II.....	67
Hand Knit and Crochet Garments.....	37
Hatha Yoga	60
Having Fun With Digital Photo Albums	23
Hearing Impaired.....	57
Help Yourself to Health	60
How To Become A General Contractor	42
How To Structure Sentences.....	74
How To Study, Take Tests and Organize Yourself.....	74
Human Relations For Healthcare Workers.....	46
Improve Spelling Skills	73
Improve Your Handwriting	74
Improve Your Math and Study Skills.....	68
Improve Your Reading and Writing.....	75
Improving Individual Skills Lab.....	14, 15
Independent Living Skills	32
Individual Clothing Instruction	36
Infant Care II.....	44
In-Patient Lab - Pharmacy Technician.....	46
Instructional Computer Lab	22
Instrument Rating	49
Intro a la Computacion I	22
Intro a la Computacion II	22
Intro to Alternative Fuels.....	49
Intro to Computer Networking	26
Intro to Computers.....	22, 65
Intro to Hospitality Careers	53
Intro to MS Publisher XP.....	24
Intro to Pharmacy Technician	45
Intro to Travel Sales & Tour Careers.....	51
Introduccion a el Feng Shui	38
Introduccion al Internet.....	23
Introduction To Dance For The Young	65
Introduction to Ethics.....	51
Introduction to Opera	50
Introduction to Philosophy	51
Introduction to UNIX.....	25
Italian Harvest Festival	36
Japanese - Conversational	13
Japanese Conversational II	13
Jazz Band.....	50

Jazz Dance.....	66
Jazz Hip-Hop.....	66
Jazz Hip-Hop Dance	66
Jazz Improv-Instrumental.....	50, 51
Jazz Lab Band.....	51
Jewelry Design	50
Jewelry Making.....	64
Job Coaching Skills	32
Job Skills	32
Job Skills Communication	51
Journey Back Into Time	57
Jr. Jazz.....	66
Judo/Jujitsu for Kids.....	68
Jujitsu & SelfDefense	56
Jujitsu/SelfDefense	56
Karate as Self Defense.....	68
Karate As Self Defense.....	67, 68
Kenpo Karate	56
Kenpo Karate for Kids	67
Kenpo Karate For Kids.....	67
Kids Fun Cooking	65
Kids Love Music.....	39
Kindergym.....	40
Kinesthetic PE For Visually Impaired.....	34
Kung Fu for Kids.....	67
Kung Fu San Soo	56
Landscaping for Homeowners	38
Laughter, The Best Medicine	61
Learn the Art of Stained Glass.....	38
Living More Independently	33
Lower Engine Blueprinting	48
Macromedia Dreamweaver and Fireworks MX 2004.....	27
Macromedia Dreamweaver MX 2004 with ASP.net.....	27
Macromedia Flash MX 2004	27
Maintaining and Upgrading PCs	25
Make It and Take It Reading Games.....	73
Managing Guest Relations.....	53
Manicurist/Pedicurist.....	42
Marine Drive Systems for Recreational Boats	50
Master Math - 1st Grade	68
Master Math - 2nd Grade	68
Master Math - 3rd Grade.....	68
Master Math - 4th Grade	68
Math Lab	15, 16
Math Refresher Course.....	16
Mature Driver Improvement.....	46
Medical Assisting - Front Office Procedures	45
Medical Terminology For Allied Health Professionals I	45
Medical Terminology for Allied Health Professionals II	45
Memory Power For Kids.....	74

Microsoft Word for Kids.....	65	Playing the Cello - Beginner II	70
More Spanish for Kids.....	66	Power Learning=Educational Success -	
More Spanish For Kids.....	66	Mastering the Study Skills that Make a	
Motorcycle Maintenance And Repair	48	Difference.....	74
Movement, Games and Fun	40	Power Learning-Educational Success -	
Music Arts	59	Mastering the Study Skills That Make a	
Musical Theatre.....	66	Difference.....	74
Needlecraft, Knitting, Crochet.....	59	PowerPoint 2000/XP	24
Network Administration I	26	PowerPoint XP/Excel XP Introduction	24
Networking your PCs	23	Practical Approach to Medical Insurance	
Nine New Ways to Beat the High Cost of A		Billing.....	45
College Education.....	20	Pre-Algebra	16
Notary Seminar	19, 20	Pre-Algebra II	69
Nutrition	52	Pre-Geometry.....	68
Nutrition & Exercise.....	33	Preparation for Childbirth	41
Office Skills I.....	19	Pre-Reading Skills.....	73
Office Skills II.....	19	Preschoolers	40, 41
Office Skills III.....	19	Print Shop 15.....	22
Office Skills IV.....	19	Private Pilot.....	49
Orange County Junior Orchestra	71	Professional Image	51
Origami For Fun	63	Program Creative Experience	44
Outboard and Stern Drive Repair	50	Program Literature	43
Out-Patient Lab - Pharmacy Technician..	46	Program Music & Movement.....	44
Painting	58	Program Principles I.....	43
Parenting - Art, Music & Movement.....	40	Quartzsite Gem and Mineral Shows.....	16
Parenting - Art, Music & Movement.....	40	Quilt Country Cooking	34
Parenting - Children and Reading		Quilted Greeting Cards	64
Readiness.....	41	Quilting	59
Parenting Adult/Children with Disabilities .	33	Readiness for First Grade	73
Passenger Services & Safety	52	Readiness for Kindergarten	72
Patchwork, Quilting and Applique	37	Reading & Comprehension	73, 74
Pee Wee Baseball.....	76	Refrigeration Elect/Cont Elect.....	47
Pee Wee Soccer	76	Relationships and Sexuality Training.....	33
Pencils & Paintbrushes	63	Retail Meat Cutting.....	47
Personal Computer Repair.....	44	Rock 'N Learn Spanish	67
Pharmaceutical Mathematics	46	Salsa	55
Pharmacology I	46	Sanitation & Safety	52
Pharmacology II	46	Secrets of Real Estate Financing.....	20
Phonics.....	73	Self-Advocacy	33
Photography	39	Self-Defense and Awareness	56
Photography for Kids.....	72	Senior Chorus	60
Photography For Kids	72	Senior Topics	58, 62
Photoshop Elements for The Hobbyist.....	23	Senior Topics China - The Sleeping Giant	
Physical Fitness - Res Manors	61	Wakes	58
Physical Fitness - Sr. Centers.....	62	Servsafe Food Safety	52
Physical Fitness/Adaptive PE	33	Sewing for Beginners.....	36
Physical Geography Lecture	49	Sewing For The Home	37
Physical Geography Lecture Lab.....	50	Simply Delicious Cinnamon Rolls	35
Physical Therapy Aide	45	Spanish - Conversation I.....	13
Piano Keyboarding - Beginning I	70	Spanish - Conversation II.....	13
Piano Keyboarding - Beginning II	70	Springtime Soups and Salads.....	36
Piano Keyboarding - Intermediate	70	Staying Mentally Sharp	60
Planning Your Digital Media Career (Free)		Survey of the Automobile	48
.....	28	Tai-Chi Chuan	54, 60
Playing the Cello	71	Taking and Managing Digital Photos In	
Playing the Cello - Beginner I	70	Windows XP.....	25

Teaching As A Career	18
Telecommunication Technology	44
Tennis - Intermediate/ Advanced	54
Tennis for Kids - Advanced Beginning	77
Tennis For Kids - Beginning	76
Tennis-Beginning	54
The Art of Belly Dancing	55
The Art of Garde Manger	52
The Bradshaw Trail Road Trip	16
The Literacy Program.....	14
Tole and Decorative Arts	38
Tone Chime Choir	60
Travel Office Management.....	52
Tutorial - Algebra 1	70
Tutorial - Chemistry	76
Tutorial - Intro to Physics	76
Tutorial - Math Explosion	69
Tutorial - Math Mania	69
Tutorial - Math Skills	69
Tutorial - Number Sense	69
Tutorial - Pre-Algebra.....	69
Tutorial - Reading and Comprehension..	75
Tutorial - Reading and Writing Review ..	75
Tutorial - Ready, Set, Read!	75
Tutorial - The Joy of Reading.....	75
Upper Engine Blueprinting	48
Using Movie Maker 2 in Windows XP	25
Valentine Chocolate Truffles	35
Violin - Performance I.....	72
Violin - Performance II.....	72
Violin - Performance III.....	72
Violin I.....	71
Violin II.....	71
Violin III.....	71
Violin IV	71
Violin V	71
Violin VI	72
Virginia Schoepe Wellness Center	55
Vocal for Kids	71
Waltz and Cha Cha	55
Water Polo For Kids	77
Watermedia	38
Web Site Design.....	27
Weightlifting for Health	54
West Coast Swing	55
Wild and Wacky Science.....	75
Windows 2000 Server	26
Windows Operating System for Technicians	25
Windows XP	23
Windows XP/Word XP Introduction	23
Wok's For Dinner?!.....	35
Women's Tailoring.....	36
Wonderful Watercolors.....	64
Word 2000/XP	24

Working with Files and Folders in Windows XP	24
World Geography	49
Write Your Novel	15
Writing Reports And Papers	74
Writing Workshop	74
Written Communication-Business.....	18
Yoga for Everybody.....	54
Yoga Sutras of Patanjali.....	55
Youth Ballet.....	65, 66